

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2022-66**

3 **INTRODUCED BY:**

4  
5 Mayor Alan Webber  
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10 **A RESOLUTION**

11 **REQUESTING APPROVAL OF FIRST QUARTER BUDGET AMENDMENTS FOR**  
12 **FISCAL YEAR 2022/2023.**  
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14 **WHEREAS**, NMSA 1978, Section 6-6-2 provides that the local government division of  
15 the department of finance and administration has the power and duty to approve local governments'  
16 budgets and to transfer funds from one budget item to another when a need exists meriting the  
17 transfer and the transfer is not prohibited by law; and

18 **WHEREAS**, a First Quarter Review of the Fiscal Year 2022/2023 Budget shows a need  
19 to address significant priorities through adoption of net budget amendments that the Governing  
20 Body, City Manager or Finance Director, Buckman Direct Diversion ("BDD"), or Santa Fe Solid  
21 Waste Management Agency ("SFSWMA") have authorized; and

22 **WHEREAS**, NMSA 1978, Section 6-6-2(H) requires the approval of the secretary of  
23 finance and administration to transfer funds from one budget item to another.

24 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
25 **CITY OF SANTA FE** that the Governing Body requests authorization for budget amendments as

1 detailed on the attached Resolution Detail by Fund (see Exhibit A), hereby incorporated as part of  
2 this resolution.

3 **BE IT FURTHER RESOLVED** that it is respectfully requested that authorization to  
4 implement the First Quarter Budget Amendments be granted by the Local Government Division of  
5 the New Mexico Department of Finance and Administration.

6 PASSED, APPROVED, and ADOPTED the 30<sup>th</sup> day of November, 2022.

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10 ALAN WEBBER, MAYOR

11 ATTEST:

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14 KRISTINE MIHELIC, CITY CLERK

15 APPROVED AS TO FORM:

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18 [Marcos Martinez \(Dec 2, 2022 14:50 MST\)](#)

19 MARCOS MARTINEZ, SENIOR ASSISTANT CITY ATTORNEY

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21 LOCAL GOVERNMENT DIVISION

22 N.M. DEPARTMENT OF FINANCE

23 AND ADMINISTRATION

24  
25 *Legislation/2022/Resolutions/2022-66 First Quarter Budget Amendments*

# **EXHIBIT A**

## **CITY OF SANTA FE**

**1<sup>ST</sup> QUARTER FY 2022/23**

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### **SUB-SECTION [A]**

**AMENDMENTS TO FY 2022/23 BUDGET  
THAT HAVE PREVIOUSLY BEEN  
APPROVED BY CITY COUNCIL**

**CITY OF SANTA FE - FIRST QUARTER FY 2022/2023**  
**SUB-SECTION [A]: BUDGET AMENDMENTS PREVIOUSLY APPROVED BY CITY COUNCIL**

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>
<b><u>Council-Approved Capital Improvements Program (CIP) Budget Amendments:</u></b>				
256	Recreation Fund	Appropriation from available balance in the Recreation Fund to support the Fort Marcy Pool Deck/Drains CIP project [CC apvd. 9/28/22, #9-f]	\$ 250,000	\$
320	CIP Facilities	Appropriation from available balance in the Recreation Fund to support the Fort Marcy Pool Deck/Drains CIP project [CC apvd. 9/28/22, #9-f]	250,000	
330	CIP Streets & Roadways	Appropriation of NM DOT grant for the ongoing Guadalupe St. improvements project [CC apvd. 8/10/22, #10-a]	10,117,243	
500	Waste Water Management	Appropriation from available balance to fund warranty and preventive maintenance services for the Wastewater Digester Biogas Cogeneration units [CC apvd. 8/31/22, #9-f]	1,487,294	
500	Waste Water Management	Appropriation from available balance for the Wastewater Treatment Plant roofing repairs project [CC apvd. 9/14/22, #9-i]	320,231	
500	Waste Water Management	Appropriation of NMED grant to support Wastewater system improvements projects [CC apvd. 9/14/22, #9-f]	300,000	
505	Water Management	Appropriation from available balance for on-call Water CIP project engineering services [CC apvd. 7/13/22, #9-f & 7/27/22, #9-s, 9-t]	1,626,564	
545	Airport	Appropriation of NM DOT grant to support Airport pavement maintenance projects [CC Apvd. 9/28/22, #9-o]	450,000	
545	Airport	Appropriation of FAA/US DOT grant for the Airport Terminal Apron CIP project [CC apvd. 9/28/22, #9-m]	266,822	
545	Airport	Appropriation of NM DOT grant to support the airfield markings CIP project [CC Apvd. 9/28/22, #9-n]	77,850	
<b>Subtotal - Council-Approved Capital Improvements Program (CIP) Budget Amendments</b>			<b>\$ 15,146,004</b>	<b>\$</b>

