

**The City of Santa Fe  
AND  
Community Health and Safety Department**

**REQUEST FOR APPLICATION (RFA)**

**Non-Congregate Solutions to Unsheltered Homelessness –  
Safe Outdoor Spaces**



**RFA#  
24-75-R**

RFA Release Date: July 11<sup>th</sup>, 2023

Applications Due Date: (45 days), August 25<sup>th</sup>, 2023

**ELECTRONIC-ONLY APPLICATION SUBMISSION**

This amendment is issued to correct the following:

### **Section III. Scope of Work- Owner**

The qualifications for a design professional is corrected via this amendment #1 to read:

*The selected applicant shall contract with a qualified, insured, New Mexico registered/licensed Design Professional to plan, design, and complete site preparation and other design and land use requirements of the project.*

Specification A.d: Securing to the Ground is corrected via this amendment #1 to read:

*Shelters must be secured to the ground with connections certified by a New Mexico licensed engineer.*

### **Application Section D. Owner Work Plan**

Section C.1 is corrected via this amendment #1 to read:

*Site owners must work with a New Mexico registered/licensed Design Professional and project manager to produce a detailed timeline, a conceptual draft of the proposed development, and a detailed timeline of the proposed activities.*

Section C.2 outlining the required documentation is corrected via this amendment #1 to read:

*The following documentation must be included in the submittal to the Land Use Zoning Counter in addition to the Preliminary Zoning Request:*

- *Legal lot of record*
- *Existing site plan*
- *Proposed site plan.*

*The Planning and Land Use Department may require additional information to complete the requested review and will contact the applicant accordingly.*

Section C.2 referencing the City contacts to which the required documentation should be sent is corrected via this amendment #1 to read:

*Please submit this portion of the application as soon as possible to the Program Manager, the Zoning Counter and the Planning and Land Use Director, even if the rest of the application is in progress. Zoning requests will be evaluated as they are submitted to allow the City to promptly inform applicants if their site is viable.*

*Program Manager: bcrodriguez@santafenm.gov*

*Land Use Zoning Counter: zoningcounter@santafenm.gov*

*Planning and Land Use Director: jmkluck@santafenm.gov*