How to Re-Register a CSS Account

Navigate to the CSS website: https://santafenm-

<u>energovpub.tylerhost.net/Apps/selfservice#/home</u>. Click "Login or Register" in the upper right corner. You will receive this alert that you are being taken to the new registration site:

We have upgraded our authentication security and now allow more login options for you to use. With this upgrade, you will now be forwarded to our new authentication service. If you're being send to this new authentication for the first time, be sure to register with the same email address you have used for this site previously.

Once authenticated, you will be logged into CSS.

| | Cancel | Continue |
|--|--------|----------|

Read the message and click "Continue" which will take you here, where you should click on "Create an account":

| Sign in to community | accoss services | |
|-------------------------|------------------|--|
| Sign in to community | access services. | |
| Email address | | |
| | | |
| | | |
| Keep me signed in | | |
| | | |
| Nex | t | |
| | | |
| OR | | |
| OR Sign in with | | |
| OR Sign in with | | |
| OR Sign in with C | Help r? | |

To re-register, fill out this page using the same email address you previously used for CSS, along with your name and optionally your phone number, create a new password, and click "Sign up":



Create an account

Fields are required unless marked optional.

Email

First name



| Mobile phone | Optional |
|--------------|----------|
| | |

Password requirements:

- × At least 8 characters
- × A lowercase letter
- × An uppercase letter
- × A number

No parts of your username

Password

| | ٢ |
|---------|---|
| Sign up | |
| | |

Already have an account? Sign In

You should now see this box, into which you should enter the six-digit code that emailed to you, and then click "Verify":

| | ⊘ ⊗ v@gmail.com |
|--------------------|--|
| | |
| | Verify with your email |
| We sen the veri | t an email to I***v@gmail.com. Enter fication code in the text box. |
| Enter C | ode |
| | |
| | Vertfy |
| Return | to authenticator list |
| | |

You have now re-registered for your CSS account.