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Re Increase</i>
<b><u>Other Council-Approved Budget Amendments:</u></b>				
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund audit preparation and support services [CC apvd. 8/15/22, #7-a]	\$ 1,996,000	\$
240	Community Development	Adjustment reflecting approved drawdown of US HUD CDBG line of credit balances for ongoing Affordable Housing programs [CC apvd. 9/14/22, #9-k]	1,897,084	
500	Waste Water Management	Appropriation from available balance to purchase replacement Wastewater Treatment Plant pumps [CC apvd. 7/13/22, #9-e]	798,602	
500	Waste Water Management	Appropriations from available balance for purchase of Wastewater solids handling loaders [CC apvd. 8/10/22, #9-b]	663,000	
500	Waste Water Management	Appropriation from available balance for Wastewater Treatment Plant system equipment replacements [CC apvd. 8/31/22, #9-e]	274,699	
545	Airport	Appropriation NM DOT grant to fund the purchase of an Advanced Rescue and Firefighting (ARFF) vehicle for the SF Airport [CC apvd. 9/28/22, #9-p]	1,100,000	
<b><u>Subtotal - Other Council-Approved Budget Amendments</u></b>			<b>\$ 6,729,385</b>	<b>\$</b>
<b><u>TOTAL - Budget Amendments Previously Approved by City Council</u></b>			<b>\$ 21,875,389</b>	<b>\$</b>

**CITY OF SANTA FE**  
**1<sup>ST</sup> QUARTER FY 2022/23**

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**SUB-SECTION [B]**  
**AMENDMENTS TO FY 2022/23 BUDGET**  
**THAT HAVE NOT PREVIOUSLY BEEN**  
**APPROVED BY CITY COUNCIL**

**CITY OF SANTA FE - FIRST QUARTER FY 2022/2023**  
***SUB-SECTION [B]: BUDGET AMENDMENTS NOT PREVIOUSLY APPROVED BY CITY***

