

**The City of Santa Fe
AND
Community Health and Safety Department**

REQUEST FOR APPLICATION (RFA)

**Non-Congregate Solutions to Unsheltered Homelessness –
Safe Outdoor Spaces**



**RFA#
24-13-A**

RFA Release Date: July 11th, 2023

Applications Due Date: (45 days), August 25th, 2023

ELECTRONIC-ONLY APPLICATION SUBMISSION

RFA# 24/13/A
Amendment # 2

This amendment is issued to correct the following:

- **RFA Section IV. Funding/Awards**

Protest language is added via this amendment #2 to read:

Any protest by an Offeror must be timely submitted and in conformance with NMSA 1978, § 13-1-172 and applicable procurement regulations. As a Protest Manager has been named below in this Request for Applications, pursuant to NMSA 1978, § 13-1-172 and Procurement Manual Section Y, ONLY protests delivered directly to the Protest Manager in writing and in a timely fashion will be considered to have been submitted properly and in accordance with statute, rule and this Request for Applications. The 15-calendar day protest period shall begin on the day following the notice of award of contract(s) and will end at 5:00 pm MST/MDT on the 15th day. Protests must be written and must include the name and address of the protestor and the request for applications' number. It must also contain a statement of the grounds for protest including appropriate supporting exhibits and it must specify the ruling requested from the party listed below. The protest must be delivered to:

*Travis Dutton-Leyda
Chief Procurement Officer
City of Santa Fe
tkduttonleyda@santafenm.gov*

PROTESTS RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED.

- **RFA Section XIII. Appendix B- Campaign Contribution Disclosure Form**

Applicable public officials of the state or a local public body are explicitly named via this amendment #2 to read:

“Applicable public official” means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed application or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive application. Elected and appointed persons include the following individuals:

*Mayor Alan M Webber
Councilor Signe Lindell, Pro-tem
Councilor Renee Villarreal
Councilor Michael Garcia
Councilor Carol Romero-Wirth
Councilor Lee Garcia
Councilor Christopher Rivera
Councilor Amanda Chavez
Councilor Jaime Cassutt*

- **RFA Appendices**

Section XV. Appendix E is added via this amendment #2 to read:

APPENDIX E

CODE OF FEDERAL REGULATIONS 200.321- CONTRACTING WITH SMALL AND MINORITY BUSINESS, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS.

Please complete the following checklist, marking all that are applicable to the applying agency.

1) *The agency meets the federal standards for a:*

- Minority Business Enterprise*
- Women Business Enterprise*
- Small Business Enterprise*
- Labor Surplus Area Firm*
- None of the above*

2) *I would like my agency to be included on future solicitation lists for similar projects.*

- Yes*
- No*

End Amendment #2