
ANNUAL ACTION PLAN

July 1, 2012- June 30, 2013



SUBMITTED BY:

City of Santa Fe
Office of Affordable Housing
P.O. Box 909
200 Lincoln Avenue, Room 314
Santa Fe, New Mexico 87504
Phone # (505) 955-6574

Approved by City Council May 9, 2012

Acknowledgements

Community Development Commission

Rebecca Wurzburger, Chair

Chris Graeser

Rusty Tambascio

Annette Thompson-Martinez

John Padilla

Silas Peterson



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 05/10/2012	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Santa Fe, NM		NM350534 SANTA FE	
Street Address Line 1 PO Box 909		Organizational DUNS 069420818	
Street Address Line 2		Organizational Unit	
City Santa Fe	New Mexico	Department Housing & Community Devel.	
ZIP 87501	Country U.S.A.	Division Housing	
Employer Identification Number (EIN):		County Santa Fe	
85-6000168		Program Year Start Date (07/01/12)	
Applicant Type:		Specify Other Type if necessary:	
Local Government: City		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles Homewise – Energy Saver Home Improvement Program SF Habitat for Humanity – Energy Efficiency Improvements Santa Fe Recovery Center– Provide materials and supplies for the construction of 7 ADA transitional living units Accessible Space – window replacement for the Homeward Bound Apts. that houses elderly, low income residents with physical/mental disabilities Esperanza – emergency rental assistance NM Community Foundation – NNMCP – provide foreclosure counseling and legal representation to Santa Fe residents threatened with foreclosure SFPS – ADLENTE Program – provide homeless children and their families access to outreach programs.		Description of Areas Affected by CDBG Project(s) City of Santa Fe	
\$CDBG Grant Amount \$507,262	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged	\$Additional State Funds Leveraged		
\$Locally Leveraged Funds	\$Grantee Funds Leveraged		
\$Anticipated Program Income \$370,000	Other (Describe)		
Total Funds Leveraged for CDBG-based Project(s) \$877,262			

Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles N/A		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles N/A		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles N/A		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts 3	Project Districts 3		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name Kym	Middle Initial E	Last Name Dicome
Title Sr. Housing Planner	Phone 505-955-6574	Fax 505-955-6655
email kedicome@santafenm.gov	Grantee Website www.santafenm.gov	Other Contact Melisa Dailey
Signature of Authorized Representative Mayor David Coss		Date Signed 5-2-12



CPMP Non-State Grantee Certifications

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NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- ☐ This certification does not apply.
☒ This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority -** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit -** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2008, 2009, 2010, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments -** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

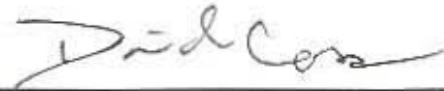
Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

5-2-12

Date

David Coss

Name

Mayor, City of Santa Fe

Title

PO Box 909

Address

Santa Fe, NM 87507

City/State/Zip

505-955-6590

Telephone Number

- ☒ **This certification does not apply.**
☐ **This certification is applicable.**

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- ☒ **This certification does not apply.**
☐ **This certification is applicable.**

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- ☒ This certification does not apply.
☐ This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- ☒ **This certification does not apply.**
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ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
Name	
<div style="border: 1px solid black; height: 20px;"></div>	
Title	
<div style="border: 1px solid black; height: 20px;"></div>	
Address	
<div style="border: 1px solid black; height: 20px;"></div>	
City/State/Zip	
<div style="border: 1px solid black; height: 20px;"></div>	
Telephone Number	

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APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall, City of Santa Fe	200 Lincoln Ave.	Santa Fe	Santa Fe	NM	87504
Federal Post Office Building	120 S. Federal Pl.	Santa Fe	Santa Fe	NM	87501

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

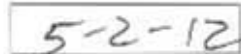
- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan



Signature/Authorized Official



Date

David Coss

Name

Mayor, City of Santa Fe

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- 9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
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Signature/Authorized Official

David Coss

David Coss

Name

Mayor, City of Santa Fe

Title

PO Box 909

Address

Santa Fe, NM 87504

City/State/Zip

505-955-6590

Telephone Number

5/21/12

Date



Fifth Program Year Action Plan

The CPMP Fifth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 5 Action Plan Executive Summary:

FISCAL YEAR 2012-2013

The City of Santa Fe, as a HUD entitlement community, anticipates receiving the following funding for fiscal year 2012-2013:

TOTAL FUNDS AVAILABLE

2012 CDBG Entitlement	\$ 507,262
2011 Carry-forward Funds	\$ 214,139
2012 Estimated Program Income	<u>\$ 317,000</u>
TOTAL PROJECTED 2011-12 BUDGET	\$1,038,401

The Specific Annual Objectives for Housing are presented below. For Fiscal Year 2012, we will be focusing mainly on Objectives 3, 4 and 7 with the CDBG and AHTF funding.

SUMMARY OF SPECIFIC ANNUAL OBJECTIVES - HOUSING

Objective #	Specific Objective	Sources of Funding
3	To help first time homebuyers who are low and moderate income purchase a home.	CDBG Program Income, Affordable Housing Trust Fund (CIP Funds)
4	Help Santa Fe's workforce who earn 80-120% AMI to purchase a home	Affordable Housing Trust Fund (CIP Funds)
7	Help low and moderate income homeowners maintain their home.	CDBG, CDBG Program Income

2012 CDBG ALLCATIONS – DESCRIPTION OF ACTIVITIES

This year's allocation concentrated on home improvement, public facilities and public service as opposed to heavily funding Down Payment Assistance (DPA) activities as in the past years. The reason is that the City of Santa Fe allocated \$800,000 of Capitol Improvement Project (CIP) Funds for DPA over the next two years Fiscal Years (2012-2014) so the focus on the CDBG allocation of 2012 was not on funding DPA activities.

A. Housing

Homewise will receive **\$85,000** for a Home Energy Saver Improvement Program. This program will provide at least 8 existing homes with improvements funded by the allocation and an additional 5 with Revolving Loan Fund (Program Income). This activity will be the same program that Homewise has received a CDBG allocation for and used CDBG Program Income (Revolving Loan Fund) over the past years for improvements/repairs but will now emphasize energy saving improvements. (*Objective #7*)

Habitat for Humanity will receive **\$68,000** for a Home Energy Efficiency Improvement Program. The funding will be used to purchase solar water heaters and photovoltaic electrical systems for 4 existing Habitat homes. Volunteers will install the systems. (*Objective #7*)

Accessible Space Inc. will receive **\$55,000** towards the replacement of 60 windows at the Homeward Bound Apartments. This facility provides 20 accessible affordable units to house adults with physical disabilities that have an income of 50% or less of the AMI. The cost is for the installation and windows. (*Objective #7*)

B. Public Facilities

Santa Fe Recovery Center will receive **\$121,721** towards the purchase of building materials and supplies for construction of a seven unit transitional living apartment complex. It will provide a place to live while going thru the program for 14 homeless men and women with substance abuse problems who may also be chronically mentally ill, have a physical disability and/or development disability. The actual construction will be done through the YouthBuild program which will engage 52 at risk youth from Youth Works. No CDBG funds will be used for labor costs or construction.

C. Real Estate

No projects for FY 2012.

D. Public Service

Santa Fe Public Schools – ADELANTE Program will receive **\$10,000** towards the funding of a high school homeless liaison/case manager's salary to help with the increase in the number of clients in the program. They have projected an additional 150 children and 60 adults of the over 400 children and 142 adults they served in FY 2010. The ADELANTE program helps provide programs, case management and access to public services for homeless students and their families.

NM Community Foundation – Northern NM Consumer Protection Center will receive **\$40,000** towards this program that will provide education to borrowers, free legal counseling and representation to low/mod income residents of Santa Fe regarding their rights as homeowners under the threat of foreclosure. The allocation will apply to the general operating expenses such as salary, benefits, rent and utilities of the center. While this type of service falls under Public Service as defined by HUD which limits the funding amount, it does impact the stability of the housing market in Santa Fe and therefore, plays to the objective of the Consolidated Plan in keeping Santa Fe residents in their homes.

Esperanza Shelter for Battered Families will receive **\$16,089** for emergency housing, rent and utility payments for battered women and their families. This program did receive funding for subsistence payments in FY 2011 for \$27,200 for women and families who are in their program and of whom needed to get out of the unsafe living environment and into a new, healthy place to live. Recently, they have found an increase in requests for mortgage, rent and utility payments for families who have been victims of abuse and are receiving counseling and other services but wish to remain in their homes. These CDBG monies will fund those families for no more than 3 months and/or \$1,000 as restricted by HUD regulations.

Youth Shelters will receive **\$10,000** towards an increase in case management services required for the additional 14 homeless youths that will be housed in apartments in Youth Shelter's Transitional Living Program (TLP). This will include providing additional staff time to address their needs and provide them with the program services. These positions include a clinical supervisor, Program Director and Resident Assistant.

E. Administration

\$101,452 has been allocated to cover all administrative related expenses incurred to oversee and coordinate the CDBG program. Eligible activities include: Preparing Program budgets and contracts, amend and complete all CDBG Reports which include the Annual Action Plan and the CAPER, complete Environmental Review Reports for all CDBG projects, monitoring CDBG funded projects and contracts, Financial Reporting in the HUD's IDIS system, and provide assistance to the CDBG funded subrecipients. This year will also include the funding for Fair Housing outreach and education program as outlined in the updated Analysis of Impediments to Fair Housing report that was completed in December 2011. This Fair Housing update is discussed in the Other Narrative section of this report on page 32.

Fiscal Year 2011 Evaluation

	PROJECT	CDBG	Unspent	Min Loans Req'd	Total #
Housing		\$	Amount	Per Contract	Loans end Q3
	Homewise DPA				
	Carry forward Allocation	21,139	21,139		0
	Carry Forward Program Income	3,639	0		
	Program Income	129,879	63,517		6
	Total	154,657	84,656	11	6
	Narrative: This is an extension of the 2010-2011 DPA contract because of the PI being generated. Have extended the contract into 2012-2013. If 2010 allocation is not spent by the end 2013 (3rd year), it will be reallocated.				
	Homewise Home Improvement				
	Allocation	85,000	85,000		0
	Carry forward Program Income	502	0		
	Program Income	116,754	47,397		4
	Total	202,256	132,397	8	4
	Narrative: They have 4 loans committed in Q4 but with the change from loan to actual construction cost, they may not hit their goal of 8. This is a revolving loan fund.				

	Housing Trust Down Payment Assistance (DPA)				
	Allocation	100,000	56,649		4
	Carry forward allocation	31,107	0		2
	Program Income	7,000	0		
	Total	138,107	56,649	7	6
	Narrative: They should meet their goal with the remaining grant allocation and with any PI that is generated in Q3 and Q4.				
	Homewise Septic Replacement Pilot Program				
	Allocation	100,000	100,000		
	Total	100,000	100,000	6	0
	Narrative: The applicant is making every attempt to get qualified L/M income homeowners to participate in the program. Since this is a pilot program, we expected some resistance but will carry forward the contract for another year to ensure its completion and success in this important health and safety program.				
Public Service	Habitat for Humanity DPA				
	Carry forward allocation	60,000	0		
	Total	60,000	0	4	4
	Narrative: They have spent their allocation prior to 6/30/12.				
		CDBG \$	Unspent Amount	Min # of Households or persons	Actual served
	Esperanza Shelter				
	Allocation	27,200	6,482		
	Total	27,200	6,482	35	33
	Narrative: The program is for an Emergency Assistance program for rental, mortgage and utility assistance for homes or apts. for female head of households in the Esperanza program.				
	Youth Shelters				
	Allocation	39,750	6,707		
	Total	39,750	6,707	243	243
	Narrative: Received funding for rent, utilities, equipment, furnishings and a portion of the caseworkers salary for the Street Outreach Center. The equipment and furnishings have been purchased and all that remains is the rent, utilities and portion of the case worker's salary to the end of the contract on June 30, 2012. They will use all of the allocation.				
	United South Broadway Corp				
	Allocation	56,875	28,491		
	Total	56,875	28,491	50	83
	Narrative: The program is to offer a minimum of 50 Santa Fe residents (51% or more must be L/M Income) foreclosure counseling and legal services at a satellite Santa Fe office (main office is in Albq.). They have exceeded the minimum number served per the contract guidelines.				

Planning					
	Airport Road Study				
	Allocation	67,184	24,433		
	Total	67,184	24,433		
	Narrative: Currently there is a contract with a consultant to \$47,500 to create, conduct and formulate a Community Outreach Plan for Airport Road. They have completed about 65% of the work and the contract runs to December 31, 2012.				

