

**The City of Santa Fe
AND
Office of Economic Development**

REQUEST FOR PROPOSALS (RFP)

**Project
Redevelopment of the Midtown Performing Arts Center**



CITY OF
Santa Fe

**RFP#
23/16/P**

Amendment #1

Proposal Due Date: March 2, 2023

ELECTRONIC-ONLY PROPOSAL SUBMISSION

Redevelopment of the Midtown Performing Arts Center
RFP#23/16/P
Amendment #1

The Office of Economic Development is extending the Proposal Submission deadline for the Redevelopment of the Midtown Visual Arts Center to March 2, 2023, in order to provide a second Pre-Proposal Tour and Pre-Proposal Conference. This Amendment also provides a corrected Parcel Plan for the Performing Arts Center.

The amended Sequence of Events as well as the new tour information and Zoom link for the Pre-Proposal Conference can be found below.

II. CONDITIONS GOVERNING THE PROCUREMENT

This section of the Solicitation contains the schedule of events, the descriptions of each event, and the conditions governing this procurement.

A. SEQUENCE OF EVENTS

The City’s Central Purchasing Office and the Procurement Manager will make every effort to adhere to the following schedule: (Changes in Bold)

Action	Responsible Party	Due Dates
1) Issue Solicitation (RFP)	Central Purchasing Office	December 1, 2022
2) Pre-Proposal Conference (Site Tour) <i>Not Mandatory</i>	Requesting Department	December 13, 2022 11:30am -1:00pm <i>On-site walking tour</i>
3) Pre-Proposal Conference (Q&A Session) <i>Not Mandatory</i>	Requesting Department	December 15, 2022 11:30am -1:00pm <i>Web-based meeting</i>
4) Acknowledgement of Receipt Form	Potential Offerors	December 16, 2022 3:00pm
5) Deadline to submit Written Questions	Potential Offerors	December 30, 2022 3:00pm
6) Response to Written Questions	Procurement Manager	January 13, 2023
7) Added Tour Pre-Proposal Conference (Site Tour #2) <i>Not Mandatory</i>	Requesting Department	January 21, 2022 11:30am -1:00pm <i>On-site walking tour</i>

8) <u>Added Session</u> Pre-Proposal Conference (Q&A Session #2) <i>Not mandatory</i>	Requesting Department	January 23, 2022 11:30am -1:00pm <i>Web-based meeting</i>
9) Deadline to submit Written Questions #2	Potential Offerors	January 30, 2023 3:00pm
10) Responses to Written Questions #2	Requesting Department	February 10, 2023
11) <i>Submission of Proposal</i>	<i>Potential Offerors</i>	February 3, 2023 March 2, 2023 3:00pm
12) *Proposal Evaluation	Evaluation Committee	February 15, 2023 March 15, 2023
13) *Selection of Finalists	Evaluation Committee	February 17, 2023 March 17, 2023
14) *Best and Final Offers	Finalist Offerors	February 24, 2023 March 24, 2023
15) *Oral Presentation(s)	Finalist Offerors	February 27-28, 2023 March 27 - 28, 2023
16) *Finalize Contractual Agreements <i>(Exclusive Negotiations Agreement)</i>	Requesting Department/Finalist Offerors	March 31, 2023 April 28, 2023
17) *Contract Awards	Requesting Department/ Finalist Offerors	April 12, 2023 May 12, 2023
18) *Protest Deadline	Central Purchasing Office	+15 days

* Dates indicated in Events 12 through 18 are proposed and may be subject to change at the City's discretion without necessitating an amendment to this Solicitation.

The second tour will meet in the main campus parking lot at the north end of the campus on Alumni Drive. Participants should park and meet at the west side of the lot, or away from any film trucks.

The Zoom link for the second Pre-Proposal Conference at 11:30 AM on January 23, 2023 is

Questions & Answers Session #2

City Zoom Video Conferencing:

Join Zoom Meeting

<https://santafenm-gov.zoom.us/j/82146707784>

Meeting ID: 821 4670 7784

One tap mobile

+12532050468,,82146707784# US

+12532158782,,82146707784# US (Tacoma)

The corrected Parcel Plan for the Performing Arts Center is found below:

