1		CITY OF SANTA FE, NEW MEXICO				
2	ORDINANCE NO. 2023-26					
3	INTRODUCED BY:					
4						
5		AN ORDINANCE				
6	AMENDING	S SFCC 1987, SECTIONS 23-4.13 AND 23-7.5, TO REMOVE YOUTH				
7	LEAGUES'	PRIORITY USE OF CERTAIN CITY SPORTS FIELDS; AND ADULT				
8	LEAGUES'	PRIORITY USE OF THE MUNICIPAL RECREATION COMPLEX SPORTS				
9	FIELDS; AN	TO TO REQUIRE ANNUAL REVIEW AND PUBLICATION OF A FIELD USE				
10	MANAGEM	ENT PLAN.				
11						
12	BE IT ORDA	AINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:				
13	Section 1.	Section 23-4.13 of SFCC 1987 (being Ord. No. Ord. No. 2015-33) is amended				
14	to read:					
15	23-4.	13 City sports fields; league fees; requirements.				
16	A.	Applicability. This section shall apply to the following City of Santa Fe sports				
17	fields:					
18		(1) Alto Park;				
19		(2) Ashbaugh Park;				
20		(3) Fort Marcy Park (ball field);				
21		(4) Franklin Miles Park;				
22		(5) Herb Martinez Park;				
23		(6) Larragoite Park;				
24		(7) Magers Field;				
25		(8) Monica Lucero Park;				

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1		(9)	Patrick Smith Park;
2		(10)	Ragle Park;
3		(11)	Salvador Perez Park;
4		(12)	Sweeney School (soccer field);
5		(13)	Villa Linda Park; and
6		(14)	Wood Gormley School (soccer field);
7		(15)	Southwest Area Node Regional (SWAN) Park.
8	В.	League	Fees. For use of the City of Santa Fe sports fields identified in paragraph
9	A, above:		
10		(1)	Youth league means a non-profit entity, including a school, that organizes
11			and runs sport or recreation programs for youth up to the age of eighteen
12			(18).
13			(a) Each youth league shall be assessed a one hundred dollar
14			(\$100.00) permit fee per season, per sport or recreation activity.
15			(b) Each youth league shall provide adult representatives from its
16			respective league to participate in the Great American Spring
17			Cleanup and the Toss No Mas Fall Cleanup events hosted by Keep
18			Santa Fe Beautiful. Each league shall encourage youth
19			participants to attend the Keep Santa Fe Beautiful events.
20		(2)	Adult league means a non-profit entity that organizes and runs sport or
21			recreation programs for adults over the age of eighteen (18), for a season.
22			Each adult league shall be assessed the following fees, per season, and
23			such fees are inclusive of one (1) end-of-season tournament:
24			(a) Twenty-five dollar (\$25.00) fee per player, necessary to field a
25			team according to each individual league; and

1			(b)	Twenty-five dollar (\$25.00) fee for one (1) alternate player per
2				team.
3		(3)	Leagu	e fees collected pursuant to this section shall be deposited into a
4			dedica	ted sports field maintenance fund to be used in conjunction with
5			annual	budgeted sports field maintenance amounts from the general fund.
6	C.	Tourn	ament F	Tees. The city shall assess a tournament fee of twenty-five dollars
7	(\$25.00) per te	eam, per	tournar	ment, for the use of City of Santa Fe sports fields. This paragraph
8	does not apply	to seaso	on adult	league tournaments specified in paragraph B, above.
9	D.	Requi	rements.	
10		(1)	On an	annual basis, beginning in January, each league shall submit a letter
11			of requ	uest to the city that specifies the following information:
12			(a)	Type of sport;
13			(b)	Number of participants and age groups being served;
14			(c)	Estimated number of days and hours needed for field use for the
15				season;
16			(d)	Mission and goals of the league;
17			(f)	General yearly budget that includes a general statement of
18				financial condition of the league; and
19			(g)	If applicable, the number of scholarships distributed for sports
20				registration fees for the year before, and the estimated number of
21				scholarships for sports registration fees available for the current
22				year.
23		(2)	Each	league shall include the following documents with its letter of
24			reques	t:
25			(a)	Statement that describes the general financial standing of the

1				league as presented in the following forms:
2				(i) A statement from a certified public accountant;
3				(ii) A statement from the national organization to which the
4				league belongs; or
5				(iii) The tax returns of the league;
6			(b)	Code of conduct; and
7			(c)	Bylaws or other document demonstrating how the league was
8				organized and operates.
9		(3)	Each	youth league shall provide the parent(s) or guardian(s) of the
10			partici	ipant the following documents:
11			(a)	Copy of the league's letter of request to the city, with supporting
12				documents;
13			(b)	Summary of the city's costs to maintain each sports field, which
14				shall be provided by the city to each league; and
15			(c)	Copy of educational material provided by the city related to the
16				disposal of solid waste and recycling which outlines the leagues'
17				responsibility to dispose of solid waste and promote recycling.
18		(4)	All lea	agues shall be responsible, on an as-used basis, for clean-up of trash
19			and lit	tter directly related to their use of a sports field. The clean-up shall
20			includ	le proper separation of recyclables from trash.
21	E.	Nonco	mplianc	ee. A league that does not comply with the requirements of
22	subsection 23-	4.13 SF	CC 1987	7 shall not be granted a permit to use city sports fields or the league
23	permit may be	suspend	led.	
24	F.	A City	Manag	ger-designee shall annually review, update as necessary, and post to
25	the city's webs	site a fiel	ld use m	nanagement plan.