CITIZEN PARTICIPATION AND CONSULATATION PROCESS

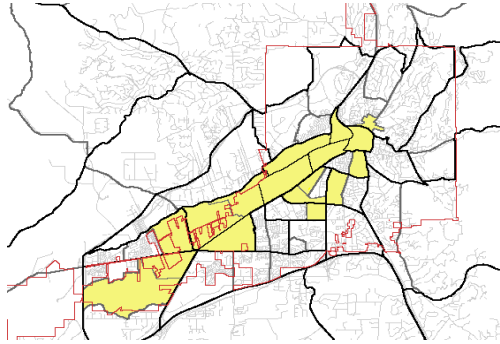
An announcement requesting public review and comment on the draft *2012-2013 Action Plan* was placed in the Santa Fe New Mexican (newspaper) on Friday March 31, 2012 and Sunday April 1, 2012. The City also distributed a press release on March 31, 2012. There was also an announcement in the Santa Fe Reporter on Wednesday April 4th and April 11th. All announcements were in both Spanish and English and included the locations where hard copies were available for review as well as its location on the City's website. The public comment period of 30 days began on April 2, 2012 ran through May 2, 2012.

On April 18, the Community Development Commission voted to approve the Action Plan with the funding recommendations for the 2012-2013 CDBG allocation. On April 30th, the Finance Committee of the City Council approved the Action Plan and then at public hearing, City Council adopted the 2012-2013 Action Plan on May 9. On the 11th of May, the City submitted copies of the adopted plan to HUD for their 45 day review which ended on June 27, 2012.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a) (1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

1. All of the funded programs will serve low to moderate income residents of Santa Fe and clients that are presumed benefit who receive services as opposed to programs serving particular areas or census tracts (LMC versus LMA). It is estimated that more than 70% of the funded programs will serve LMI residents targeting home improvement, improvement to living facility for low/mod and disabled elderly, energy efficient improvements, assistance in subsistence payments for battered spouses, case management for at risk youth and school children and their families. Only one program is limited to serving at least 51% LMI but has shown to serve more than 70% LMI residents.



2. Allocations are based on whether a project serves low to moderate income (LMI) persons as required by CDBG. The majority of the City's allocation serves LMI residents who are located City wide such as the home improvement/energy saving programs. Alternately, the City allocates funds for entities that serve only low income or presumed benefit persons such as homeless or battered spouses programs. Also there are transitional living and supportive housing facilities that are not located in specific LMI areas but who serve LMI persons. Although activities that benefit LMI areas are of interest, there were no applications for such facilities/programs to benefit specific areas.

Funding for all projects are based on factors such as who the project serves, the number of people impacted, the ability of the subrecipients to fulfill the goals of their programs and their ability to spend the funding in timely manner and if funded previously (public service), that they show a level of increase of a new service to be offered.

3. One of the biggest obstacles facing most communities in addressing the needs of the underserved is the reduction in funding. It is not just the federal funding, but many organizations have seen a reduction in state as well as private funding. Also, when trying to address affordable housing through new construction, the costs have risen but the City has taken steps to reduce some of that burden on the developers/builders and ultimately the homeowner with the reduction in impact fees. The reduction in funding as well as the loss of non-profits have put a further burden on services for the underserved but the following are sources that continue to address those needs:

CDBG – The City of Santa Fe receives CDBG funds from HUD as an entitlement community. The amount is based on a formula which was updated this year (2012) that includes population and demographic data. Funds are to be used for projects that benefit low- and moderate-income residents. In Santa Fe, the funds are spent primarily on housing, public facilities and public service.

Children and Youth Commission: This is a city commission through the Community Services Department that funds non profit and public school programs that serve children from birth to 21 years of age. The Commission conducts an annual community needs assessment to determine emerging needs. Contracts are awarded in the areas of early child care and education, healthy living, environmental education, youth leadership and meaningful work experience, and supplemental educational programs for students in the Santa Fe Public Schools, of whom 75% are eligible for subsidized meals.

Youth and Family Services Human Services Committee – This committee awards contracts to non-profits who provide the basic services of emergency shelter, accessibility to food and crisis services. The funds can pay for non-profit staff positions and operating costs.

4. Estimated federal, state and local resources available in 2012-2013:

<u>Program</u>	<u>Expected</u>	<u>Amount</u>
CDBG Allocation 2012-2013		\$507,262
CDBG estimated program income 2012		317,000
Neighborhood Stabilization Program		0
HOME		0
ESG		53,100
Supportive Housing Grant - St. Elizabeth Casas Cerrillos		60,000
Shelter Plus Care (Tenant Based Rental Assistance) for people with HIV/AIDS, Chronically Mentally Ill, or Homeless (6 grants)		641,091
Shelter Plus Care Grant (Project Based Assistance) for Chronically Mentally Ill Homeless Persons		147,732
HOPWA (Housing for Persons with Aids) – Housing Trust		438,093
Elderly Housing (HUD 202)		0
Disabled Housing (HUD 811)		0
Public Housing Authority Resources		6,000,000*
Section 108		0
Fair Housing Initiatives Program		0
Total:		\$8,164,278

* Santa Fe only.

<u>Program</u>	<u>Expected Amount</u>
NM Mortgage Finance Authority – MortgageSaver/MortgageSaver Zero/, HERO, Partners (First Mortgages)	\$6,489,438*
Mortgage Booster (DPA loan) PaymentSaver/Helping Hand (HOME/ADDI funded) Tax Credit loan Program	465,083
NM Mortgage Finance Authority – HOME (all activities)	633,561
NM Mortgage Finance Authority – HOPWA*	115,755
NM Mortgage Finance Authority – TSS (includes ESG)*	296,323
NM Mortgage Finance Authority – Homeless Prevention & Rapid Rehousing*	2,372,301
City of Santa Fe Affordable Housing Trust Fund	800,000**
City of Santa Fe General Fund (Office of Affordable Housing)	500,000
Total:	\$11,682,461
Grand Total:	\$19,846,739

* = Funds expended by agency located in Santa Fe, but not all units were in Santa Fe

** over two years (2012-2014) for Down Payment Assistance

CDBG Program Income: Any CDBG activity that generates revenue, such as loan sales or repayments, will be recorded as program income. This money must be spent within the same guidelines as the original activity funded from CDBG and must be used prior to drawing from the current year allocation.

ESG: Emergency Solutions Grant (ESG) funding thru HUD is used for renovation, major rehabilitation, or conversion of buildings for use as emergency shelters or transitional housing, provision of essential social services for the homeless, payment of operating costs for shelters, and the development and implementation of homeless prevention activities, such as short-term mortgage, rent or utility payments, security deposits, first month rent, landlord/tenant mediation, and tenant legal services. St. Elizabeth Shelter expects to receive funds from the ESG program during the program year. Funds will be used to support intake and assessment services, counseling, medical services and food, rental assistance, and outpatient care.

Supportive Housing: This funding is used to provide both transitional housing and support services to help the homeless overcome some of the problems that made them homeless, such as lack of jobs and poor health. Funding is also used to help the homeless obtain permanent housing. Youth Shelters and Casa Milagro, part of Life Link/La Luz, will use these funds in the coming year.

Shelter Plus Care: This HUD grant provides rental subsidies for persons who are at risk for becoming homeless because of mental illness, substance abuse problems or HIV/AIDS. The Life Link/La Luz and the Santa Fe Community Housing Trust (SFCHT) will use Shelter Plus Care funds for ongoing rental assistance programs. La Luz assists people with chronic mental illness and the SFCHT assists persons with HIV/AIDS.

HOPWA: HOPWA (Housing Opportunities for People with AIDS) grants were awarded to the Santa Fe Community Housing Trust and Southwest Care Center. The funds are used to provide rental assistance, reverse mortgages and accessibility rehabilitation to low-income households where someone has HIV/AIDS.

Elderly Housing: The City of Santa Fe will work with local service providers, such as the Santa Fe Civic Housing Authority, Open Hands, and Homewise to access funds from this grant to support ongoing services for elderly and disabled residents.

Public Housing Comprehensive Grant: The Santa Fe Civic Housing Authority (SFCHA) receives an entitlement based on the number of public housing units in its inventory. The money is used for maintenance, repair and some restoration of the units.

Family Self Sufficiency: Provides education and life skills training to SFCHA residents and other low-income people including computer training and GED tutoring. A particular program for young people includes suicide prevention and grief counseling.

Section 108: This funding acts as a loan guarantee provision as part of the CDBG program. The funding provides communities with an efficient source of financing for housing rehabilitation, economic development, and large-scale physical development projects. Section 108 loans are not risk-free, however; local governments borrowing funds guaranteed by Section 108 must pledge their current and future CDBG allocations to cover the loan amount as security for the loan. The City of Santa Fe did not apply a Section 108 grant for the upcoming fiscal year.

EDI: The EDI program is no longer a HUD funded program.

Low Income Housing Tax Credits: These credits are granted to qualified projects for rental housing developers who apply through the New Mexico Mortgage Finance Authority.

Fair Housing Initiatives Program (FHIP): FHIP provides funding to public and private entities formulating or carrying out programs to prevent or eliminate discriminatory housing practices. The City plans to apply for these funds in 2013-2014 to increase their Fair Housing activities.

McKinney-Vento Homeless Assistance Act: McKinney-Vento is the primary piece of federal legislation dealing with the education of children and youth experiencing homelessness in U.S. public schools. The City does not receive these funds. They go directly to the state and local education agencies.

Section 8 Vouchers: The Section 8 Rental Voucher Program increases affordable housing choices for very low-income households by allowing families to choose privately owned rental housing. Agencies such as the SF Civic Housing Authority, Life Link/La Luz and St. Elizabeth Shelter, receive Section 8 vouchers.

New Mexico Mortgage Finance Authority: This statewide quasi-government agency provides below-market mortgage loans for qualifying first-time homebuyers. Some of the programs that may assist Santa Fe residents include the *Mortgage Saver* and *Payment Saver and Mortgage Booster* programs to provide homeownership loans.

City of Santa Fe Affordable Housing Trust Fund: The source of this funding is the in-lieu fees paid by developers subject to the City's Housing Opportunity Program (HOP) or Santa Fe Homes Program (SFHP). The fee is paid when the formula used to determine how many affordable units required by the City's inclusionary zoning ordinance results in a fraction of a home. Other sources of funding include fee in lieu of payments if developers can prove hardship in meeting the inclusionary zoning ordinance and do not provide any units of affordable housing, and when liens are collected on existing affordable homes that are sold. Funding priorities are established the Office of Affordable Housing and approved by City Council.

The City Council adopted a Resolution in November 2011 for CIP funding for various programs throughout the City and a large allocation is dedicated to the down payment assistance for residents or local employees who make 120% or less of the 2012 AMI. These funds will be handled thru the AHTF and coincide with the CDBG process. This would allow for public safety, local employees, and low/moderate income families to purchase or stay in their home in Santa Fe. These are some of the target groups, such as public safety, that the City wants to have work and live in Santa Fe by making it affordable. Many are living elsewhere and driving to work. This program is for two years and will be funded through three local non profits, Habitat for Humanity, the Housing Trust and Homewise. The funds will be distributed on a first come first serve basis. There will be no specific allocation for any individual non-profit.

City of Santa Fe General Fund: The City earmarks funds for operating expenses for the Enterprise Community Partners, Homewise, and the Santa Fe Community Housing Trust. By providing funding which is typically more difficult to generate than project or capital funding, the City builds the capacity of the organizations to provide services. Requests for Proposals are submitted to the City of Santa Fe. In turn, the organizations that are selected enter into contractual agreements with the City to provide an array of homeownership services and technical assistance. The majority of the City's budget is funded by Gross Receipts Taxes. In FY 2012, our contractors will receive a similar amount as their contracts for FY 2011-2012.

Non-profit Private Fund Raising: Each non-profit seeks to leverage its public funds with private funds, some of which come from private fund raising events. The fundraisers not only bring in revenue, but increase community awareness of the non-profits' programs.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 5 Action Plan Managing the Process response:

1. The City of Santa Fe was the lead agency for overseeing the development of the *5-Year Consolidated Plan (2008-2013)* and the *Action Plans* for each year. Our major partners

responsible for administering housing programs covered by this *Action Plan* are: Homewise, Habitat for Humanity and the Housing Trust. We also work with other non profit organizations to address the issues of homelessness, at risk youth, battered spouses and the disabled with organizations such as Esperanza Shelter, Youth Shelters and the Santa Fe Public Schools ADELANTE program. Each year the funding for these public services is based on an increase in service or a new service offered to the clients.

2. The *5-Year Consolidated Plan* was developed through a combination of data gathering, agency interviews, public surveys, and public input meetings. Three main plans were used to form the *Consolidated Plan*: the *Housing Needs Assessment, May 2007*; the *City of Santa Fe Housing Plan*; and the *5-Year Plan to End Homelessness*. Each annual *Action Plan* then updates the financial information and outlines how the major objectives listed in the *Consolidated Plan* are to be specifically addressed through the programs that receive funding for that Fiscal Year. Also, The City of Santa Fe Economic Development Division produced a plan called *Economic Development Strategy for Implementation* that identified specific actions to be taken to implement the City's *Economic Development Plan* (Angelou Plan); both were used for the Community Development section of this plan.

An update to the *Housing Needs Assessment* will be completed over the next year and then work will begin on the *2014-2019 Consolidated Plan*.

3. Each year the City advertises the availability of CDBG funds and the application process. All applicants are required to meet with the CDBG program administrator to review their request and to determine its eligibility under the CDBG regulations. The allocation of these funds are determined by the Community Development Commission (CDC) at an advertised meeting which is open to the public, as well as conveniently timed and located to encourage participation by low and moderate income residents. They are also accessible to people with disabilities.

The City will work on an ongoing basis with Homewise, the Housing Trust, and Habitat for Humanity to address housing issues, as well as Life Link regarding mentally ill homeless issues, and the New Mexico Coalition to End Homelessness, St. Elizabeth's Shelter, Esperanza Shelter for Battered Spouses, and Youth Shelters and Family Services for homeless, abused spouses and at risk youth issues. The City staff consults regularly with the City's Community Services Department to insure that City and CDBG funding for social service agencies is distributed evenly to these partners.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 5 Action Plan Citizen Participation response:

The following is the City of Santa Fe's CDBG allocation process which includes the public participation process and timeline.

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING CYCLE

December 16	Ad placed in SF New Mexican and the SF Reporter calling for Applications. The ads stated where to find the application as well as the CDBG Overview on the City of Santa Fe website. http://www.santafenm.gov/index.asp?NID=652
January 4-31	CDBG planner met with applicants to review their project to evaluate whether it complies with a CDBG National Objective and is clearly an Eligible Activity.
February 6	Completed Applications and all supporting documents must be submitted to the City of Santa Fe Office of Affordable Housing no later than 4 pm.
February 22	Community Development Commission members met to recommend awards and amounts.
April 18	Community Development Commission recommended approval of the 2012-2013 Action Plan.
April 30	Finance Committee (of the City Council) meeting to recommend application awards, Action Plan and contracts
May 9	City Council holds public hearing to approve the application awards, Action Plan and contracts.
May 11	Affordable Housing staff will submit the adopted 2012-2013 Annual Action Plan to HUD for their 45 day review which ends June 27 th .

Ads announcing the 2012 City of Santa Fe CDBG Availability of Funding were placed in the Santa New Mexican, Pasatiempo and the Santa Fe Reporter during the month of January and there was a press release which announced the availability of CDBG funding and deadline for applications. The ads in the Santa Fe New Mexican and Pasatiempo were in English and Spanish. The CDC meeting to decide the projects and the amount of funding was held on February 22 and was open to the public. The meeting was conveniently timed and located to encourage participation by City of Santa Fe residents. The meeting was accessible to people with disabilities and adequately publicized offering this accessibility. Per regulations, the programs and their allocations are incorporated in the Action Plan and a draft of this Plan was made available to the public for review and comment for thirty days. An ad was placed in the Santa Fe New Mexican on March 30, 2012 in Spanish and English announcing the availability of the Plan for review and comment as well as stating the locations of hard copies and where to find the Plan on the City's website. The review period is from April 2, 2012 to May 2, 2012. All of the committee and council meetings listed above are open to the public. All agendas for all of the committees and the City Council are available on the City's website.

The City of Santa Fe City Clerk's office publicizes its Citizen Participation (public) hearings in languages other than English, and provides sign language interpretation at its public hearing on a requested basis.

2. There were no public comments submitted for the *2012 Annual Action Plan* during the public comment period or at any of the public meetings.

3. Efforts to broaden participation for the *Consolidated Plan* include: a Housing Needs Assessment resident housing survey translated into Spanish and distributed to Spanish speaking residents through Somos Un Pueblo Unido to assess their housing needs; a specific questions in the in the housing survey addressed the needs of persons with disabilities and other special populations. The recommendations from the *Housing Needs Assessment* were used in the *Consolidated Plan*. An Update to the *Housing Needs Assessment* will begin in the next several months to update the data. This data as well as other steps in the adopted Citizens Participation Plan will help formulate the next *Consolidated Plan* for 2014-2019.

4. No citizen comments were submitted for the *2012 Annual Action Plan*.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 5 Action Plan Institutional Structure response:

1. The City of Santa Fe will carry out the priorities in the *Consolidated Plan* by continuing to collaboratively work with our non-profit partners. The City's philosophy is to help build the capacity of our service providers, rather than increase the size of the City's bureaucracy. The City and its staff serve as advocates and coordinators for our partner non-profits.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 5 Action Plan Monitoring response:

1. Long-term compliance with Santa Fe's *Consolidated Plan* is imperative to meet the goals and objectives offered in the *2012 Annual Action Plan* and in other additional housing and community development planning documents. The Community Development Commission (CDC) and the City Council consider compliance with the objectives of the Consolidated Plan when reviewing comprehensive planning efforts. Between these public entities, the Affordable Housing Roundtable and the Business and Quality of Life Committee and association between city staff and local nonprofit organizations, there is constant monitoring of the City's comprehensive planning efforts.

Every effort is made by the CDC and City's housing staff to recommend funding activities that address the major objectives of the *Consolidated Plan*. In a five year period (2008-2013) there may be community issues that were not foreseen as important at the time when the Consolidation Plan was first written, i.e. foreclosure counseling and legal advice, but may be important enough to warrant addressing now for the best interest of the community. Every effort will be made to continue to comply with the *Consolidated Plan*, which serves as the basis for all housing and community development decisions.

In order to monitor implementation of the *Consolidated Plan*, the City's Office of Affordable Housing works closely with housing, economic development, and other non-profit service providers. The Office of Affordable Housing requires quarterly reports from all of its sub-recipients that mandate adherence to the specific requirements for their approved programs. In addition to quarterly reports, programs are monitored through site visits, file audits, and management of all fiscal functions inherent in contract administration.

CDBG Program Monitoring Requirements

The CDBG Funded programs are monitored by staff through site visits to verify compliance with the objectives of the activity and continually requesting information on the status and effectiveness of the program to meet their goals. The City of Santa Fe utilizes HUD's "Guidebook for Grantee's on Sub-recipient Oversight, Managing CDBG", and "Ensuring CDBG Sub-recipient Timeliness Guidelines" to ensure compliance.

The citizens of Santa Fe can comment on the performance of city and non-profit agencies in implementing *Consolidated Plan* programs and projects and in meeting program objectives. The *Consolidated Plan* is posted on the City of Santa Fe website.

1) Site Visits

All site visits include meeting with staff, discussing current projects, evaluating the efficacy of the sub-recipient's performance on past projects and reviewing the contractor's adherence to the scope of services in the contract. Staff reviews the following contractual items on an annual basis:

- ☐ Personnel policies and procedures
- ☐ Conflict of interest clause
- ☐ Non-discrimination policies
- ☐ Affirmative marketing policies
- ☐ Fair Housing Practices, if applicable to the particular project

2) Reporting and Fiscal Management

Staff ensures that all sub-recipients keep track of detailed information for the Performance Measurement System to evaluate the effectiveness of the project in meeting the needs of targeted populations. Relevant data includes:

- ☐ Number of clients served
- ☐ Ethnicity and age breakdown
- ☐ Client income, employment (locally or with the City depending on the program) and assets breakdown (when appropriate)
- ☐ Performance Measurement data by project type (Housing, Economic Development, Public Service, or Facilities & Improvements)

This information is submitted at a minimum quarterly. The reports track completion of the contracted scope of services and track program demand and utilization by demographic category for services provided by the program. The program also must submit financial statements which include a breakdown of the expenditures and revenue (including Program Income if relevant) and a specific description of the charges as defined in the contract. Staff from the Office of Affordable Housing is responsible for reviewing and approving the sub-recipient's account payment requests (invoices) and then submitting the request to the City's Accounts Payable Department for payment.

3) Evaluation

At the end of each program year, staff completes a detailed evaluation of the sub-recipients performance. Based on information from the quarterly and final reports, staff evaluates whether the needs of low income people are being met. The *Consolidated Plan* provides a framework for setting program goals, monitoring performance and evaluating the City's progress in meeting community development needs.

Committee Meetings

The Office of Affordable Housing, Community Services and Economic Development staff is responsible for coordinating and/or staffing various citizen committee meetings. These include: Economic Development Review Committee, Community Development Commission, and the Mayor's Committee on People with Disabilities. Staff also acts as the City's Liaison to the Santa Fe Affordable Housing Roundtable and participates in periodic meetings. The implementation of the *Consolidated Plan* and the monitoring of resulting activities rely on continued communication at the staff and interagency levels.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 5 Action Plan Lead-based Paint response:

History

The definition of a lead-based paint hazard as stated in Section 1004 of the Residential Lead-Based Paint Hazard Reduction Act of 1992:

The term "lead-based paint hazard" means any condition that causes exposure to lead from lead- contaminated dust, lead-contaminated soil, lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects as established by the appropriate Federal agency.

There are approximately 14,775 total homes in Santa Fe that possibly contain lead-based paint, according to the 2000 Census. These are homes built before 1980 (1978 is the year specified by Section 1004, but the home built dates are by decades in the Census). According to the New Mexico Department of Health, homes built before 1950 pose the most danger: there are 2,499 homes in Santa Fe built before 1950.

For many reasons, lead-based paint is usually not an issue in New Mexico. Historically, homes were covered with mortar and plaster or stucco, not paint. Also, paint containing lead was more expensive, because of its durability, than non-lead paint. But, with New Mexico being a poor state, most homeowners were not able to afford lead paint.

As part of their home repair program, Homewise has tested 60 homes for lead since 2002. Of these, only four tested positive, which is 7% of the homes they tested. Extrapolated to the number of homes in Santa Fe built before 1950 (2,499 homes), a rough estimate is 175 homes could contain lead-based paint.

Actions to Address Lead-based Paint

Actions being taken to address lead-based paint: The City of Santa Fe has two housing partners who deal with homebuyers that should be notified of lead-based paint issues.

The Housing Trust – If a homebuyer purchases an already existing home, they are given a lead-based paint disclosure form that must be signed. If a home is purchased that was built before 1978, the EPA lead-based paint pamphlet entitled "Protect Your Family From Lead In Your Home" is also given to the homeowner.

Homewise – Homewise helps low-income buyers purchase homes as well as provides funding for home rehabilitation. Homewise tests the paint of a home that was built before 1978 if required by the HUD guidelines for use of federal funds for the home's repair or upgrade. If only Homewise dollars are used, they issue the EPA pamphlet. Homewise also advises to test for lead-based paint if the homeowner has children under three years of age. The homeowner must also sign a series of forms acknowledging they were informed of the lead-based paint issue.

The actions taken by our non-profit partners to address lead-based paint are sufficient based on the low rate of occurrence of lead in Santa Fe homes.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

1. The Specific Annual Objectives for Housing are presented below. For Fiscal Year 2012, the City will be focusing on Objectives 3, 4 and 7 with the CDBG funds.

SUMMARY OF SPECIFIC ANNUAL OBJECTIVES - HOUSING

Objective #	Specific Objective	Sources of Funding
1	Assist in acquisition of land for, or the construction of, new rental housing aimed at those who earn less than 60% of the AMI.	CDBG
2	Educate potential low and moderate income homebuyers about owning a home.	City of Santa Fe
3	To help first time homebuyers who are low and moderate income purchase a home.	CDBG Program Income, AHTF
4	Provide rental assistance to low and moderate income persons	Shelter Plus Care, HUD-Public Housing
5	Help Santa Fe's workforce (those who earn 80-100% of the AMI) purchase a home.	CDB, AHTF
6	Obtain rental homes for essential city employees and rent out at affordable rates. Use program as a recruitment tool.	City of Santa Fe, NMMFA grant, NMMFA loan
7	Help low and moderate income homeowners maintain their home.	CDBG, CDBG Program Income
8	Provide funding to maintain emergency shelter and transitional living facilities.	CDBG, City of Santa Fe
9	Retain affordable housing stock.	City of Santa Fe

(Please see the attached tables to identify Specific Annual Objective measurements associated with the Objectives. Actual Numbers may not be filled in due to lack of data at this point in time, but the Expected Number for each program year is included.)

2. Financial Resources: Please see the table on page 5-6 for details on the housing funding that will be available in Santa Fe for FY 2012-2013. See the table below for an estimate of the funds available through the City of Santa Fe for FY 2012.

Funding Source	Year 1 FY 2008	Year 2 FY 2009	Year 3 FY 2010	Year 4 FY 2011	Year 5 FY 2012
Federal: CDBG	\$574,273	\$582,208	\$625,163	\$524,976	\$507,262
Federal: CDBG - R	-	\$155,961	-	-	-
Federal: CDBG Program Income (est)	\$616,423	\$670,000	\$480,000	\$200,000	\$317,000
NSP	-	\$2,000,000	-	-	-
Federal: Shelter Plus Care	\$696,900	\$717,888	\$1,176,546	\$931,377	\$817,493
City of Santa Fe: Affordable Housing Trust Fund	\$0	\$1,200,000	\$460,000	\$0	\$800,000*
City of Santa Fe: General Fund	\$570,000	\$525,000	\$365,000	\$495,000	\$500,000

* For Down Payment Assistance, including foreclosure, for Santa Fe Residents making 120% or below AMI. This is a 2 year program (2012-2014).

2012 CDBG ALLCATIONS – DESCRIPTION OF ACTIVITIES

This year's allocation concentrated on home improvement, public facilities and public service as opposed to heavily funding Down Payment Assistance (DPA) activities as in the past years. The reason is that the City of Santa Fe allocated \$800,000 of Capitol Improvement Project (CIP) Funds for DPA over the next two years Fiscal Years (2012-2014) so the focus on the CDBG allocation of 2012 was not on funding DPA activities.