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Re Increase</i>
100	General Fund	Re-appropriation of unspent prior year budget for purchase of Streets vehicles and equipment	\$ 1,351,047	\$
100	General Fund	Re-appropriation of unspent prior year budget for purchase of Police vehicles and equipment	3,431,684	
100	General Fund	Re-appropriation of unspent prior year budget for purchase of a crack sealing machine for pavement rehabilitation	122,000	
100	General Fund	Re-appropriation of unspent prior year budget for purchase of duplication/mail inserter equipment in City Clerk's Office	68,536	
100	General Fund	Re-appropriation of unspent prior year budget for the ongoing Council chambers multimedia upgrades project	42,605	
100	General Fund	Re-appropriation of unspent prior year budget for contracted CIP project engineering costs	40,042	
213	Lodgers' Tax Fund	Re-appropriation of unspent prior year budget for shelving units for Visit Santa Fe	1,000	
220	Animal Services Fund	Re-appropriation of unspent prior year budget for purchase of an Animal Services vehicle	31,372	
223	Law Enforcement	Re-appropriation of unspent prior year budget for purchase of Police vehicles and equipment	3,564,555	
223	Law Enforcement	Appropriation to re-implement the Teen Court program	40,000	
231	City Drainage Fund	Re-appropriation of unspent prior year budget for ongoing storm water drainage maintenance projects	976,554	
231	City Drainage Fund	Re-appropriation of unspent prior year budget for the NMED Clean H2O Loan-funded Stormwater improvements project	830,095	
240	Community Development	Re-appropriation of unspent prior year budget for various ongoing Affordable Housing Trust Fund programs	3,273,735	
240	Community Development	Adjustment to re-budget remaining portion of prior year US Treasury ARPA grants for the Lamplighter Inn and Consuelo's Place projects	2,600,000	
240	Community Development	Adjustment to re-budget remaining portion of prior year US Treasury ARPA grant for parks and trails improvements	1,300,000	
240	Community Development	Adjustment to re-budget remaining portion of prior year US Treasury grant for ARPA grant administrative expenses	999,631	
240	Community Development	Adjustment to re-budget remaining portion of prior year US Treasury ARPA grant for COVID-safe retrofits to City facilities	500,000	
240	Community Development	Adjustment to re-budget remaining portion of prior year US HUD CDBG grants to support the Homewise Mortgage Principal Reduction Program	300,000	
251	Library Fund	Adjustment to re-budget remaining portion of NM State Library ARPA Grant for purchase of Library materials	16,156	
251	Library Fund	Appropriation of NM State Library/NEA Big Read Program Grant	15,000	
257	Land Development Fund	Re-appropriation of unspent prior year budget for the El Lucero Crossing Feasibility Study	250,000	
315	CIP Resource Conservation	Re-appropriation of unspent prior year budget for the ongoing citywide LED/Solar Streetlights project	421,185	

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Re Increase</i>
315	CIP Resource Conservation	Re-appropriation of unspent prior year budget for the ongoing citywide solarization project	4,685,063	
320	CIP Facilities	Adjustment to re-budget remaining portion of NM DFA grant for the ongoing Southside Teen Center CIP project	7,874,273	
320	CIP Facilities	Re-appropriation of unspent prior year budget for ongoing facilities improvement/renovation CIP projects	3,263,192	
325	CIP Special Projects	Re-appropriation of unspent prior year budget for the ongoing Public Safety Radio System project	176,965	
325	CIP Special Projects	Re-appropriation of unspent prior year budget for the ongoing Broadband Infrastructure CIP project	135,053	
325	CIP Special Projects	Adjustment to re-budget remaining portion of NM DFA grant for the ongoing Santa Fe Business Incubator CIP project	132,400	
330	CIP Streets & Roadways	Re-appropriation of unspent prior year budget for ongoing citywide streets CIP projects	11,323,619	
330	CIP Streets & Roadways	Re-appropriation of unspent prior year budget for the ongoing Cerro Gordo Road Chip Sealing CIP project	140,000	
330	CIP Streets & Roadways	Re-appropriation of unspent prior year budget for the ongoing Agua Fria/South Meadows Intersection CIP project	72,392	
335	CIP Bond Acquisition	Re-appropriation of unspent prior year budget for ongoing facilities improvement/renovation CIP projects	2,129,454	
335	CIP Bond Acquisition	Re-appropriation of unspent prior year budget for purchase of Streets vehicles and equipment	485,558	
335	CIP Bond Acquisition	Re-appropriation of unspent prior year budget for ongoing Parking Division CIP projects and equipment	454,009	
335	CIP Bond Acquisition	Re-appropriation of unspent prior year budget for ongoing parks/trails improvements CIP projects	392,394	
335	CIP Bond Acquisition	Re-appropriation of unspent prior year budget for ongoing Airport Improvements CIP projects	377,580	
335	CIP Bond Acquisition	Re-appropriation of unspent prior year budget for ongoing citywide Streets CIP projects	251,634	
335	CIP Bond Acquisition	Re-appropriation of unspent prior year budget for the ongoing Harrison Road Lighting & Sidewalk Improvements CIP project	172,000	
335	CIP Bond Acquisition	Re-appropriation of unspent prior year budget for ongoing GCCC facility improvements CIP projects	133,281	
345	CIP Community Development	Adjustment to re-budget remaining portion of prior year NM DFA grant for the Electric Vehicles/Charge Stations CIP project	1,471,123	
345	CIP Community Development	Adjustment to re-budget remaining portion of prior year NM DFA grant to support the Kitchen Angels CIP project	100,000	
345	CIP Community Development	Adjustment to re-budget remaining portion of prior year NM DFA grant to support the La Comunidad de los Ninos project	5,486	
350	CIP Arts and Culture	Adjustment to re-budget remaining portion of NM DFA grant for the ongoing El Museo Cultural CIP project	77,972	
355	CIP Parks and Trails	Re-appropriation of unspent prior year budget for ongoing parks & trails CIP projects	5,167,520	
365	½% GRT Income Fund	Re-appropriation of unspent prior year budget for ongoing COVID-related City facilities upgrades	388,451	
505	Water Management	Adjustments reflecting final BDD Board-approved budget (Solarization project debt service)	269,776	



