

**WASTEWATER DIVISION  
RECLAIMED WATER USE AGREEMENT  
& PERMIT FOR IRRIGATION USE**

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ by and between Wastewater Division, municipal water utility owned by the City of Santa Fe New Mexico, hereinafter called Wastewater Division and \_\_\_\_\_ hereinafter called "Customer".

WITNESSETH:

1. Wastewater Division agrees to furnish reclaimed water from the effluent fill station located on Paseo Real.
  
2. The customer will receive and pay for the service described above in accordance with the **Reclaimed Water Rate Schedule**  
**Current Rate at \$3.03 per 1000 gallons plus \$.18 administration fees, and 5% sales tax is effective January 1, 2013 to current. Attached herein and made a part hereof, and in accordance with the Wastewater Division Rules and Regulations on file with the City Clerk of the City of Santa Fe.**  
**\$3.37/1,000 gallons**

**METHODS OF PAYMENT:**

*Water Division Building, 801 West San Mateo - Accepts Cash, Check, and Credit Card*  
*City Hall, 200 Lincoln Avenue - Accepts Cash, Check, and Credit Card*  
*Wastewater Treatment Plant, 73 Paseo Real - Accepts Credit Card ONLY*

4. Customer agrees to comply with Wastewater Division Reclaimed Water Use Requirements and acknowledges receipt of the Wastewater Division Reclaimed Water Use Requirements. Failure to comply with the Wastewater Division Reclaimed Water User Requirements may Result in revocation of this agreement.

***Customer:***

By (sign): \_\_\_\_\_

Name (Print): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

Fax: \_\_\_\_\_

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**This page to be completed by City of Santa Fe Staff:**

Customer Haul Equipment Listing (Give description and vehicle or trailer license plate information for piece of haul equipment to be used and no less than 55 gallon tank/container).

Vehicle/Equip. Description: \_\_\_\_\_ License Plate \_\_\_\_\_

Vehicle/Equip. Description: \_\_\_\_\_ License Plate \_\_\_\_\_

Vehicle/Equip. Description: \_\_\_\_\_ License Plate \_\_\_\_\_

**Give Wastewater Division written notification of additions or deletion to haul equipment List prior to use.**

*This agreement shall at all times be subject to change or modifications by the City.*

Wastewater Division Reclaimed Water User Permit No. \_\_\_\_\_

Wastewater Division:

By (sign): \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

*Use of Treated Effluent Water for Irrigation*

Citizen Name: \_\_\_\_\_

Address as to where irrigation will be: \_\_\_\_\_

Current Uses of Treated Effluent Water for Irrigation (check all that apply):

\_\_\_\_\_ **Trees** \_\_\_\_\_ **shrubs** \_\_\_\_\_ **lawns** \_\_\_\_\_ **landscaping** \_\_\_\_\_

Number and Size of tank (in gallons) of Water Haul Trucks you use: \_\_\_\_\_

\_\_\_\_\_

How many haul vehicle trips per day to the fill station do you estimate? \_\_\_\_\_

Comments/Questions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ANY QUESTIONS PLEASE CALL WASTEWATER DIVISION AT 505-955-4650 OR FAX TO 505-955-4677.**

**Wastewater Division  
Reclaimed Water Use Fact Sheet**

On August 7, 2003, the New Mexico Environment Department (NMED) finalized a policy for the Ground Use of Reclaimed Treated Effluent Water for Irrigation.

**Fill Station Location:** 73 Paseo Real, off of Airport Rd. (west of SR 599, adjacent to the Wastewater treatment plant).

**Hours of Operation:** Monday – Friday 7:00 a.m. to 5 p.m. Saturday 7:00 a.m. to 3:00 p.m.

**Reclaimed Water Use Rate:** \$ 3.03 /1000 gallons (plus \$0.18 administrative fees, and 5% sales tax.) \$3.37/1,000 gallons

**Uses Permitted by the NM Environment Department/Ground Water Quality bureau:**

- 1) **Irrigation in residential and commercial settings, including but not limited to City parks, School grounds, etc.**

**Uses Not Permitted:**

- 1) **Treated Effluent Water known as (Reclaim Water) shall not be used for irrigation of Food Crops.**

**Other Provisions**

- 1.) **Signage : All haul vehicles must have the following signs visible on at least 3 sides, “Caution: Non-potable Water, Do Not Drink” & “Peligro: Agua Inbebestible, No Es Para Beber” Also, you are required to use Chlorine Bleach in your non potable water tanks 1 1/2cups Per every 1000 gallons per New Mexico Environment Department. Plus have a lid.**
- 2.) **Discharge must occur under gravity flow.**
- 3.) **Discharge area must be 200 feet from potable water supply wells.**
- 4.) **Customer must post and notify neighbors that he / she is using reclaim water for irrigation.**

**Permitting**

All reclaimed water users must obtain a “Reclaimed Water Use Agreement and Permit” from Wastewater Division, City of Santa Fe. Compliance with the terms and conditions of reclaimed water use shall be the **sole responsibility of the reclaimed water user.** Question should be directed to NMED/Ground Water Quality Bureau, 827-2900 or Wastewater Division 955-4650

***Wastewater Division  
Reclaimed Water Use Requirements.***

The following requirements for reclaimed water use are to be strictly observed as a Condition of receiving treated effluent from the City of Santa Fe's Reclaimed Water Fill Station. The dispensing of reclaimed water from the fill station is limited to permitted uses by the New Mexico Environment Department (NMED) Ground Water Quality Bureau. These uses are limited to temporary or intermittent uses, irrigation of landscaping under restricted access conditions.

***Unacceptable uses include drinking, bathing, swimming and irrigation food crops.***

Dispensing of reclaimed water for application to any area on an ongoing basis, rather than temporary or intermittent, shall require a Ground Water Dis-Charge Permit, pursuant to the New Mexico Water Quality Control Commission Regulation 3104. Permits can be obtained by contacting the NMED Ground Water Quality Bureau at 827-2900.

1. Reclaimed water shall only be provided for public use from the City of Santa Fe's reclaimed Water fill station on Paseo Real, west of St Rd 599, adjacent to the Wastewater Treatment Plant. Use shall be restricted to the permitted uses under the amended DP-289 as required by NMED. The dispensing of the reclaimed water, including the monitoring of reclaimed water Quality and the log/tracking of intended uses, shall be the responsibility of the City of Santa Fe.

***The dispensing of reclaimed water will be suspended if the effluent fails to meet NMED Guidelines for Effluent Quality. Compliance with the terms and conditions of Reclaimed Water Use and the application requirements and restrictions, shall be the Sole responsibility of the Reclaimed water user, requirements or the terms and conditions of service shall be cause to Discontinue service or sale of reclaimed water.*** NMED Guidelines for Temporary use of treated and disinfected WWTP Effluent, dated August 7, 2003 is attached for reference.

2. Each user shall be required to sign an agreement with the City of Santa Fe, Wastewater Division For the terms and conditions of use and the user's truck/hauling equipment must be inspected and certified by Wastewater Division prior to receiving reclaimed water at the fill station. Any Truck or tanker equipment used to haul, transfer, distribute, discharge or apply reclaimed water must have signs indicating that the water is not potable. ***The equipment shall be clearly marked On at least three-sides, "Caution-Non-Potable Water- Do Not Drink" and "Peligro-Agua Inbebestible – No Es Para Beber".***
3. Treated effluent (reclaimed water) must be discharged via gravity flow.
4. The area(s) receiving the discharge must be 200 feet from potable water supply wells.