A. Housing

Homewise will receive **\$85,000** for a Home Energy Saver Improvement Program. This program will provide at least 8 existing homes with improvements funded by the allocation and an additional 5 with Revolving Loan Fund (Program Income). This activity will be the same program that Homewise has received a CDBG allocation for and used CDBG Program Income (Revolving Loan Fund) over the past years for improvements/repairs but will now emphasize energy saving improvements. (*Objective #7*)

Habitat for Humanity will receive **\$68,000** for a Home Energy Efficiency Improvement Program. The funding will be used to purchase solar water heaters and photovoltaic electrical systems for 4 existing Habitat homes. Volunteers will install the systems. (*Objective #7*)

Accessible Space Inc. will receive **\$55,000** towards the replacement of 60 windows at the Homeward Bound Apartments. This facility provides 20 accessible affordable units to house adults with physical disabilities that have an income of 50% or less of the AMI. The cost is for the installation and windows. (*Objective #7*)

B. Public Facilities

Santa Fe Recovery Center will receive **\$121,721** towards the purchase of building materials and supplies for construction of a seven unit transitional living apartment complex. It will provide a place to live while going thru the program for 14 homeless men and women with substance abuse problems who may also be chronically mentally ill, have a physical disability and/or development disability. The actual construction will be done through the YouthBuild program which will engage 52 at risk youth from Youth Works. No CDBG funds will be used for labor costs or construction.

C. Real Estate

No projects for FY 2012.

d) Public Services

Santa Fe Public Schools – ADELANTE Program will receive **\$10,000** towards the funding of a high school homeless liaison/case manager's salary to help with the increase in the number of clients in the program. They have projected an additional 150 children and 60 adults of the over 400 children and 142 adults they served in FY 2010. This program helps provide programs, case management and access to public services for homeless students and their families.

NM Community Foundation – Northern NM Consumer Protection Center will receive **\$40,000** towards this program that will provide education to borrowers, free legal counseling and representation to low/mod income residents of Santa Fe regarding their rights as homeowners under the threat of foreclosure. The allocation will apply to the general operating expenses such as salary, benefits, rent and utilities of the center. While this type of service falls under Public Service as defined by HUD which limits the funding amount, it does impact the stability of the housing in Santa Fe and therefore, plays to the objective of the Consolidated Plan in keeping Santa Fe residents in their homes. It is also beneficial by providing educational workshops on how to avoid going into foreclosure.

Esperanza Shelter for Battered Families will receive **\$16,089** for emergency house, rent and utility payments for battered women and their families. This did receive funding for subsistence payments in FY 2011 for \$27,200 for women and families who are in their program and of whom need a place to permanent place to live. They have found an increase in the number of battered women and their families who are not in the program but who need help in getting out of their current unhealthy and unsafe living environment.

Youth Shelters will receive **\$10,000** towards additional case management services (staff time) towards the additional 14 youths that they will house in the 7 new apartments in their Transitional Living Program (TLP) Scattered Site Apartments. This will include providing additional staff time to address their needs and provide them with the program services.

D. Public Service

Santa Fe Public Schools – ADELANTE Program will receive **\$10,000** towards the funding of a high school homeless liaison/case manager's salary to help with the increase in the number of clients in the program. They have projected an additional 150 children and 60 adults of the over 400 children and 142 adults they served in FY 2010. The ADELANTE program helps provide programs, case management and access to public services for homeless students and their families.

NM Community Foundation – Northern NM Consumer Protection Center will receive **\$40,000** towards this program that will provide education to borrowers, free legal counseling and representation to low/mod income residents of Santa Fe regarding their rights as homeowners under the threat of foreclosure. The allocation will apply to the general operating expenses such as salary, benefits, rent and utilities of the center. While this type of service falls under Public Service as defined by HUD which limits the funding amount, it does impact the stability of the housing market in Santa Fe and therefore, plays to the objective of the Consolidated Plan in keeping Santa Fe residents in their homes.

Esperanza Shelter for Battered Families will receive **\$16,089** for emergency housing, rent and utility payments for battered women and their families. This program did receive funding for subsistence payments in FY 2011 for \$27,200 for women and families who are in their program and of whom needed to get out of the unsafe living environment and into a new, healthy place to live. Recently, they have found an increase in requests for mortgage, rent and utility payments for families who have been victims of abuse and are receiving counseling and other services but wish to remain in their homes. These CDBG monies will fund those families for no more than 3 months and/or \$1,000 as restricted by HUD regulations.

Youth Shelters will receive **\$10,000** towards an increase in case management services required for the additional 14 homeless youths that will be housed in apartments in Youth Shelter's Transitional Living Program (TLP). This will include providing additional staff time to address their needs and provide them with the program services. These positions include a clinical supervisor, Program Director and Resident Assistant.

E. Administration

\$101,452 has been allocated to cover all administrative related expenses incurred to oversee and coordinate the CDBG program. Eligible activities include: Preparing Program budgets and contracts, amend and complete all CDBG Reports which include the Annual Action Plan and the CAPER, complete Environmental Review Reports for all CDBG projects, monitoring CDBG funded projects and contracts, Financial Reporting in the HUD's IDIS system, and provide assistance to the CDBG funded subrecipients. This year will also include the funding for Fair Housing outreach and education program as outlined in the updated Analysis of Impediments to Fair Housing report that was completed in December 2011. This Fair Housing update is discussed in the Other Narrative section of this report on page 32.

Please see the attached tables Listings of Proposed Projects for detailed information regarding National Objectives, HUD Matrix Codes, and Location Data.

Estimated Carry Forwards of 2011 Entitlement:

Homewise Septic Program ~\$60,000

Housing Trust ~ \$10,000

Admin ~\$10,000

Homewise DPA ~21,139

Homewise Rehab ~ \$85,000

USBC ~\$8,000

Airport Road Study (Planning) ~

\$20,000

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 5 Action Plan Public Housing Strategy response:

The City of Santa Fe does not own or operate Public Housing. The Santa Fe Civic Housing Authority (SFCHA) is the public housing agency in Santa Fe. They oversee 490 units of public housing, and manage 670 Section 8 vouchers in Santa Fe. There are a total of 369 units for seniors, leaving 121 for families. All of the units are in livable condition but maintenance is a continuous effort. Currently, 399 people are on the public housing waiting list, and 171 people on the Section 8 waiting list for Santa Fe. SFCHA receives approximately 35 applications per month for public housing. The Public Housing waiting list is currently open and applications are taken on Wednesdays from 8:30 a.m. to 4:30 p.m. at the SFCHA office at 664 Alta Vista in Santa Fe. The Section 8 waiting list is closed.

A new project, Via Alegre Site on Alameda was completed in 2011. There will be 50 senior units and 60 family units offering a total of 110 low rent units. This site will be "Green" built and will be a non-smoking site. An additional 28 senior units are under construction at Via Alegre which will be completed in August 2012 as well as five more units at La Cieneguita. Also the SFCHA is in the process of purchasing an existing complex with 16 rental units. This will add 159 units to their total making it 649 units.

The SFCHA also oversees 178 units in Espanola which is north of Santa Fe. One hundred and twenty-one (121) of these units are for seniors.

The Civic Housing Authority is not designated as troubled.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 5 Action Plan Barriers to Affordable Housing response:

Santa Fe, for many reasons, is a desirable place to live. There is beautiful weather, mountain scenery, shopping, art and restaurants. Because of this desirability, land prices in Santa Fe are one of, if not the, most prohibitive factors in producing affordable housing. A prohibitive factor to retaining affordable housing is that older homes are often more expensive than newly built homes, making it difficult to maintain a stock of affordable, entry level housing. Water is also a limiting factor in providing housing – a developer must secure and purchase water rights for each unit they build, thus increasing the cost of the home.

These factors have contributed to the policies and incentives put forth by the Santa Fe City Council to develop, maintain and improve affordable housing. The City is ameliorating the negative effects of public policies by:

- o Santa Fe Homes Program (inclusionary zoning): all developments are required to provide 30% of units as affordable housing. This has been in place since 2005. A Resolution was adopted by City Council in late 2011 to reduce the amount to 20% for the next three years.
- o Waiving Impact Fees for Residential Development for two years (2012-2014) City Council will re-evaluate at this at the end of 2014.
- o The City holds a shared equity lien on all affordable units that are sold, helping to retain the stock of affordable housing through either reselling the home to another

affordable buyer or collecting the money from the lien. The collected funds go into the Affordable Housing Trust Fund, which is used to fund affordable housing projects.

The incentives for the inclusionary zoning program are:

- o 15% increase in the number of units allowed to be built (up to what is allowed by the underlying zoning)
- o Fee waivers for infrastructure and the provision of water for all affordable units (value of \$6,500)

These policies help to increase and maintain the supply of affordable housing. The City intends to keep these programs in place over the next year.

The Historic Preservation and zoning policies that inhibit affordable housing are not likely to change but discussions will take place concerning any Fair Housing impediments. Also, while Santa Fe sees itself as a pro-affordable housing community, there are many policies and actions initiated by neighborhood groups that have deleterious effects on affordable housing. This is especially evident in the Update of the Analysis to Impediments to Fair Housing Report that was just completed in late 2011. This report is on the City's website under Office of Affordable Housing/CDBG. An education and outreach program will be devised to explain to residents and other groups the importance of affordable housing to the community as a whole and the requirements of the federal regulations to meet those needs.

The City enacted a Green Building Code in July 2009. The affordability of owning a home will increase when energy and water efficiency is built into a home, thus decreasing a homeowner's electric, gas, and water costs. There are tax incentives to help with the cost of installation and materials. Also Homewise and Habitat for Humanity have energy efficient/savings programs to be funded this year.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.

- e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 5 Action Plan HOME/ADDI response:

The City does not receive HOME or ADDI funds.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 5 Action Plan Special Needs response:

1. Sources of Funds – A total of \$1,436,003 of Federal and City funding sources is allocated toward addressing homelessness, of which \$347,600 is from the City of Santa Fe's General Fund through the Youth and Family Commission and Human Services. The City itself does not receive Federal funds, such as McKinney-Vento Homeless Assistance Act that is allocated to homelessness. The Shelter Plus Care program does receive Federal funds (and the individual grants are summarized in the Other Narrative section on page 29) totaling \$817,493 which is allocated to entities within the City of Santa Fe for FY2012. The City did allocate CDBG funding this year towards programs that address homelessness.

Financial Resources for Homelessness

CDBG – St. Fe Recovery Center	\$121,721
CDBG – SFPS ADELANTE Program	\$10,000
CDBG – Youth Shelters	\$10,000
CDBG –Esperanza	\$16,089
ESG – St. Elizabeth Shelter	\$53,100
Supportive Housing – St. Elizabeth's Casas Cerillos	\$60,000
City of SF General Fund – SFPS Adelante Program	\$51,600
City of SF General Fund – St. Elizabeth Shelter	\$83,000
City of SF General Fund – Santa Fe Recovery Center	\$50,000
City of SF General Fund – Esperanza Shelter	\$79,000
City of SF General Fund – Youth Shelters	\$84,000
Shelter Plus Care (all)	\$817,493
TOTAL	\$1,436,003

2. Homelessness - The City continues to work with the Mayor's Blue Ribbon Panel to End Homelessness to implement a Housing First Model to address homelessness.

In order for Housing First to work, supportive services need to be readily available which means a commitment from mainstream service agencies as well as the homeless agencies to make the services available. The Housing First Program establishes a system that is more efficient, avoids duplication and keeps persons housed rather than cycling through expensive and disjointed system of services, emergency housing, transitional housing and permanent housing.

SUMMARY OF SPECIFIC ANNUAL OBJECTIVES - HOMELESS

The objectives and goals described below are taken from the *Five Year Plan to End Homelessness in Santa Fe*.

Objective #	Specific Objective	Sources of Funding
1	Assist in acquisition of land for, or the construction of, new rental housing aimed at those who earn less than 60% of the AMI.	HOME, other HUD funding, Santa Fe County, State of NM

4	Provide rental assistance to low and moderate income persons.	SPC, HUD Public Housing, CDBG
19	Provide emergency rental, utility and mortgage assistance.	CDBG
20	Provide safety net services to low and moderate income persons who are feeling the effects of the economic recession.	CDBG

How Goals Are Specific To The Homeless

Objective #1 – A total of 90 rental units (multifamily residences) for individuals and families are needed. This goal will be exceeded with the completion of Village Allegre that will provide 110 rental units to low income individuals and families with 25% specifically restricted to homeless occupants. The Village Sage offers 90 new affordable rental units for those at <60% AMI and of which 25% are restricted to homeless occupants. This is a total of 50 units restricted to homeless occupants. SFCHA is adding 5 new and purchasing 16 existing units for an additional 21 units.

Objective #1 – Assisted with the gap funding towards the purchase of the Stagecoach MotorInn which will provide 60 new rental units for residents with average of 50% or below AMI. This means there are some units fixed at 30%, many at 50% and some at 60% but the average is 50% AMI. \$85,000 of CDBG funds were used towards the acquisition of the property. The Acquisition of the property has been completed and construction of these units should begin in the Spring 2012.

Objective #4 – The Shelter Plus Care grant, overseen by the Housing Trust, has 12 vouchers for rental assistance for people with AIDS or an HIV related disability. This supports a total of 19 households.

Objective #4 – Six hundred and seventy (670) Section 8 Vouchers in Santa Fe are managed by the Santa Fe Civic Housing Authority.

Objective #19 – Provide emergency rental, utility & mortgage financial assistance to prevent homelessness. Approximately 20 families will be assisted by Esperanza Shelter.

Objective #20 – Funds will go towards a foreclosure counseling and legal service for low/moderate income homeowners in the City. It will provide legal and counseling workshops as well as one to one attorney assistance help keep families from eviction and potential homelessness.

Additionally Goals for Reducing Homelessness:

- 30 new vouchers for the mentally ill will be acquired by New Mexico Human Services Department
- Hire staff person at the City who is a homeless initiative liaison. This is still a goal, because of the City's budget, it is on permanent hold. This position may be involved in other tasks such as Fair Housing issues.
- Provide operational funds for homeless outreach
- Operation of expanded year-round emergency overflow shelter which has been purchased with City funds and is a One Stop Shop facility on Cerrillos Road.

The following chart shows the agency and the number of beds and housing provided to the Homeless in Santa Fe.

Shelter and Housing for the Homeless in Santa Fe

Agency	Winter only Emergency Shelter Beds	Year Round Emergency Shelter Beds	Beds in Transitional Housing Apartments	Beds in Permanent Housing Apartments	Agency Totals
SFROC	125	0	0	0	125
St. Elizabeth Shelter	0	59	33	36	128
Life Link	0	0	30	176	206
Esperanza	0	46	21	0	67
Youth Shelter and Family Services	0	12	14	0	26
TOTAL	125	117	98	212	552

The main obstacle to completing these goals is funding. Now, in the current economic climate, the funding from the City will be reduced, especially for contracts providing operational funding.

3. Chronic Homelessness - Chronic Homelessness - The existing "one-stop shop" in Santa Fe that provides beds and meals has completed the interior remodel with the exception of a kitchen. The building is designed with showers, office space and a designated space for Health Care for the Homeless to provide clinical services. In addition to meals and shelter, it provides a place for the homeless to access needed services including behavioral health counseling, laundry facilities, case management services, legal assistance and emergency shelter. The new Santa Fe Resource Opportunity Center called the SF ROC is not operated by a single entity but is a collaboration of several homeless agencies. At this time it is open three days a week for the above support services and seven nights a week for emergency shelter and the dinner meal that is brought into the facility. The addition of a kitchen and outdoor spaces will facilitate the building up of services and hours of operation.

4. Homelessness Prevention – It is clear that the community needs to strengthen the services that are provided to the homeless or those at risk of homelessness. The following services should be developed or expanded to prevent homelessness in Santa Fe:

- A Foreclosure prevention program, funded by CDBG, will provide legal and counseling to prevent homelessness for Santa Fe residents by providing a local office, instead of having to go to Albuquerque for such services;
- Expand services to assist with rental/utility payments;
- Make a combination of permanent housing, transitional living facilities, case management and support services available at various nonprofit organizations.

The SF Resource Opportunity Center on Cerrillos Road will continue to provide the daily requirements of the homeless such as food and shelter and will also provide the case management and support services for those at risk of homelessness, including families with children. Foreclosure prevention assistance will be provided by a local office of the non-profit organization, Northern NM Consumer Protection Center. This program will provide legal and counseling services for low to moderate income (80% or less AMI) resident homeowners as well as workshops for the general public. A small amount of rental, utility and mortgage payments is available through Life Link/La Luz and also will be available at the beginning of FY 2012 through Esperanza Shelter.

5. Discharge Coordination Policy – The City of Santa Fe does not receive ESG funds and therefore does not have an ESG policy. But, agencies that the City works with, such as Life Link, The Housing Trust, Esperanza Shelter and St. Elizabeth Shelter, follow the policy of the New Mexico Coalition to End Homelessness. The policy is for service providers to coordinate amongst the agencies to ensure that no person ends up homeless when being transferred or discharged from one service to the next.

Emergency Solution Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 5 Action Plan ESG response:

N/A.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 5 Action Plan Community Development response:

1. SUMMARY OF SPECIFIC ANNUAL OBJECTIVES – ECONOMIC DEVELOPMENT

Objective #	Specific Objective	Sources of Funding
12	Pursue overall affordability where local wages can support living in Santa Fe – high wage jobs.	City of Santa Fe
13	Diversify the Santa Fe Economy with an emphasis on high-wage jobs and career paths – facilitate business expansions, startups, retention or recruitment.	City of Santa Fe, State of NM Economic Development

14	Bolster Santa Fe's leadership position and/or potential in innovation – development of one infrastructure project per year.	City of Santa Fe, State of NM Economic Development, Private Sector
15	Diversify the Santa Fe Economy with an emphasis on high-wage jobs and career paths – assist existing companies with workforce development services. Match businesses to workforce development providers.	City of Santa Fe, Workforce Development, Federal Funds
16	Diversify the Santa Fe Economy with an emphasis on high-wage jobs and career paths – support the Business Incubator and their entrepreneurial development programs.	City of Santa Fe, Rent From Businesses, State, Foundations
17	Diversify the Santa Fe Economy with an emphasis on high-wage jobs and career paths.	City of Santa Fe, local lenders

(Please see the attached tables to identify Specific Annual Objective measurements associated with the Objectives. Actual Numbers may not be filled in due to lack of data at this point in time, but the Expected Number for each program year is included.)

These objectives take place over a five year period. The priority level for all six economic development objectives is High. None of these programs will be funded with CDBG over the next five years (through 2013) because the priorities of the 2008-2013 Consolidated Plan which mainly involve housing.

SUMMARY OF SPECIFIC ANNUAL OBJECTIVES – PUBLIC FACILITIES/PUBLIC SERVICE

Objective #	Specific Objective	Sources of Funding
19	Provide emergency rental, utility and mortgage assistance.	CDBG
20	Provide safety net services to low and moderate income persons who are feeling the effects of the economic recession.	CDBG

Objective #19 – Provide emergency rental, utility & mortgage financial assistance to prevent homelessness. Approximately 16 households will be assisted by the 2012 CDBG allocation received by Esperanza Shelter. (Public Service)

Objective #20 – Funds will go towards a foreclosure service for low/moderate income homeowners in the City to provide legal assistance and counseling to prevent foreclosures and keep families from eviction and potential homelessness. (Public Service)

One Public Facility program was funded this year which will go towards the purchase of building materials and supplies for the construction of a seven unit transitional living facility (apartments) for the SF Recovery Center, recovering alcohol and drug program. The actual construction will be done through the federally funded Youth Build program which will provide up to 52 Youth Works at risk youth with construction skilled jobs.

2. COMMUNITY DEVELOPMENT OBJECTIVES

Economic Development Division

The mission of the City of Santa Fe Economic Development Division is to achieve long-term sustainable and focused economic growth by building a diverse, innovative economy with high-wage, high-impact jobs that provide opportunity and prosperity for the City's residents, businesses and entrepreneurs.

To implement this mission, the Economic Development Division is in the process of implementing their *Economic Development Strategy for Implementation*. This plan has five main goals or community development objectives. (The statutory goals described in section 24 CFR 91.1 are underlined when City goals meet a statutory requirement.)

1. Job Creation and Retention: Create 900 high-wage jobs
2. Increase the average wage from \$31,000 to \$33,000 Santa Fe has an established local minimum wage indexed to the Consumer Price Index (CPI) for the Western region. It is currently set at 10>29 for all employers operating in the City of Santa Fe.
3. Establish, Stabilize and Expand Small Businesses: Facilitate 36 business expansions, startups, retention or recruitment. Currently the City is utilizing New Mexico Certified Cities Initiative Grant to develop database and inventory of targeted industry sector businesses for the purpose of Business Recruitment and Expansion (BRE) efforts.
4. Sites & Infrastructure: Complete or develop at least one infrastructure project per year. Projects include the development of an Overlay District for St. Michael's Drive and one for Airport Road.
5. The Provision of Public Services Concerned With Development: Facilitate and assist with the increase and/or creation of workforce career pathways and skill levels in targeted industry sectors by developing up to two workforce development programs. This will enable those born in Santa Fe to work, live and stay in Santa Fe. A workforce project that would provide workforce training and educational opportunities for at-risk youth, Youth Works and Youth Shelters, are currently being funded by the City. An emergency Shelter facility operated by a consortium of service providers was purchased and is currently in operation (SFROC).

There are numerous additional actions within the Economic Development Division that contribute to expanding economic opportunities for low and moderate income persons.

- Job Creation: Establish, Stabilize and Expand Small Business: Public Services for Employment: Support the Santa Fe Business Incubator and their Business Opportunity Program (BOP). The Santa Fe Business Incubator is a nonprofit organization that promotes economic development in Santa Fe. They support new and growing businesses under one roof, offering a wide range of business training, support programs, flexible leases, and shared equipment in a professional working environment. The BOP program is specifically targeted to those who earn less than 80% of the AMI, and was piloted with CDBG funds for many years. The Incubator also provides numerous free business development classes. In addition, the City has implemented an Enterprise Resource Center at City Hall managed by a Business Ombudsman with a goal of assisting businesses in addressing issues such as permitting, licensing and identifying fee or low cost services available through partner organizations. The City has also promoted the development of a South Side Merchants Association to assist businesses in an area that has a large risk population as well as a high poverty rate to help stabilize the commercial activities.
- Access to Capital and Credit for Development Activities That Promote the Long-Term Economic and Social Viability of the Community: Work with State and regional partners, such as the New Mexico Finance Authority and the North Central New Mexico economic Development District (a council of governments which administers the area agency on aging, planning, the revolving loan fund and EDA grants) to insure that Santa Fe businesses have access to low cost capital.

Community Services Department

The Community Services Department at the City of Santa Fe consists of four divisions which are considered Community Development activities.

Senior Services: This division provides a variety of activities and programs for seniors (60+):

- Nutrition Program – Serves congregate meals at the senior centers, as well as deliver Meals On Wheels.
- Transportation – Curb to curb transportation to run errands, go to the grocery store, etc. Donations are taken versus the actual cost of a round trip ticket.
- Senior Centers – There are five senior centers managed by the City of Santa Fe in this division. These centers serve as congregate meal sites as well as activity hubs for exercise classes and exercise equipment for individual use, arts and crafts instruction, music and many other social opportunities.
- In Home Support Services – Services provided include bathing, cleaning, shopping for groceries and other non-medical support. This service also provides education on Family Caregiver Support and Home Management.

Youth and Family Services: This division has three components.

- Juvenile Justice Programs – These are grant funded by the State of New Mexico. The programs are intervention programs for truancy, tutoring and in-school counseling, a coordination of educational services for youth when they are in a juvenile detention center, and family support services.
- Direct Childcare services – Provided at Monica Roybal Center and the Ortega Teen Center. Over 200 children are served during the school year for after school programs and 800 during the summer youth programs. Youth job training is also provided through the summer youth program. 90% of the children in these programs come from families that fall within low to very low federal poverty guidelines.
- Human Services Committee – This committee awards contracts to non-profits who provide the basic services of emergency shelter, accessibility to food and crisis services. The funds can pay for non-profit staff positions and operating costs.

Santa Fe Public Library

The three Santa Fe Public Libraries host close to one million visitors a year, in addition to providing a wide ranging collection of over 379,000 items (books, CDs and DVDs) to check out. The book collection is over 10 % Spanish and bilingual.

The free internet computers at each library are open to all. We serve many near homeless and homeless patrons. Many use the computers and read materials in the libraries; these include families and children. These computers are typically used by over 174,000 people a year. The librarians assist patrons with creating email accounts, resumes and filling out job applications.

Libraries host such programs as Wic (moms and nutrition), Living with Chronic Illness, ESL tours, the County Mobile Health Van, the Mexican Consulate, Councilor open houses and other community programs for low to moderate income people year round. The Library hosted 2792 community meetings city wide in FY 2011-2012.

The library serves families and youth with special preschool story times, Books and Babies programs and family programs. The Books and Babies program services caregivers and babies from age 6 months through 3 years of age. This program gives the first introduction to the library, how to get library cards and provides caregivers with skills to promote pre-reading through song, stories and finger plays. Preschool story times bring in as many as 90 children and parents and are presented for 3-5 year olds. Again basic pre-reading skills, songs, and finger plays are featured. Many of our programs are presented by bilingual staff. This program

is also offered to the Santa Fe Public Schools Teen Moms programs. In addition, the library created or sponsored 673 programs for children through adults.

The libraries also host classes during the day and provide homework help after school, nights and on weekends for students. Teen programs bring in students to plan programs, do homework and participate in our Teen Advisory Board.

Children and Youth Commission: Funding is awarded to non profit and public school programs that serve children from birth to 21 years of age. The Commission conducts an annual community needs assessment to determine emerging needs. Contracts are awarded in the areas of early child care and education, healthy living, environmental education, youth leadership and meaningful work experience, and supplemental educational programs for students in the Santa Fe Public Schools, 75% of whom are eligible for subsidized meals.

