

**WASTEWATER DIVISION  
RECLAIMED WATER USE AGREEMENT & PERMIT**

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_ by and between Wastewater Division, municipal water utility owned by the City of Santa Fe New Mexico, hereinafter called Wastewater Division and \_\_\_\_\_ hereinafter called "Customer".

WITNESSETH:

1. Wastewater Division agrees to furnish reclaimed water from the effluent fill station located on Paseo Real.
2. The customer will receive and pay for the service described above in accordance with the Reclaimed Water Rate Schedule  
**Current Rate at \$3.03 per 1000 gallons plus \$.18 administration fees, and 5% sales tax is effective as of January 1, 2013 through December 31, 2013.**  
Attached herein and made a part hereof, and in accordance with the Wastewater Division rules and Regulations on file with the City Clerk of the City of Santa Fe.
3. Reclaimed water use will be billed monthly, by calendar month.
4. **Customer shall deposit with Wastewater Division an amount equal to the estimated monthly cost of the water to be used, but in any event not less than one hundred dollars (\$100.00). Customer shall Make Company Check out to City of Santa Fe. Customer shall provide a copy of Business and or Contractors License.**
5. Customer agrees to comply with Wastewater Division Reclaimed Water Use Requirements and acknowledges receipt of the Wastewater Division Reclaimed Water Use Requirements. Failure to comply with the Wastewater Division Reclaimed Water User Requirements may Result in revocation of this agreement.

**Customer:**

By (sign): \_\_\_\_\_

Name (Print): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

Fax: \_\_\_\_\_

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**This page to be completed by City of Santa Fe Staff:**

Customer Haul Equipment Listing (Give description and vehicle or trailer license plate information for piece of haul equipment to be used and no less than 55 gallon tank/container).

Vehicle/Equip. Description: \_\_\_\_\_ License Plate \_\_\_\_\_

Vehicle/Equip. Description: \_\_\_\_\_ License Plate \_\_\_\_\_

Vehicle/Equip. Description: \_\_\_\_\_ License Plate \_\_\_\_\_

**Give Wastewater Division written notification of additions or deletion to haul equipment List prior to use.**

*This agreement shall at all times be subject to change or modifications by the City.*

Wastewater Division Reclaimed Water User Permit No. \_\_\_\_\_

Wastewater Division:

By (sign): \_\_\_\_\_

Name (print) : \_\_\_\_\_

Title: \_\_\_\_\_

*Use of Water for Construction Projects Survey*

Company: \_\_\_\_\_

Current Uses of Water for Construction Projects (check all that apply):

\_\_\_\_\_ **compaction**    \_\_\_\_\_ **dust control**    \_\_\_\_\_ **other:** \_\_\_\_\_

**(concrete, footings etc.)**

Days of Operation: \_\_\_\_\_ Hours of Operation \_\_\_\_\_

Number and Size (in gallons) of Water Haul Trucks you use: \_\_\_\_\_

\_\_\_\_\_

How many haul vehicle trips per day to the fill station do you estimate? \_\_\_\_\_

Comments/Questions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*City of Santa Fe*  
*Wastewater Management*  
*Reclaimed Water Use Fact Sheet*

On September 13, 2000, the Santa Fe City Council amended the Stage 3 Emergency Water Shortage requirements to prohibit the use of potable water (from fire hydrants) for construction purposes. Construction projects are directed to use reclaimed water at the City's fill station.

**Fill Station Location:** The Station is located at 73 Paseo Real, off of Airport Rd.(west of SR 599, adjacent to the Wastewater treatment plant).

**Hours of Operation:** **Monday – Friday** 7 a.m. to 5 p.m. **Saturday** 7 a.m. to 3 p.m.

**Reclaimed Water Use Rate:** \$3.03 /1000 gallons (plus \$.18 administrative fee and 5% sales tax.)

**Uses Permitted by the NM Environment Department/Ground Water Quality bureau:**

The City of Santa Fe's treated effluent is class 1-B effluent by the New Mexico Environment Department (NMED) Guidelines for the Above Ground Use of Reclaimed Domestic Wastewater. The Class 1-B effluent provides uses for:

- 1) **Construction dust control,**
- 2) **Ground compaction, and**
- 3) **Water used in "process" (e.g. cement, adobe-yard walls not home walls etc.)**
- 4) **Irrigation in residential and commercial settings, including City parks, school grounds, etc.**
- 5) **Dust control on unpaved residential streets, plastering and stucco.**
- 6) **Fire suppression.**
- 7) **Freeway landscapes and other landscapes where the public has limited access and exposure.**
- 8) **Backfill around Non-potable piping like sewer lines.**
- 9) **Wildlife watering, except for milk producing animals where milk is consumed by humans.**
- 10) **Irrigation of non-food crops by flooded application only (spray irrigation is prohibited). Added**

