

underscored material = new
[bracketed material] = delete

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

BILL NO. 2023-25

INTRODUCED BY:

Councilor Jamie Cassutt

A BILL

AMENDING SFCC 1987, SECTIONS 23-4.13 AND 23-7.5, TO REMOVE YOUTH LEAGUES' PRIORITY USE OF CERTAIN CITY SPORTS FIELDS; AND ADULT LEAGUES' PRIORITY USE OF THE MUNICIPAL RECREATION COMPLEX SPORTS FIELDS; AND TO REQUIRE ANNUAL REVIEW AND PUBLICATION OF A FIELD USE MANAGEMENT PLAN.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

Section 1. Section 23-4.13 of SFCC 1987 (being Ord. No. Ord. No. 2015-33) is amended to read:

23-4.13 City sports fields; league [~~and school~~] fees; requirements.

A. *Applicability.* This section shall apply to the following City of Santa Fe sports fields:

- (1) Alto Park;
- (2) Ashbaugh Park;
- (3) Fort Marcy Park (ball field);

- 1 (4) Franklin Miles Park;
- 2 (5) Herb Martinez Park;
- 3 (6) Larragoite Park;
- 4 (7) Magers Field;
- 5 (8) Monica Lucero Park;
- 6 (9) Patrick Smith Park;
- 7 (10) Ragle Park;
- 8 (11) Salvador Perez Park;
- 9 (12) Sweeney School (soccer field);
- 10 (13) Villa Linda Park; and
- 11 (14) Wood Gormley School (soccer field);
- 12 (15) Southwest Area Node Regional (SWAN) Park.

13 B. *League Fees.* For use of the City of Santa Fe sports fields identified in paragraph
14 A, above:

- 15 (1) Youth league [~~including a school,~~] means a non-profit entity, including a
16 school, that organizes and runs sport or recreation programs for youth[;]
17 up to the age of eighteen (18)[~~for any sport or recreation activity~~].
 - 18 (a) Each youth league [~~and school~~] shall be assessed a one hundred
19 dollar (\$100.00) permit fee per season, per sport or recreation
20 activity.
 - 21 (b) Each youth league [~~and school~~] shall provide adult representatives
22 from its [~~their~~] respective league [~~and school~~] to participate in the
23 Great American Spring Cleanup and the Toss No Mas Fall
24 Cleanup events hosted by Keep Santa Fe Beautiful. Each league
25 shall encourage youth participants to attend the Keep Santa Fe

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

Beautiful events.

(2) Adult league means a non-profit entity that organizes and runs sport or recreation programs for adults[;] over the age of eighteen (18), for a season[~~;~~ ~~for any sport or recreation activity~~]. Each adult league shall be

assessed the following fees, per season, and such fees are inclusive of one

(1) end-of-season tournament:

(a) Twenty-five dollar (\$25.00) fee per player, necessary to field a team according to each individual league; and

(b) Twenty-five dollar (\$25.00) fee for one (1) alternate player per team.

(3) League fees collected pursuant to this section shall be deposited into a dedicated sports field maintenance fund to be used in conjunction with annual budgeted sports field maintenance amounts from the general fund.

C. *Tournament Fees.* The city shall assess a tournament fee of twenty-five dollars (\$25.00) per team, per tournament, for the use of City of Santa Fe sports fields. This paragraph does not apply to season adult league tournaments specified in paragraph B, above.

D. *Requirements.*

(1) On an annual basis, beginning in January, each league [~~and school~~] shall submit a letter of request to the city that specifies the following information:

- (a) Type of sport;
- (b) Number of participants and age groups being served;
- (c) Estimated number of days and hours needed for field use for the season;
- (d) Mission and goals of the league [~~or school~~]; [~~and~~]

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

- (f) General yearly budget that includes a general statement of financial condition of the league; ~~and~~ and
 - (g) If applicable, the number of scholarships distributed for sports registration fees for the year before, and the estimated number of scholarships for sports registration fees available for the current year.
- (2) Each league ~~and school~~ shall include ~~with the letter of request,~~ the following documents with its letter of request:
- (a) Statement that ~~reflects~~ describes the general financial standing of the league ~~or school that is applicable to the sports league from~~ as presented in the following forms:
 - (i) A statement from a certified public accountant; ~~or~~
 - (ii) A statement from t~~T~~he national organization to which the league ~~or school~~ belongs ~~to~~; or
 - (iii) The tax returns of the league ~~or school~~;
 - (b) Code of conduct; and
 - (c) Bylaws or other document demonstrating how the league ~~or school~~ was organized and operates.
- (3) Each youth league shall provide the parent(s) or guardian(s) of the participant the following documents:
- (a) Copy of the league's ~~or school's~~ letter of request to the city, with supporting documents;
 - (b) Summary of the city's costs to maintain each sports field, which shall be provided by the city to each league ~~and school~~; and
 - (c) Copy of educational material provided by the city related to the

1 disposal of solid waste and recycling which outlines the leagues'
2 [~~and schools~~] responsibility to dispose of solid waste and promote
3 recycling.

4 (4) All leagues [~~and schools~~] shall be responsible, on an as-used basis, for
5 clean-up of trash and litter directly related to their use of a sports field. The
6 clean-up shall include proper separation of recyclables from trash.