Arts Commission: The Commission is funded through the Lodgers Tax, which amounted to approximately \$500,000 being put into the community in Fiscal Year 2010. Funding is used to support the art industry in Santa Fe. Classes are provided that teach things such as how to run a business and how to get a piece of art considered for public art.

The Office of Affordable Housing coordinates with the Community Services staff when considering applicants to the CDBG program for public service or public facility programs that involve public services. Applicants for public service or public facility CDBG funding are typically funded by Human Services, mainly for operational costs. The Human Services and Youth Commission allot over 1 million dollars a year for programs involving youth, elderly, homeless, and battered spouses. The Community Services staff is familiar with the organizations and their needs and assists the Housing staff with prevention of funding duplication. CDBG funds are only ever used for public service if an organization is providing new services or expanding their level of service.

Community Development in General:

The 2012-2013 CDBG funds will be used for area activities that benefit LMI residents by providing much needed counseling and legal advice to keep homeowners from potentially losing their homes as well providing an important public service to help vulnerable sectors of the population who need a place to stay while going through programs to get back on their feet. All of these types of services that keep people in their homes, or provide a shelter, or transitional housing, benefit the community as a whole as well as for those individuals who utilize the services. Many do not want to be in these situations and never thought they would be until the fall of the economy. All of the CDBG programs for 2012-2013 will serve LMI residents of the City of Santa Fe.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 5 Action Plan Antipoverty Strategy response:

1. Goals, Programs and Policies for Reducing the Number of Poverty Level Families:

City Policies – annual support

- Continue to support and enforce the City of Santa Fe Minimum Wage Law, which just increased to \$10.37 an hour.

Economic Development Programs and Initiatives – take place over 5 year period

- Create 900 high-wage jobs.

- Increase the average wage from \$31,000 to \$33,000.
- The creation of job training centers.
- Decreasing the high school drop-out rate.

Housing Programs and Initiatives – take place over 3-5 year period, many of these are and have been occurring over this time period.

- Continue to oversee and enforce the 30% inclusionary zoning ordinance
- Implement the City's Housing Plan and the five action items of that plan:
 1. Housing for Local Employees
 2. Rental Housing
 3. Rehabilitation of Existing Housing
 4. Support Sustainable Development and a Green City
 5. Housing Funding Allocations

Specific Rental Housing goals that reduce the number of poverty level families are:

- ◊ Use public and private resources to provide rental housing for very low, low and moderate income households;
- ◊ Encourage renters to become homeowners with the help of down payment assistance ;
- ◊ Increase the supply of rental housing that is priced to be affordable to households earning 50% or less of the AMI; and
- ◊ Introduce set-asides for special populations including seniors, disabled, homeless and single parent households.

Specific Rental Housing programs that reduce the number of poverty level families are:

- ◊ Work with the NM Mortgage Finance Authority to establish priorities for allocating federal tax credits to mixed income rental developments where at least 30% of the rental units will be affordable to households earning less than 50% of the AMI;
- ◊ Fund a local housing voucher program to provide assistance to the homeless and near homeless;
- ◊ Allow up to 10% of the for sale units produced under the SF Homes Program to be sold to non-profits and used as rental housing for families;
- ◊ Ensure that sites are identified that the zoning is appropriate for rental housing and have City donate land where possible to enhance a projects' competitive advantage in securing federal tax credits/subsidies;
- ◊ Working with for-profit and non-profit organizations to develop one new multi-family, mixed income rental property. Total units not to exceed 100 per project;
- ◊ Identify all existing affordable rentals and develop a preservation plan as needed.

Specific Rehabilitation goals that reduce the number of poverty level families are:

- ◊ Conserve and maintain Santa Fe's existing housing stock and residential neighborhoods.

Specific Rehabilitation programs that reduce the number of poverty level families are:

- ◊ Continue the rehabilitation loan program targeted toward low to moderate income homeowners (50%-80% AMI), which includes home renovations and energy conservation measures including the purchase of new appliances, retrofits, and solar water heaters.

Specific Sustainable and Green goals that reduce the number of poverty level families are:

- ◊ Encourage green building techniques.
- ◊ Incorporate sustainable design and green building principles in the Master Plan for the Northwest Quadrant that will be a replicable model as part of the design guidelines for this project.
- ◊ Continue to support non-profits in green building initiatives.

Specific Sustainable and Green programs that reduce the number of poverty level families are:

- ◊ Develop a green remodel loan program for low to moderate income homebuyers that would provide below market rate rehabilitation loans for

remodeling projects that incorporate use of energy efficient appliances, heating and roofing systems, windows and water harvesting techniques. As part of this program, an energy audit team consisting of highly trained workers would perform energy audits and assist homeowners and landlords in prioritizing energy improvements and locating materials and appliances to reduce energy consumption.

Specific Housing Funding goals that reduce the number of poverty level families are:

- ◇ Achieve an average leverage of public resources with \$3 of private, state or federal funds for every \$1 of local funding allocated to support projects and programs identified in the housing plan.
- ◇ Establish an ongoing, local source of revenue such as a Real Estate Transfer Tax to support affordable housing programs in Santa Fe.
- ◇ Provide funding so that it supports innovative and sustainable housing solutions that results in permanently affordable and sustainable housing for residents who live and/or work in Santa Fe.

Specific Housing Funding programs that reduce the number of poverty level families:

- ◇ Develop partnerships with public and private lending institutions to reduce housing costs for both builders and consumers.
- ◇ Work with the state and federal governments to expand funding for affordable housing, especially housing for people with disabilities, seniors and other special needs populations.
- ◇ Continue the Affordable Housing Trust Fund.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

Housing: According to service providers in the community, there is a gap of housing available for those with mental illness (129 units) and those who are leaving alcohol treatment (15 units). This year CDBG will be funding the building materials and supplies for a 6 unit transitional living facility for recovering alcoholics to help close that gap.

There is a Housing activity that is being funded this year that will improve the condition of an apartment complex for the elderly and mentally handicapped.

Supportive Services: There is also a large need for supportive services for those who have HIV/AIDS (450 persons/families are reported to have AIDS/HIV in the City of Santa Fe and are need of housing assistance and/or supportive services). Organizations who receive HOPWA funds are encouraged to support such services. The Housing Trust does receive HOPWA funds that are applied towards vouchers for housing. The City does not receive HOPWA funds.

Elderly and frail elderly services are provided by the City's Community Services Division through the City's General Fund (see Community Development section of this report for more detail).

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 5 Action Plan HOPWA response:

The City does not receive HOPWA funds. Two agencies, Southwest Care Center and Santa Fe Community Housing Trust, receive HOPWA funds through NM Mortgage Finance Authority. The Santa Fe Housing Trust has two HOPWA programs; Shelter + Care Assistance Program and HOPWA Re-entry Homeownership Program.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 5 Specific HOPWA Objectives response:

The City does not receive HOPWA funds.

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

SHELTER PLUS CARE (SPC)

This grant provides rental subsidies for persons who are at risk for becoming homeless because of mental illness, substance abuse problems or HIV/AIDS. The Life Link/La Luz and the Santa Fe Community Housing Trust (SFCHT) use Shelter Plus Care funds for ongoing rental assistance programs. La Luz assists people with chronic mental illness. Housing services for people with HIV/AIDS and their families are made available through a collaborative effort among AIDS providers, led by SFCHT and the Southwest Care Center. A total of \$884,035 in Shelter Plus Care grants are dedicated to entities within the City of Santa Fe.

Santa Fe Community Housing Trust

There are 450 households reported to have AIDS or an HIV-related disability in the City of Santa Fe. Among people with AIDS, 50% are in need of housing assistance, and 80% are very low or low income. The SPC grant overseen by the SFCHT for people with HIV/AIDS is for rental assistance (tenant based) through vouchers mirrored after the Section 8 program. There are 12 vouchers, with a total of 20 people served through the SPC program.

Life Link/La Luz and Casa Milagro

Life Link offers housing, counseling and other services to people who are mentally ill and homeless. Life Link/La Luz offers rental assistance through six Shelter Plus Care grants, one for residents within their own project (project based) and five for tenants located throughout the community (tenant based).

CITY OF SANTA FE SHELTER PLUS CARE – HUD CONTRACTS

Sub recipient	Start	Expiration	Amount \$	Project Based	Tenant Based	Term in Years	2012 Renewal
Life Link – A	7/01/11	6/30/13	212,304		*	1	Y
Life Link – B	7/01/12	6/30/13	144,132		*	1	Y
Life Link – C	7/01/08	6/30/13	89,600		*	5	n/a
Life Link – D	7/01/11	6/30/16	80,340		*	5	n/a
SFCHT	7/01/12	6/30/13	121,440		*	1	Y
Life Link – E	7/01/11	6/30/16	21,945		*	5	n/a
Life Link	7/01/11	6/30/12	202,944	*		1	Y

St. Elizabeth	7/1/12	6/30/13	34,704	*		5	Y
SFCHT	7/1/12	6/30/13	113,028	*		5	Y
TOTAL			\$1,020,437				

The Affordable Housing Division anticipates that at least 85 vouchers will be offered through SPC in fiscal years 2010, 2011, and 2012.

Fair Housing:

An update to the City's Analysis of Impediments to Fair Housing Choice report was completed in December of 2011. The entire report is located on the City's website (Housing and Community Development Department/Office of Affordable Housing/CDBG).

The Update AI identified four impediments to Fair Housing Choices In Santa Fe which are 1) Fair Housing Information is difficult to find; 2) fair Housing violations occur, but are unreported. This may be due to lack of fair housing enforcement and education organizations; 3) Neighborhood resistance to affordable housing creates fair housing barriers; and 4) City development approval practices reportedly create potential fair housing barriers. To address these issues the report listed a Fair Housing Action plan to address each impediment.

Below recommended actions the City has and is proposing to do to address these issues.

1. Continue to improve access to and dissemination of fair housing information.

In FY 2012, the City has/will:

- The City has revised and expanded the Fair Housing section of the City's website to include the Fair Housing Act, the City Fair Housing Ordinance, and consumer's rights under fair housing laws. The page also includes details about consumer options for filing complaints, complainant procedures, and contains links to HUD website for complaint forms. We have been working with other local organizations to update their website to include this information also such as Legal Aid and the Law Center. The NM Legal Aid website now has an entire page dedicated to Fair Housing.
 - Implement a Fair Housing Campaign. This included the declaration of April as Fair Housing Month by Proclamation which was read by the Mayor at City Council meeting April 11, 2012. Ads were placed announcing Fair Housing Month as well as contact information in two of the local newspapers for several days. We will also work on placing Public Service ads, distributing information to the public schools in target areas, mailing flyers in utility bills and making Fair Housing brochures and posters available at community Centers and libraries.
 - The City has met with the Santa Fe Civic Housing Authority about establishing a website, which they do not currently have. They indicated that they have been having discussions but no decision has been made. We encouraged them to set one up but met with resistance. We will still stay in contact and push for this to be completed.
2. Examine the creation of a fair housing education and/or enforcement organization.
- The City is looking into funding of an organization that will address the activities such as conducting fair housing workshops and making presentations on fair housing and rights to targeted populations as listed in the report. Because of the funding constraints for 2012-2013 this may not be as involved as we had hoped but the City will apply for Fair Housing Assistance Program and Fair Housing Initiative Program monies thru HUD next year (2013-2014) which would allow us to really expand the organization and their activities.

3. Work to address NIMBYism.

- The City does have a process that allows the Neighborhood groups to meet with the developers/builders to discuss all aspects of a proposed project, but it is not likely that process will drastically change. Because the City does have an inclusionary zoning component which requires a certain amount of affordable housing to be provided as part of a residential development, this is rarely an issue. There is definitely validity in providing an education aspect that should make neighborhood organizations understand the importance of affordable housing and that the perception of what that means in present day design vs. public housing projects of the past. It needs to be pointed out that affordable housing means more about the cost/assistance to the potential homeowner than what the home looks like.
- Once we get the education/outreach program started with an organization, we will include the neighborhood groups in the mix. Other issues mentioned were density bonuses downtown for affordable housing and a streamlined development review process for affordable housing projects.
- Note that any difficulty in understanding zoning issues may require the applicant or potential applicant to meet with staff to discuss to make it more self explanatory. Like most ordinance and regulations, it can be not very user friendly but that is why staff is available to help explain. Some of the stakeholders must be more proactive to resolve their issues.
- All issues that still need to be worked out in collaboration with the City's Land Use Department who has the authority to address many of the issues listed in Section IV, page 4 of the report. The 2013 Action Plan and 2012 CAPER will update this information.

5. Consider allocating CDBG to address Fair Housing issues by funding activities, such as accessibility improvements, to help reduce fair housing barriers.

- The City CDBG funds are allocated to subrecipients for the programs they are requesting funds for. We will certainly seriously look at any programs that are requesting funds for rehab to address fair housing barriers but to date we have not had any such requests. We have and are funding projects that are constructing ADA accessible units.

6. Monitor lending practices and resident access to credit. Continue financial education and homeowner counseling activities.

- As the report states, these education and homeowner counseling activities are funded by the City and provided by Homewise and the Housing Trust. They will continue.
- The report also states that the City should monitor mortgage lending disparities between Hispanic and non-Hispanic applicants. The current CDBG funded Fair Lending Center has been tracking some of this information and potentially the newly funded NNM Consumer Protection Center will be involved in such tracking and education/outreach with additional funding from either CDBG and/or the City.

The City is committed to increasing the awareness of the Impediments to Fair housing and will be proactive in addressing the issues brought up in this report as funding will allow. This is not a one year timeline. It will take a couple of years to really get this up and running to be sustainable.

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Santa Fe

Priority Need
Administration

Project
Administration

Activity
Funding the administration of the CDBG program for the City of Santa Fe as well as funding any required studies/reports.

Description
Administration

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity

Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area: **N/A**

(Street Address):

(City, State, Zip Code):

Specific Objective Number	Project ID 0001
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Grantee	CDBG National Objective N/A
Start Date) 07/01/2012	Completion Date 06/30/2013
Performance Indicator People	Annual Units
Local ID 22537	Units Upon Completion

Funding Sources:

CDBG	\$101,452
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$101,452

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Santa Fe

Priority Need
Housing

Project
Homewise – Home Energy Saving Improvement Program

Activity
Rehab; Single-unit residential

Description
Provide home improvements to existing homes in Santa Fe for low and moderate households. The improvements include emergency repairs, improvements to bring the home up to code (Housing Quality Standard – HQS) and/or energy saving improvements.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity

Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area: City wide but will only serve LMI (80% AMI or less)

(Street Address):

(City, State, Zip Code):

Specific Objective Number	Project ID 0002	Funding Sources:	\$85,000
HUD Matrix Code 14A – Rehab Unit Res.	CDBG Citation 570.202	CDBG	
Type of Recipient Subrecipient – non profit	CDBG National Objective LMH 570.208 (a) (3)	ESG	
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013	HOME	
Performance Indicator Households	Annual Units Minimum 4 units	HOPWA	
Local ID 22737	Units Upon Completion Minimum 4 units	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$85,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Santa Fe

Priority Need
Housing

Project
Habitat for Humanity – Energy Improvement Program

Activity
Rehab; Single–unit residential

Description
Provide energy improvements for 4 existing Habitat homes for low income owners. The improvements include photovoltaic electrical systems and solar water heaters.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area: **City wide but will only serve LMI (80% AMI or less)**
(Street Address):
(City, State, Zip Code):

Specific Objective Number	Project ID 0003	Funding Sources: \$68,000 CDBG ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding Total \$68,000
HUD Matrix Code 14A – Rehab Unit Res.	CDBG Citation 570.202	
Type of Recipient Subrecipient – non profit	CDBG National Objective LMH 570.208 (a) (3)	
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013	
Performance Indicator Households	Annual Units 4 units	
Local ID 22543	Units Upon Completion 4 units	

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Santa Fe

Priority Need
Homeless Facility

Project
Santa Fe Recovery Center – Transitional Living for 14 homeless men and women with substance abuse

Activity
Purchase materials and supplies for the construction of 7 units. Actual construction will be completed by Youth Works thru a Youth Build program. No CDBG funding will be for construction costs.

Description
The CDBG funds will be allocated for purchase of materials and supplies for the construction. The funds will NOT apply to the actual physical construction.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity

Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 4090 Lucia Lane

(City, State, Zip Code): Santa Fe, NM

Specific Objective Number	Project ID 0004
HUD Matrix Code 3C Homeless Facility	CDBG Citation 570.202
Type of Recipient Subrecipient – non profit	CDBG National Objective LMC 570.208 (a)(2)
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Public Facility	Annual Units 7 units
Local ID 22817	Units Upon Completion 7 units

Funding Sources:

CDBG \$121,721

ESG

HOME \$ 28,000

HOPWA

Total Formula \$149,721

Prior Year Funds

Assisted Housing

PHA

Other Funding \$ 885,279

Total \$1,035,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Santa Fe

Priority Need
Housing

Project
Accessible Space Inc., Homeward Bound Apartment Complex Improvements

Activity
Rehab; Multi-family

Description
Fund the purchase and installation of the 61 windows. Replacement of 61 windows at the Homeward Bound Apartments, a 20 unit ADA accessible unit complex for adults with physical disabilities with an income of 50% or less AMI.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area: Homeward Bound Apts.
(Street Address): 3454 Cerrillos Road
(City, State, Zip Code): Santa Fe, NM

Specific Objective Number	Project ID 0005
HUD Matrix Code 14B Multi-Unit Residential	CDBG Citation 570.202
Type of Recipient Subrecipient – non profit	CDBG National Objective LMH 570.208 (a)(3)
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Housing Units	Annual Units 20 Units
Local ID 22564	Units Upon Completion 20 Units

Funding Sources:

CDBG	\$55,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$ 934
Total	\$55,934

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☒ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Santa Fe

Priority Need
Housing Counseling

Project
Northern New Mexico Consumer Protection Center

Activity
Fund a portion of the Director's (attorney) salary and benefits, rent and some operating costs.

Description
Program will provide counseling, education and legal representation to City of Santa Fe homeowners who are facing the threat of foreclosure.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area: Location of the office TBD
(Street Address):
(City, State, Zip Code):

Specific Objective Number	Project ID 0006
HUD Matrix Code 05U – Housing Counseling	CDBG Citation 570.201(e)
Type of Recipient Subrecipient – non-profit	CDBG National Objective LMC 570.208(a)(2)
Start Date) 07/01/2012	Completion Date 06/30/2013
Performance Indicator Households	Annual Units 35 households
Local ID 22540	Units Upon Completion 35 households

Funding Sources:

CDBG	\$40,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$40,000
Total	\$80,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Santa Fe

Priority Need
Youth Services

Project
Santa Fe Public Schools ADELANTE program – Expansion of services for their Access Project.

Activity
Conduct outreach and intensive case management that includes linkages with long term benefits/services that have not been accessed in the past due to barriers, as well as financial literacy training and material assistance.

Description
Fund a portion of the salary and benefits for a case worker/high school liaison to address with the increase in children and families entering the program.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity

Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area: **City wide (school locations)**

(Street Address):

(City, State, Zip Code):

Specific Objective Number	Project ID 0007	Funding Sources: CDBG <u>\$10,000</u> ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding <u>\$51,500</u> Total <u>\$61,500</u>
HUD Matrix Code 05D – Youth Services	CDBG Citation 570.201(e)	
Type of Recipient Subrecipient – non profit	CDBG National Objective LMC 570.208 (a) (2)	
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013	
Performance Indicator People	Annual Units 150 children + 70 families	
Local ID 22561	Units Upon Completion 150 children + 70 families	

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Santa Fe

Priority Need
Subsistence Payments

Project
Esperanza Shelter for Battered Families, Inc.

Activity
Fund housing, rent and utility payments for battered spouses (women) and their families.

Description
The CDBG funds will provide up to 3 months of assistance (no more than \$1000) for those individuals and families that need to remain in their homes while receiving supportive services and counseling.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area: City Wide (names/addresses withheld for security) and battered spouses are automatically considered LMI.

(Street Address):

(City, State, Zip Code):

Specific Objective Number	Project ID 0008
HUD Matrix Code 05Q – Subsistence Payments	CDBG Citation 570.201(e)
Type of Recipient Subrecipient – non-profit	CDBG National Objective LMC 570.208(a)(2)
Start Date) 07/01/2012	Completion Date 06/30/2013
Performance Indicator People	Annual Units 16 individuals/families
Local ID 22565	Units Upon Completion 16 individuals/families

Funding Sources:

CDBG	\$16,089
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding HUD	\$94,500
Total	\$110,589

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Santa Fe

Priority Need
Youth Services

Project
Youth Shelters – Expansion of services for their Transitional Living Program (TLP)

Activity
Assist in funding to expand services for the additional 14 homeless youth who will be housed in new apartments in the Youth Shelters Transitional Living Program (TLP)

Description
Provide portion of salaries and benefits for program supportive service providers for 14 additional youths in the TLP.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area: **City wide but will only serve homeless (very low to low income)**
(Street Address):
(City, State, Zip Code):

Specific Objective Number	Project ID 0009
HUD Matrix Code 05D – Youth Services	CDBG Citation 570.201(e)
Type of Recipient Subrecipient – non profit	CDBG National Objective LMC 570.208 (a) (2)
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator People	Annual Units 14 homeless youths
Local ID 22808	Units Upon Completion 14 homeless youths

Funding Sources:

CDBG	\$10,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$146,490
Total	\$156,490

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 1	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
DH-1 Availability/Accessibility of Decent Housing								
DH-1 (1)	Specific Objective Assist in acquisition of land for, or the construction of, new rental housing aimed at those who earn less than 60% of the AMI.	Source of Funds #1 CDBG	Performance Indicator #1 The number of rental units provided for those who earn less than 60% of AMI.	2008	26	242	931%	
				2009	26	0	0%	
		Source of Funds #2 Aff. Housing Trust Fund		2010	26	170	654%	
				2011	60		0%	
				2012	25		0%	
		Source of Funds #3 HOME	MULTI-YEAR GOAL			163	412	253%
		Source of Funds #1 CDBG	Performance Indicator #2 Construction of 7 ADA housing units for seniors	2008	0	0	#DIV/0!	
				2009	0	0	#DIV/0!	
		Source of Funds #2 HOME - MFA		2010	0	0	#DIV/0!	
				2011	0	0	#DIV/0!	
	Source of Funds #3 Continuum of Care	2012		14		0%		
	MULTI-YEAR GOAL			14	0	0%		
	Specific Annual Objective Assist in providing 129 rental units over five years or approx. 26 units per year. Assist in the gap funding for the real estate acquisition of the Stage Coach Inn which will ultimately convert and allow construction of a total of 61 rental units to those who earn 60% or less AMI.	Source of Funds #1 CDBG	Performance Indicator #3 Construction and Rehab of 66 rental units at the Stagecoach Inn property for residents who make 50% or < AMI	2008	0	0	#DIV/0!	
				2009	0	0	#DIV/0!	
		Source of Funds #2		2010	0	0	#DIV/0!	
				2011	60		0%	
				2012	0		#DIV/0!	
		Source of Funds #3	MULTI-YEAR GOAL			60	0	0%