- The Class 1-B effluent can also be used for any purpose except direct consumption, food handling and processing, spray or flood irrigation of food crops and Backfill around Potable Pipes. Under this class setback limits of a minimum 100-foot to dwelling units or occupied establishments. All water supply wells within 200 feet of a wetted irrigation area shall have adequate well head construction
- **IN ALL CASES THE TREATED EFFLUENT (Class 1-B) CANNOT BE USED FOR SPRAY OR FLOOD IRRIGATION OF FOOD CROPS.**
- **Above ground use of reclaimed wastewater shall not result in excessive standing or pooling of wastewater, and shall be applied at the appropriate consumptive water use rate. Irrigation shall not be conducted at times when the receiving area is saturated or frozen.**
- **AT TIMES, TREATED EFFLUENT CANNOT BE DISPENSED DUE TO OPERATIONAL ISSUES AT THE FACILITY. WHEN THIS OCCURS THE FILL STATION WILL BE**

**CLOSED AND A SIGN PLACED ON GATE WITH A PHONE NUMBER (955-4650) YOU CAN CALL TO FIND OUT WHEN THE FILL STATION WILL REOPEN.**

**Other Provisions**

- 1.) **Signage** : The equipment shall be clearly marked, with the following signs visible on at least *3 sides*, **“Caution:Non-potable Water, Do Not Drink” & “Peligro: Agua Inbebestible, No Es Para Beber”**  
**Also, you are required to use Chlorine Bleach and add the bleach at the Fill Station in your non potable water tanks 1 1/2cupsPer every 1000 gallons per New Mexico Environment Department. Plus have a lid.**
- 2.) **Treated effluent (reclaimed water) must be discharged via gravity flow or under low pressure in a manner which minimizes misting, and at times when public contact is not likely to occur.**
- 3.) **If the discharge method results in misting, the areas (s) receiving reclaimed water mist must be 100 feet from areas accessible to the public.**
- 4.) **The areas(s) receiving the discharge must be 200 feet from potable water supply wells.**
- 5.) **All tanks and equipment used to dispense the reclaimed water from tanks must not be leaking. Any leaks must be fixed prior to filling tank at the Fill Station.**

***Permitting***

All reclaimed water users must obtain a “Reclaimed Water Use Agreement and Permit” from Wastewater Division, City of Santa Fe. Contractors continuing to use potable water for “process” Purposes must sign an addendum to their fire hydrant use agreement stipulating that the water will Only be used for the process involved. Compliance with the terms and conditions of reclaimed water Use shall be the sole responsibility of the reclaimed water user. Question should be directed to NMED/Ground Water Quality Bureau, 827-2900 or Wastewater Division 955-4650.

*City of Santa Fe*  
*Wastewater Division*  
*Reclaimed Water Use Requirements.*

The following requirements for reclaimed water use are to be strictly observed as a Condition of receiving treated effluent from the City of Santa Fe's Reclaimed Water Fill Station. The dispensing of reclaimed water from the fill station is limited to permitted uses by the New Mexico Environment Department (NMED) Ground Water Quality Bureau. These uses are limited to temporary or intermittent uses, including construction dust control, construction compaction and irrigation of landscaping under restricted access conditions. **Unacceptable uses of Treated effluent direct consumption (drinking), Bathing, Swimming, and Irrigation food crops.**

Dispensing of reclaimed water for application to any Area on an ongoing basis, rather than temporary or intermittent, shall require a ground water discharge permit, pursuant to the New Mexico Water Quality Control Commission Regulation 3104.

Permits can be obtained by contacting the NMED Ground Water Quality Bureau at 827-2900.

1. Reclaimed water shall only be provided for public use from the City of Santa Fe's reclaimed Water fill station on Paseo Real, west of St Rd 599, adjacent to the Wastewater Treatment Plant. Use shall be restricted to the permitted uses under the amended DP-289 as required by NMED. The dispensing of the reclaimed water, including the monitoring of reclaimed water Quality and the log/tracking of intended uses, shall be the responsibility of the City of Santa Fe. The dispensing of reclaimed water will be suspended if the effluent fails to meet NMED Guidelines for Effluent Quality for class 1-B. Compliance with the terms and conditions of Reclaimed water use and the application requirements and restrictions, shall be the sole responsibility of the treated effluent water user requirements or the terms and conditions of service shall be cause to discontinue service or sale of reclaimed water. NMED Guidelines for Temporary use of treated and disinfected WWTP Effluent, dated January 24, 2007 may be viewed and downloaded from NMED's Web Site at [www.nmenv.state.nm.us/gwb/NMED-GWQB-Regulations-NMED\\_REUSE\\_1-24-07](http://www.nmenv.state.nm.us/gwb/NMED-GWQB-Regulations-NMED_REUSE_1-24-07). [PDF] above ground use of domestic reclaimed wastewater.
2. Each user shall be required to sign an agreement with the City of Santa Fe, Wastewater Division for the terms and conditions of use and the user's truck/hauling equipment must be inspected and certified by Wastewater Division prior to receiving reclaimed water at the fill station. Any truck or tanker equipment used to haul, transfer, distribute, discharge or apply reclaimed water must have signs indicating that the water is not potable.