<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Re Increase</i>
505	Water Management	Appropriation of salary/benefits increase for Water Operator positions to bring salaries in line with the Division staffing plan	23,078	
505	Water Management	Appropriation from available balance to fund a temporary salary increase for a reassigned Water Operations Supervisor position	2,496	
510	Environmental Services	Re-appropriation of unspent prior year budget for purchase of ESD collection vehicles	1,994,525	
511	Utilities Administration	Appropriation from Utility Customer Service to cover an increase for ITT Business Analyst assigned to UCS billing system tasks	27,353	
515	Railyard Properties	Re-appropriation of unspent prior year budget for ongoing Railyard Improvements CIP projects	845,312	
525	Midtown Property	Re-appropriation of unspent prior year budget for ongoing Midtown Campus maintenance/repair projects	348,530	
530	Municipal Recreation Complex	Adjustment to re-budget remaining portion of Santa Fe County grant to support the ongoing MRC Lighting Improvements project	106,380	
540	Transit Bus System	Re-appropriation of unspent prior year budget for ongoing Transit CIP projects	7,392,346	
545	Airport	Adjustment to re-budget remaining portion of NM DFA/US FAA grants for ongoing Airport CIP projects	18,704,555	
545	Airport	Re-appropriation of unspent prior year budget to fund the purchase of an Advanced Rescue and Firefighting (ARFF) vehicle for the Santa Fe Airport	1,194,852	
620	Services to Other Departments	Appropriation from Utility Customer Service to cover an increase for ITT Business Analyst assigned to UCS billing system tasks	27,353	
<b><i>TOTAL - Budget Amendments <u>Not</u> Previously Approved by City Council</i></b>			<b>\$ 90,521,172</b>	<b>\$</b>

**CITY OF SANTA FE**

**1<sup>ST</sup> QUARTER FY 2022/23**

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**SUB-SECTION [C]**

**JOINT OPERATIONS  
(BUCKMAN DIRECT DIVERSION & SF SOLID  
WASTE MANAGEMENT AGENCY) –  
BOARD-APPROVED AMENDMENTS TO  
FY 2022/23 BUDGET**

**CITY OF SANTA FE - FIRST QUARTER FY 2022/2023**  
**SUB-SECTION [C]: JOINT OPERATIONS - BOARD-APPROVED BUDGET AMENDMENTS**