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 2	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-1 Availability/Accessibility of Decent Housing							
DH-1 (2)	Specific Objective Educate potential low and moderate income homebuyers about owning a home.	Source of Funds #1 City of Santa Fe	Performance Indicator #1 Number of people who attend homebuyer education training.	2008	450	381	85%
				2009	450	424	94%
		Source of Funds #2		2010	450	732	163%
				2011	450		0%
		Source of Funds #3		2012	450		0%
			MULTI-YEAR GOAL		2250	1537	68%
		Source of Funds #1	Performance Indicator #2	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
	Specific Annual Objective Provide homeownership counseling to 450 low and moderate income persons per year.			2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!
		Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 3	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-2 Affordability of Decent Housing							
DH-2 (1)	Specific Objective To help first time homebuyers who are low and moderate income purchase a home.	Source of Funds #1 CDBG	Performance Indicator #1 The number of dpa loans or amortizing second mortgages funded for those who earn 50-100% of the AMI. (Homewise/SFCHT)	2008	40	46	115%
				2009	40	53	133%
		Source of Funds #2 Aff. Housing Trust Fund		2010	40	26	65%
				2011	25		0%
		Source of Funds #3 CDBG Program Income		2012	25		0%
		MULTI-YEAR GOAL			200	125	63%
		Source of Funds #1 CDBG	Performance Indicator #2 The number of down payment assistance loans funded for those who earn less than 50% of the AMI. (Homewise/SFCHT)	2008	2	6	300%
				2009	2	5	250%
		Source of Funds #2 Aff. Housing Trust Fund		2010	2	12	600%
				2011	3		0%
	Source of Funds #3	2012		3		0%	
	MULTI-YEAR GOAL			12	23	192%	
	Specific Annual Objective Offer down payment assistance and/or amortizing second mortgages for first time homebuyers.	Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
		MULTI-YEAR GOAL				0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 4	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-2 Affordability of Decent Housing							
DH-2 (2)	Specific Objective Provide rental assistance to low and moderate income persons.	Source of Funds #1 Shelter Plus Care	Performance Indicator #1 The number of units provided through SPC.	2008	85	129	152%
				2009	85	85	100%
		Source of Funds #2 HUD-Public Housing		2010	85	85	100%
				2011	85		0%
		Source of Funds #3		2012	85		0%
		MULTI-YEAR GOAL			425	299	70%
		Source of Funds #1 Aff. Housing Trust Fund	Performance Indicator #2 The number of individuals/families provided rental assistance through various non-profit agencies	2008	25	0	0%
				2009	50	0	0%
		Source of Funds #2 CDBG		2010	75	62	83%
				2011	40		0%
	Source of Funds #3	2012		20		0%	
	MULTI-YEAR GOAL			210	62	30%	
	Specific Annual Objective Distribute SPC funds for those who earn less than 80% of the AMI; start a voucher program for those who earn 0-50% of the AMI.Provide housing assistance to at risk individuals and families.	Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
		MULTI-YEAR GOAL				0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 5	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-2 Affordability of Decent Housing							
DH-2 (3)	Specific Objective Help Santa Fe's workforce (those who earn 80-120% of the AMI) purchase a home.	Source of Funds #1 Aff. Housing Trust Fund	Performance Indicator #1 Number of homes purchased with DPA. (AHTF not initiated until 2009)	2008	0	0	#DIV/0!
				2009	50	25	50%
		Source of Funds #2		2010	13	12	92%
				2011	0		#DIV/0!
		Source of Funds #3		2012	10		0%
			MULTI-YEAR GOAL		73	37	51%
		Source of Funds #1	Performance Indicator #2	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
	Specific Annual Objective Provide downpayment assistance loans for home purchase for Santa Fe's workforce. No AHTF monies proposed to be available for 2011 but there will be \$800,000 for DPA thru the AHTF for 2012-2014			2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!
		Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 6	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-2 Affordability of Decent Housing							
DH-2 (4)	Specific Objective Obtain rental homes for essential city employees and rent out at affordable rates. Use program as a recruitment tool.	Source of Funds #1 City of Santa Fe	Performance Indicator #1 Number of homes built for essential workforce. (This program was cancelled.)	2008	0	0	#DIV/0!
				2009	0	0	#DIV/0!
		Source of Funds #2 NMMFA grant		2010	0	0	#DIV/0!
				2011			#DIV/0!
		Source of Funds #3 NMMFA loan		2012			#DIV/0!
		MULTI-YEAR GOAL				0	#DIV/0!
		Source of Funds #1	Performance Indicator #2	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
		2011				#DIV/0!	
	Source of Funds #3	2012				#DIV/0!	
	MULTI-YEAR GOAL				0	#DIV/0!	
	Specific Annual Objective Build rental homes that are located in city parks as a place for essential workforce (101-120% of AMI) to affordably live.	Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
		MULTI-YEAR GOAL				0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 7	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-3 Sustainability of Decent Housing							
DH-3 (1)	Specific Objective Help low and moderate income homeowners maintain their home.	Source of Funds #1 CDBG Program Income	Performance Indicator #1 The number of home improvement completed by Homewise.	2008	22	16	73%
				2009	22	12	55%
		Source of Funds #2 Rehab Loans		2010	22	23	105%
				2011	22		0%
		Source of Funds #3		2012	22		0%
			MULTI-YEAR GOAL		110	51	46%
	Specific Annual Objective Provide essential improvements to existing homes including emergency repairs, energy and water efficiency upgrades.	Source of Funds #1 CDBG Program Income	Performance Indicator #2 The number of Energy Saver improvements completed by Homewise	2008	0	0	#DIV/0!
				2009	0	0	#DIV/0!
		Source of Funds #2		2010	0	0	#DIV/0!
				2011	0		#DIV/0!
		Source of Funds #3		2012	13		0%
			MULTI-YEAR GOAL		13	0	0%
		Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 8	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-3 Sustainability of Decent Housing							
DH-3 (2)	Specific Objective Provide funding to maintain emergency shelter and transitional living facilities.	Source of Funds #1 CDBG/CDBG-R 2009	Performance Indicator #1 Number of units/beds assisted.	2008	33	0	0%
				2009	33	33	100%
		Source of Funds #2 Aff. Housing Trust Fund		2010	30	158	527%
				2011	100		0%
		Source of Funds #3 City of SF		2012			#DIV/0!
		MULTI-YEAR GOAL			196	191	97%
		Source of Funds #1 CDBG	Performance Indicator #2 Fund additional supportive services personnel for transitional living facilities for Youth Shelters.	2008	0	0	#DIV/0!
				2009	0	0	#DIV/0!
		Source of Funds #2		2010	0	0	#DIV/0!
				2011	0		#DIV/0!
	Source of Funds #3	2012		14		0%	
	MULTI-YEAR GOAL			14	0	0%	
	Specific Annual Objective - Provide funding for supportive services for new or to maintain transitional living for at risk youth programs such as Youth Shelters. Provide additional facilities and services at the new One Stop Shop facility on Cerrillos Road.	Source of Funds #1 City of SF	Performance Indicator #3 continue to expand the SF Resource Opportunity Center	2008	0		#DIV/0!
				2009	0		#DIV/0!
		Source of Funds #2 State		2010	0		#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
		MULTI-YEAR GOAL				0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 9	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-3 Sustainability of Decent Housing							
DH-3 (3)	Specific Objective Retain affordable housing stock.	Source of Funds #1 Aff. Housing Trust Fund	Performance Indicator #1 Number of deed restricted affordable homes re-sold to income eligible buyers.	2008	5	3	60%
				2009	5	2	40%
		Source of Funds #2 City of Santa Fe		2010	5	2	40%
				2011	5		0%
		Source of Funds #3 Public Funds		2012	5		0%
		MULTI-YEAR GOAL			25	7	28%
		Source of Funds #1	Performance Indicator #2	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
	Source of Funds #3	2012				#DIV/0!	
	MULTI-YEAR GOAL				0	#DIV/0!	
	Specific Annual Objective Prevent housing affordable to low and moderate income persons from being lost from the housing inventory. This includes for purchase, rental and assisted housing.	Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
		MULTI-YEAR GOAL				0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 10	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-3 Sustainability of Decent Housing							
DH-3 (4)	Specific Objective Retain affordable housing stock.	Source of Funds #1 City of Santa Fe	Performance Indicator #1 Continue to offer a Landlord Tenant Hotline. Hotline was not funded in 2011 or 2012 but continues to address isuess as well as Access Hotline.	2008	3000	3033	101%
				2009	3000	3000	100%
		Source of Funds #2 Grants		2010	3000	2800	93%
				2011	3000		0%
		Source of Funds #3		2012	3000		0%
		MULTI-YEAR GOAL			15,000	8833	59%
		Source of Funds #1 City of Santa Fe	Performance Indicator #2 Monitor project based Section 8 properties and LIHTC properties with expiring contracts/units.	2008	228	228	100%
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
	Specific Annual Objective Provide counseling for those with housing problems. Monitor Section 8 and LIHTC properties so as not to lose units. Provide foreclosure legal and counseling assistance	Source of Funds #3		2012	203		0%
		MULTI-YEAR GOAL			431	228	53%
		Source of Funds #1 CDBG	Performance Indicator #3 Fund a service to provide legal and counseling assistance to avoid foreclosures (started 2011)	2008	0		#DIV/0!
				2009	0		#DIV/0!
		Source of Funds #2		2010	0		#DIV/0!
				2011	63		0%
		Source of Funds #3		2012	35		0%
		MULTI-YEAR GOAL			98	0	0%

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 19	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-3 Sustainability of Decent Housing							
DH-3 (5)	Specific Objective Provide emergency rental, utility and mortgage assistance.	Source of Funds #1 City of Santa Fe	Performance Indicator #1 Number of households who remain in their homes.	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2 CDBG		2010	36	62	172%
				2011	35		0%
		Source of Funds #3		2012	16		0%
			MULTI-YEAR GOAL		87	62	71%
		Source of Funds #1	Performance Indicator #2	2008			#DIV/0!
				2009			#DIV/0!
	Specific Annual Objective Provide emergency rental, utility and mortgage assistance to prevent homelessness among low-income residents. FY 2011 + FY 2012 emergency rental assistance for Esperanza Shelter for Battered Women	Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!
		Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 11	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-1 Availability/Accessibility of Suitable Living Environment							
SL-1 (1)	Specific Objective Fund community service projects that provide a low/mod income area benefit.	Source of Funds #1 CDBG	Performance Indicator #1 Number of low/mod residents served by the construction of a new community center in the Triangle District.	2008	8,135	0	0%
				2009	8135	8135	100%
		Source of Funds #2 other HUD		2010	0		#DIV/0!
				2011	0		#DIV/0!
		Source of Funds #3		2012	0		#DIV/0!
			MULTI-YEAR GOAL		8,135	8135	100%
		Source of Funds #1	Performance Indicator #2 Number of low/mod residents served by a streetscape improvement project. (planning phase)ON HOLD	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010	0	0	#DIV/0!
	Specific Annual Objective Fund community improvement projects that will provide a suitable living environment in a predominantly low and moderate income area such as the Triangle District .			2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL		0	0	#DIV/0!
		Source of Funds #1	Performance Indicator #3 No public facility/infrstructure projects for 12 -13 were funded. No LMA projects	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010	0	0	#DIV/0!
				2011	0	0	#DIV/0!
		Source of Funds #3		2012	0		#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 20	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-2 Affordability of Suitable Living Environment							
SL-2 (1)	Specific Objective Provide safety net services to low and moderate income persons who are feeling the effects of the economic recession.	Source of Funds #1 CDBG	Performance Indicator #1 The number of families who are signed up for public services and/or benefits.	2008	0	0	#DIV/0!
				2009	0	0	#DIV/0!
		Source of Funds #2		2010	300	557	186%
				2011	400		0%
		Source of Funds #3		2012	550		0%
		MULTI-YEAR GOAL			1250	557	45%
		Source of Funds #1 CDBG	Performance Indicator #2 The number of chronically ill or homebound persons benefiting from meals delivery.	2008	0	0	#DIV/0!
				2009	0	0	#DIV/0!
		Source of Funds #2		2010	194	278	143%
		2011		0	0	#DIV/0!	
	Source of Funds #3	2012		0	0	#DIV/0!	
	MULTI-YEAR GOAL			194	278	143%	
	Specific Annual Objective Provide support to SFPS ADELANTE The Access Project, which identifies homeless children and their families and helps them qualify for public services and benefits.	Source of Funds #1 CDBG	Performance Indicator #3 Number of clients who received legal and counseling advice concerning foreclosure of their home	2008	0	0	#DIV/0!
				2009	0	0	#DIV/0!
		Source of Funds #2 AHTF		2010	5	3	60%
				2011	50		0%
		Source of Funds #3		2012	30		0%
		MULTI-YEAR GOAL			85	3	4%

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 12	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
EO-1 Availability/Accessibility of Economic Opportunity							
EO-1 (1)	Specific Objective Pursue overall affordability where local wages can support living in Santa Fe.	Source of Funds #1 City of Santa Fe	Performance Indicator #1 Number of high-wage jobs created.	2008	300	153	51%
				2009	300	245	82%
		Source of Funds #2		2010	300	662	221%
				2011	300		0%
		Source of Funds #3		2012	300		0%
			MULTI-YEAR GOAL		1500	1060	71%
		Source of Funds #1	Performance Indicator #2	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!
	Specific Annual Objective Create 900 high-wage (\$19.20 per hour or more) jobs.	Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 13	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
EO-1 Availability/Accessibility of Economic Opportunity							
EO-1 (2)	Specific Objective Diversify the Santa Fe Economy with an emphasis on high-wage jobs and career paths.	Source of Funds #1 City of Santa Fe	Performance Indicator #1 The number of businesses assisted.	2008	12	240	2000%
				2009	12	1046	8717%
		Source of Funds #2 State of NM Ec. Dev.		2010	5	894	17880%
				2011	12		0%
		Source of Funds #3		2012	12		0%
			MULTI-YEAR GOAL		60	2180	3633%
		Source of Funds #1	Performance Indicator #2	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
	Specific Annual Objective Facilitate 36 business expansions, startups, retention or recruitment.			2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!
		Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 14	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
EO-1 Availability/Accessibility of Economic Opportunity							
EO-1 (3)	Specific Objective Bolster Santa Fe's leadership position and/or potential in innovation.	Source of Funds #1 State Ec. Dev. \$	Performance Indicator #1 Number of infrastructure projects that were assisted.	2008	1	4	400%
				2009	1	5	500%
		Source of Funds #2 City of SF - Ec. Dev.		2010	3	7	233%
				2011	1		0%
		Source of Funds #3 Private Sector \$		2012	1		0%
			MULTI-YEAR GOAL		5	16	320%
	Specific Annual Objective Complete or develop at least one infrastructure project per year.	Source of Funds #1	Performance Indicator #2	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!
		Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!

**New Specific
Objective**

Summary of Specific Annual Objectives

Specific Obj. # 15	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
EO-1 Availability/Accessibility of Economic Opportunity							
EO-1 (4)	Specific Objective Diversify the Santa Fe Economy with an emphasis on high wage jobs and career paths.	Source of Funds #1 City of Santa Fe	Performance Indicator #1 Number of workforce development programs produced.	2008	0	5	#DIV/0!
				2009	1	7	700%
		Source of Funds #2 Workforce Dev. \$		2010	1	6	600%
				2011	0		#DIV/0!
		Source of Funds #3 Federal Funds		2012	0		#DIV/0!
			MULTI-YEAR GOAL		2	18	900%
		Source of Funds #4 Local Businesses	Performance Indicator #2	2008			#DIV/0!
				2009			#DIV/0!
	Specific Annual Objective Facilitate and assist with the development of up to two workforce development programs.	Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!
		Source of Funds #1	Performance Indicator #3	2008			#DIV/0!
				2009			#DIV/0!
		Source of Funds #2		2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!