1	Section 2.	Section 23-7.5 of SFCC 1987 (being Ord. No. 2015-6 § 2) is amended to read:		
2	23-7.5 MRC s	ports fields; fees; requirements; field use management plan.		
3	A.	Youth League Fees. Youth league means a non-profit entity, including a school,		
4	that organizes	and runs sport or recreation programs for youth, up to the age of eighteen (18).		
5		(1) Each youth league shall be assessed a one hundred dollar (\$100.00) permit		
6		fee per season, per sport or recreation activity.		
7		(2) Each youth league shall provide adult representatives from their		
8		respective league to participate in the Great American Spring Cleanup		
9		and the Toss No Mas Fall Cleanup events hosted by Keep Santa Fe		
10		Beautiful. Each league shall encourage youth participants to attend the		
11		Keep Santa Fe Beautiful events.		
12	В.	Adult League Fees. Adult league means a non-profit entity that organizes and runs		
13	sports or recreation programs for adults over the age of eighteen (18) years old for a season.			
14	Each adult league shall be assessed the following fees, per season, and such fees include			
15	payment fo	r one (1) end-of-season tournament:		
16		(1) Twenty-five dollar (\$25.00) fee per player, necessary to field a team		
17		according to each individual league; and		
18		(2) Twenty-five dollar (\$25.00) fee for one (1) alternate player per team.		
19	C.	Tournament Fees. The city shall assess a tournament fee of twenty-five dollars		
20	(\$25.00) per team, per tournament, for the use of City of Santa Fe sports fields at the MRC. This			
21	paragraph d	loes not apply to season adult league tournaments specified in paragraph B, above.		
22	D.	League Requirements.		
23		(1) On an annual basis, beginning in January, each league shall submit a letter		
24		of request to the city that specifies the following information:		
25		(a) Type of sport;		

1	(b) Number of participants and age groups being served;
2	(c) Estimated number of days and hours needed for field use for the
3	season;
4	(d) Mission and goals of the league;
5	(f) General yearly budget that includes a general statement of
6	financial condition of the league; and
7	(g) If applicable, the number of scholarships distributed for sports
8	registration fees for the year before, and the estimated number of
9	scholarships for sports registration fees available for the current
10	year.
11	(2) Each league shall include the following documents with its letter of request:
12	(a) Statement that reflects the general financial standing of the league as
13	presented in the following forms:
14	(i) A statement from certified public accountant;
15	(ii) A statement from the national organization to which the
16	league belongs; or
17	(iii) The tax returns of the league;
18	(b) Code of conduct; and
19	(c) Bylaws or other document demonstrating how the league was
20	organized and operates.
21	(3) Each youth league shall provide the parent(s) or guardian(s) of the
22	participant the following documents:
23	(a) Copy of the league's letter of request to the city, with supporting
24	documents;
25	(b) Summary of the city's costs to maintain each sports field, which

1	snan be provided by the city to each league; and
2	(c) Copy of educational material provided by the city related to the
3	disposal of solid waste and recycling which outlines the leagues'
4	responsibility to dispose of solid waste and promote recycling.
5	(4) All leagues shall be responsible, on an as-used basis, for clean-up of trash
6	and litter directly related to their use of a sports field. The clean-up shall
7	include proper separation of recyclables from trash.
8	E. Use of MRC Sports Fields.
9	(1) A City Manager-designee shall annually review, update as necessary, and
10	post to the city's website, a field use management plan.
11	(2) When other city sports fields are unavailable to accommodate youth
12	leagues or youth tournaments, on a particular day, weekend or week, and
13	the MRC fields are not scheduled for use for that particular day, weekend
14	or week, then the MRC fields may be made available to provide a field for
15	such event at a pro-rated MRC fee.
16	F. <i>Noncompliance</i> . A league that does not comply with the requirements of Section
17	23-7 SFCC 1987 shall not be granted a permit to use sports fields at the MRC or the league permit
18	may be suspended.
19	PASSED, APPROVED, and ADOPTED this 29th day of November, 2023.
20	am
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22	ALAN WEBBER, MAYOR
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1	ATTEST:
2	1000/
3	Geralyn Cardenas (Dec 5, 2023 08:49 MST)
4	GERALYN F. CARDENAS, INTERIM CITY CLERK
5	
6	APPROVED AS TO FORM:
7	Erin McSherry
8	Erin McSherry (Dec 4, 2023 18:26 MST)
9	ERIN K. McSHERRY, CITY ATTORNEY
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24	Bill No. 2023-25
25	Legislation/Ordinances/2023-26 (O)/Amending Field Allocation for City Sports Fields and MRC
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