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>
800	Buckman Direct Diversion	Adjustments reflecting final BDD Board-approved budget	\$ 7,966,004	\$
800	Buckman Direct Diversion	Appropriations from the BDD Repair & Replacement Fund for replacement of raw water lift station pump #4 and vehicle	292,744	
801	BDD Repair & Replacement Fund	Appropriations from the BDD Repair & Replacement Fund for replacement of raw water lift station pump #4 and vehicle	292,744	
810	SF Solid Waste Mgmt Agency	Adjustments reflecting final SFSWMA Board-approved budget	10,843,472	
810	SF Solid Waste Mgmt Agency	Re-appropriation of unspent prior year budget for purchase of equipment and ongoing capital projects	1,535,798	
810	SF Solid Waste Mgmt Agency	Appropriation for contracted SWMA staffing services	79,826	
811	SWMA Equip Replacement Fund	Adjustment reflecting final SFSWMA Board-approved budget	-	
812	SWMA Gas Collection Reserve	Adjustment reflecting final SFSWMA Board-approved budget	-	
813	SWMA Cell Developmt Reserve	Adjustment reflecting final SFSWMA Board-approved budget	-	
814	SWMA Emergency Reserve	Adjustment reflecting final SFSWMA Board-approved budget	-	
815	SWMA Closure/Post-Closure Reserve	Adjustment reflecting final SFSWMA Board-approved budget	-	
816	SWMA CIP Fund	Adjustment reflecting final SFSWMA Board-approved budget	-	
<b>TOTAL - Joint Operations - Board Approved Budget Amendments</b>			<b>\$ 21,010,588</b>	<b>\$</b>

**CITY OF SANTA FE**

**1<sup>ST</sup> QUARTER FY 2022/23**

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**SUB-SECTION [D]**

**SUMMARY OF ALL QUARTERLY  
AMENDMENTS TO FY 2022/23 BUDGET BY  
FUND**

**CITY OF SANTA FE - FIRST QUARTER FY 2022/2023**  
**SUB-SECTION [D]: TOTAL QUARTERLY AMENDMENTS BY FUND**

<i>Fund</i>	<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
100	General Fund	\$ 7,051,914	\$ -	\$ (7,051,914)
213	Lodgers' Tax Fund	1,000	-	(1,000)
220	Animal Services Fund	31,372	-	(31,372)
223	Law Enforcement	3,604,555	-	(3,604,555)
231	City Drainage Fund	1,806,649	738,620	(1,068,029)
240	Community Development	10,870,450	7,596,715	(3,273,735)
251	Library Fund	31,156	30,656	(500)
256	Recreation Fund	250,000	-	(250,000)
257	Land Development Fund	250,000	-	(250,000)
315	CIP Resource Conservation	5,106,248	6,409,276	1,303,028
320	CIP Facilities	11,387,465	4,500,731	(6,886,734)
325	CIP Special Projects	444,418	132,400	(312,018)
330	CIP Streets & Roadways	21,653,254	10,117,243	(11,536,011)
335	CIP Bond Acquisition	4,395,910	-	(4,395,910)
345	CIP Community Development	1,576,609	1,613,685	37,076
350	CIP Arts and Culture	77,972	77,972	-
355	CIP Parks and Trails	5,167,520	-	(5,167,520)
365	½% GRT Income Fund	388,451	-	(388,451)
500	Waste Water Management	3,843,826	300,000	(3,543,826)
505	Water Management	1,921,914	-	(1,921,914)
510	Environmental Services	1,994,525	-	(1,994,525)
511	Utilities Administration	27,353	-	(27,353)
515	Railyard Properties	845,312	-	(845,312)
525	Midtown Property	348,530	-	(348,530)
530	Municipal Recreation Complex	106,380	500,000	393,620
540	Transit Bus System	7,392,346	-	(7,392,346)
545	Airport	21,794,079	8,940,491	(12,853,588)
620	Services to Other Departments	27,353	27,353	-
800	Buckman Direct Diversion	8,258,748	(3,690,760)	(11,949,508)
801	BDD Repair & Replacement Fund	292,744	-	(292,744)
810	SF Solid Waste Mgmt Agency	12,459,096	3,334,922	(9,124,174)
811	SWMA Equip Replacement Fund	-	1,194,597	1,194,597
812	SWMA Gas Collection Reserve	-	225,000	225,000
813	SWMA Cell Developmt Reserve	-	200,000	200,000
814	SWMA Emergency Reserve	-	(12,739)	(12,739)
815	SWMA Closure/Post-Closure Reserve	-	84,663	84,663
816	SWMA CIP Fund	-	100,000	100,000
<b>QUARTERLY TOTAL - ALL FUNDS</b>		<b>\$ 133,407,149</b>	<b>\$ 42,420,825</b>	<b>\$ (90,986,324)</b>