

CITY OF SANTA FE STREETS & DRAINAGE MAINTENANCE DIVISION

PERMIT #

1-800-321-2537

NM ONECALL (BLUESTAKE)

RIGHT-OF-WAY EXCAVATION & RESTORATION PERMIT

The undersigned hereby makes application to the City of Santa Fe Streets & Drainage Maintenance Section (SDM) to perform work, as described below, within a public place and agrees to abide by all City ordinances, regulations and instructions pertaining to advance notification, traffic control, safety, archaeological monitoring, excavation, backfill and surface restoration. The undersigned understands that he is responsible for furnishing traffic control in accordance with the Manual on Uniform Traffic Control Devices. Failure to comply with the Manual on Uniform Traffic Control Devices will void this permit. The undersigned agrees that all concrete work within any of the Historic Districts shall be a pre-approved non-gray color. SDM reserves the right to have non-compliant concrete redone at the permittee's expense. The applicant is duly licensed by the City of Santa Fe to do the work herein contemplated and agrees to render the City of Santa Fe harmless from any loss or liability by reason of injury to persons or property occasioned or caused by the work herein contemplated.

[Print all information legibly. Illegible or incomplete permit applications will not be processed]

1 APPLICATION DATE: _____ 2 APPLICATION TYPE: ☐ ROUTINE ☐ EMERGENCY

3 APPLICANT/PRIMARY CONTRACTOR: _____ LICENSE NUMBER: _____

Bonding Company: _____ Insurance Company: _____ Exp. Date: _____

4 MAILING ADDRESS: _____ Phone or Cell #: _____

EMAIL ADDRESS: _____

Contractor: _____ License Number: _____

Material Testing Lab: _____ Subcontractors (Others): _____

5 ACTUAL LOCATION OF WORK /STREET ADDRESS IF DIFFERENT: _____

STREET SURFACE TYPE TO BE CUT OR REMOVED: ☐ ASPHALT ☐ CONCRETE ☐ DIRT ☐ GRAVEL ☐ SIDEWALK

NEW PAVEMENT PENALTY APPLICABLE? ☐ YES ☐ NO

6 DESCRIBE IN DETAIL WORK TO BE COMPLETED: _____

7 UTILITY TYPE: ☐ N/A ☐ Water ☐ SAS ☐ Storm ☐ Gas ☐ Electric ☐ Cable TV ☐ Telecom ☐ Wireless Telecom8 UTILITY PROVIDER: _____ ☐ FRANCHISEE ☐ UNDERGROUND ☐ AERIAL ☐ SMALL WIRELESS

9 ESTIMATED DIMENSIONS: _____

ACTUAL DIMENSIONS: _____

10 ESTIMATED WORK SCHEDULE: _____

ACTUAL START DATE: _____

FULL ROAD CLOSURE REQUIRED? _____

11 APPLICANT: _____

(PRINT NAME)

(SIGNATURE)

PERMIT ISSUE/APPROVAL DATE: _____ PERMIT APPROVED BY: _____

FEE CALCULATION

shaded areas for office personnel only

Permit	\$ 11001.421200
New Pavement Penalty	\$ 11001.431150
Other	\$ _____
Other	\$ _____
TOTAL	\$ _____

- Each excavation is limited to 200' unless otherwise approved by the SDM Inspector.
- An approved Archaeological Monitoring Plan is required for underground utility projects greater than:
 - 60 LF if any work occurs within the Historic Downtown Archaeological Review District
 - 550 LF in all other areas of the City
- A Small Wireless Permit is required for any small wireless pole or collocation
- Primary contractor is responsible for quality of work and warranty work if needed
- Please include an exhibit indicating where street cut is to be made. Show measurements including those from center of manhole where possible. Note all appropriate information such as name of street(s), size and approximate location of excavation, location of sidewalk or drainage.

**PERMIT FOR ANY WORK THAT IS NOT ENTITLED BY FRANCHISE
NOT VALID WITHOUT A RECEIPT**

STREET CUT LICENSE

Section 5 of City ordinance 1998-32 (Street Cut and Restoration Ordinance) reads as follows:
License Required. --Any person, other than a franchised utility company, desiring to make a street cut in any public place in the City shall first obtain a street cut license from the city. No person other than a franchised utility company shall be issued a street cut license until the provisions required for a license in this ordinance are completed. A franchised utility company shall be deemed to hold a license by virtue to its franchise relationship with the City. When the application is approved and signed by the director, the application shall constitute a license."

License requirements set out by the ordinance are as follows:

1. a completed application (see below);
2. a certificate of insurance from a reputable insurance company licensed to do business in the State of New Mexico establishing that the applicant is insured against bodily or personal injury to any person other than the applicant's employees and against liability for damages;
3. a \$10,000 payment and performance surety bond issued by a reputable bonding company licensed to do business in the state and acceptable to the City;
4. A written certification that the applicant has read and understands the contents of the Street Cut and Restoration Ordinance.

In filing the application, the applicant shall certify that the applicant is qualified to perform the work as required in the Street Cut and Restoration Ordinance. A current construction license issued by the State of New Mexico in the specialty concerned shall be acceptable evidence of qualification.

Application Date: _____

Applicant Name: _____

Business Address: _____

Local Business Phone: _____

Insurance Carrier: _____

Insurance Expiration Date: _____

Surety Bond Company: _____

Bond Expiration Date: _____

CERTIFICATION

I, _____ (Print name) _____ (Title) have been provided with a copy of the City of Santa Fe's Street Cut and Restoration Ordinance. I have read and understand its contents. I am qualified to perform work as required in the Street Cut and Restoration ordinance and am duly licensed in the State of New Mexico and am doing business under license number _____.

Applicant Signature

Approved: _____

Streets & Drainage Maintenance Section Supervisor

Requirements and Procedures for New Contractors

- Have a complete application
- Have a certificate of insurance from a reputable insurance company
- Have a \$10,000 payment and performance surety bond issued from a reputable insurance company
- Have a traffic control plan attached to the permit
- Have a copy of your business license and contractor's license
- Have a map of the city's historic district if work is in historic area
- Have a compaction test done if digging, trenching or boring
- Permit fees are \$200.00

The fees have to be paid at the Cashier's window (200 Lincoln or 737 Agua Fria). A ticket is attached to the permit. We cannot supply a receipt at our office for the payment of your permit.

Thank You --

City of Santa Fe Streets Division

737 Agua Fria

Santa Fe, N.M. 87501

(505) 231-4794 Teddy Padilla or (505) 946-7769 Ryan Gomez

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