7 E. *Noncompliance.* A league [~~or school~~] that does not comply with the requirements
8 of subsection 23-4.13 SFCC 1987 shall not be granted a permit to use city sports fields or the league
9 [~~or school~~] permit may be suspended.

10 F. [~~Priority of Use of City Sports Fields, Other Than the MRC Sports Fields. City~~
11 ~~sports fields shall be prioritized for youth league and school use.~~] A City Manager-designee shall
12 annually review, update as necessary, and post to the city's website a field use management plan.

13 **Section 2. Section 23-7.5 of SFCC 1987 (being Ord. No. 2015-6 § 2) is amended to read:**
14 **23-7.5 MRC sports fields; fees; requirements; [~~priority for use~~] field use management plan.**

15 A. *Youth League Fees.* Youth league [~~, including a school,~~] means a non-profit entity,
16 including a school, that organizes and runs sport or recreation programs for youth, up to the age of
17 eighteen (18) [~~, for any sport or recreation activity~~].

18 (1) Each youth league [~~and school~~] shall be assessed a one hundred dollar
19 (\$100.00) permit fee per season, per sport or recreation activity.

20 (2) Each youth league [~~and school~~] shall provide adult representatives from
21 their respective league [~~and school~~] to participate in the Great American
22 Spring Cleanup and the Toss No Mas Fall Cleanup events hosted by
23 Keep Santa Fe Beautiful. Each league shall encourage youth participants
24 to attend the Keep Santa Fe Beautiful events.

25 B. *Adult League Fees.* Adult league means a non-profit entity that organizes and runs

1 sports or recreation programs for adults over the age of eighteen (18) years old for a season [~~-~~
2 ~~for any sport or recreation activity~~]. Each adult league shall be assessed the following fees, per
3 season, and such fees [~~are inclusive of~~] include payment for one (1) end-of-season tournament:

4 (1) Twenty-five dollar (\$25.00) fee per player, necessary to field a team
5 according to each individual league; and

6 (2) Twenty-five dollar (\$25.00) fee for one (1) alternate player per team.

7 C. *Tournament Fees.* The city shall assess a tournament fee of twenty-five dollars
8 (\$25.00) per team, per tournament, for the use of City of Santa Fe sports fields at the MRC. This
9 paragraph does not apply to season adult league tournaments specified in paragraph B, above.

10 D. *League Requirements.*

11 (1) On an annual basis, beginning in January, each league [~~and school~~] shall
12 submit a letter of request to the city that specifies the following
13 information:

14 (a) Type of sport;

15 (b) Number of participants and age groups being served;

16 (c) Estimated number of days and hours needed for field use for the
17 season;

18 (d) Mission and goals of the league [~~or school~~]; [~~and~~]

19 (f) General yearly budget that includes a general statement of
20 financial condition of the league[~~-~~]; and

21 (g) If applicable, the number of scholarships distributed for sports
22 registration fees for the year before, and the estimated number of
23 scholarships for sports registration fees available for the current
24 year.

25 (2) Each league [~~and school~~] shall include the following documents with its [~~the~~]

1 letter of request [~~the following documents~~]:

2 (a) Statement that reflects the general financial standing of the league [~~or~~
3 ~~school from~~] as presented in the following forms:

4 (i) A statement from certified public accountant; [~~or~~]

5 (ii) A statement from t[~~F~~]he national organization to which
6 the league [~~or school~~] belongs [~~to~~]; or

7 (iii) The tax returns of the league [~~or school~~];

8 (b) Code of conduct; and

9 (c) Bylaws or other document demonstrating how the league [~~or~~
10 ~~school~~] was organized and operates.

11 (3) Each youth league shall provide the parent(s) or guardian(s) of the
12 participant the following documents:

13 (a) Copy of the league's [~~or school's~~] letter of request to the city, with
14 supporting documents;

15 (b) Summary of the city's costs to maintain each sports field, which
16 shall be provided by the city to each league [~~and school~~]; and

17 (c) Copy of educational material provided by the city related to the
18 disposal of solid waste and recycling which outlines the leagues'
19 [~~and schools~~] responsibility to dispose of solid waste and promote
20 recycling.

21 (4) All leagues [~~and schools~~] shall be responsible, on an as-used basis, for
22 clean-up of trash and litter directly related to their use of a sports field. The
23 clean-up shall include proper separation of recyclables from trash.

24 E. [~~Priority of~~] *Use of MRC Sports Fields.*

25 (1) [~~MRC sports fields shall be prioritized for adult leagues with youth league~~

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

~~use scheduled pursuant to paragraph (2) below.]~~ A City Manager-designee shall annually review, update as necessary, and post to the city’s website, a field use management plan.

(2) When other city sports fields are unavailable to accommodate youth leagues or youth tournaments, on a particular day, weekend or week, and the MRC fields are not scheduled for use for that particular day, weekend or week, then the MRC fields may be made available to provide a field for such event at a pro-rated MRC fee.

F. *Noncompliance.* A league [~~or school~~] that does not comply with the requirements of Section 23-7 SFCC 1987 shall not be granted a permit to use sports fields at the MRC or the league [~~or school~~] permit may be suspended.

PASSED, APPROVED, and ADOPTED this _____ day of _____, 2023.

APPROVED AS TO FORM:

Erin McSherry
[Erin McSherry \(Oct 19, 2023 12:12 MDT\)](#)

ERIN K. McSHERRY, CITY ATTORNEY