



Downtown Employer Parking Program

Applicant Information (Space is not guaranteed. First come, first served.)

Required Fields (*) PLEASE PRINT

*Business Name:

Billing Party (if applicable): *Billing Phone:

*Billing Address: *City: *State:

*Zip Code: *Billing Email:

Please indicate how many permits you are requesting for the garage options below (max 10):

Convention Center Garage Railyard Garage Sandoval Garage

If your first choice of garage is unavailable, which garage is your 2nd or 3rd choice (if applicable)?

What shift will the employee(s) be working?

Application will not be accepted unless the following requirements are met:

- Copy of most recent and verifiable paystub.
- No unpaid citations.

Please read the City of Santa Fe Permit Policy before submitting your application: bit.ly/47fnDKA

Permit Pricing:

Parking Permit Fees (all prices include tax):

- \$21.00 – New Permit Application Fee ******(non-refundable)
- \$25.00 – Garage/Lot Monthly Fee******
- \$52.50 – Lost or Replacement Permit Fee******

Cancellation:

Cancellation Form and returned card are required, otherwise, charges will continue to accrue for all Permit types.

I swear under penalty of perjury under the laws of the State of New Mexico that the following is true and correct:

I have reviewed and understand the Parking Permit Policies and Procedures and by my signature below, I agree that I will use the Permit only for business purposes, return the permit(s) if the employee leaves, and that I am fully responsible to pay my fees in full, on time, when due. I agree that my account will be charged a \$25.00 late fee if not paid by the due date. I understand that my Permit access may be suspended for non-payment or misuse.

Applicant Signature:

Date:

Parking Division Administrative Offices

737 Agua Fria St.
Santa Fe, NM 87501

Parking Division Office Hours:

Monday - Friday
8:30 a.m. - noon and 1:00 p.m. - 4:30 p.m.
In-Person Visits Tuesdays and Thursdays