

CITY OF SANTA FE

Buckman Direct Diversion

Request for Proposal



RFP # 23/28/P

AMENDMENT ISSUE DATE: 1/25/23

TITLE: Engineer for Redesign and Rehabilitation Plan for the Buckman Direct Diversion

PRE-BID CONFERENCE CLARIFICATION DATE AND TIME: February 9, 2023 @ 1:00pm (MST/MDT)

ELECTRONIC-ONLY PROPOSAL SUBMISSION

Engineer for Redesign and Rehabilitation Plan for the Buckman Direct Diversion
RFP# 23/28/P
Amendment # 1

This Amendment is issued to correct the following:

The City of Santa Fe is clarifying the Date and time on Section II. B.3 for the Pre-Bid Conference. The date and time is February 9, 2023 @ **1:00PM (MST/MDT)**

Please acknowledge receipt of this AMENDMENT with your ITB submission.

Please add this Amendment No. 1 to the original RFP documents and refer to all RFP documents, hereto as such. This and all subsequent amendment/addenda shall become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. This documentation shall become permanent and made part of the departmental files.

END: Amendment #1

CITY OF SANTA FE

Buckman Direct Diversion

Request for Proposal



RFP # 23/28/P

AMENDMENT ISSUE DATE: 2/1/23 - Amendment #2

TITLE: Engineer for Redesign and Rehabilitation Plan for the Buckman Direct Diversion

- 1. Evaluation, V. C.4: Cost**
- 2. Re-distribution of points awarded**
- 3. Pass/Fail criteria added**
- 4. Additional criteria for evaluation of Technical Specifications V.B.1.a**

ELECTRONIC-ONLY PROPOSAL SUBMISSION

Engineer for Redesign and Rehabilitation Plan for the Buckman Direct Diversion
RFP# 23/28/P
Amendment # 2

1. Cost will not be evaluated. All references to cost in the RFP will be removed.

Cost (See Table 1, maximum possible points awarded 0)

The evaluation of each Offeror’s cost proposal will be conducted using the following formula:
The total cost of project will be used to calculate cost score

$$\frac{\text{Lowest Responsive Offeror's Cost (0 points)}}{\text{Each Offeror's Cost (0 points)}} \times \text{Available Award Points (0 points)}$$

2. Points will be re-distributed according to the table below and only be evaluated by the committee based on the how the respondent responds to the below Evaluation Factors.

Evaluation Factors	Points Available
A. Technical Specifications	
B. 1. Organizational Experience	400
B.1.c Rio Grande River Experience	200
B. 2. Organizational References	300
B.2.d Engineering Requirements	100
B. Business Specifications	
C.1. Active Performance Surety Bond	Pass/Fail
C.2. Letter Of Transmittal	Pass/Fail
C.3. Campaign Contribution Disclosure Form	Pass/Fail
C.4. Cost	0
C.5.a Current NM A&E License	Pass/Fail
TOTAL POINTS AVAILABLE	1,000
C.5. BDD Local Preference per Section IV C. 2	30
C.6. BDD Local Preference using Local Subcontractors Section IV C.2	60

3. Evaluation Factors C.5.a, point summary line is added as follows: Pass/Fail only. No points assigned. Must submit current NM A&E License to be considered.
4. IV Specifications B.2.d Technical Specifications. This Amendment is issued to add the following based on Engineering requirements from NMSA 13-1-120 (B, 1-7). The evaluation committee will re-

distribute 100 points from Organization Reference points (originally 400 points) to the scoring to reflect how well the proposal addresses the below 7 factors.

B. The appropriate selection committee shall select, ranked in the order of their qualifications, no less than three businesses deemed to be the most highly qualified to perform the required services, after considering the following criteria together with any criteria, except price, established by the using agency authorizing the project: (1-7)

1) specialized design and technical competence of the business, including a joint venture or association, regarding the type of services required;

(2) capacity and capability of the business, including any consultants, their representatives, qualifications and locations, to perform the work, including any specialized services, within the time limitations;

(3) past record of performance on contracts with government agencies or private industry with respect to such factors as control of costs, quality of work and ability to meet schedules;

(4) proximity to or familiarity with the area in which the project is located;

(5) the amount of design work that will be produced by a New Mexico business within this state;

(6) the volume of work previously done for the entity requesting proposals which is not seventy-five percent complete with respect to basic professional design services, with the objective of effecting an equitable distribution of contracts among qualified businesses and of assuring that the interest of the public in having available a substantial number of qualified businesses is protected; provided, however, that the principle of selection of the most highly qualified businesses is not violated; and

(7) notwithstanding any other provisions of this subsection, price may be considered in connection with construction management contracts, unless the services are those of an architect, engineer, landscape architect or surveyor.

Please acknowledge receipt of this AMENDMENT with your ITB submission.

Please add this Amendment No. 2 to the original RFP documents and refer to all RFP documents, hereto as such. This and all subsequent amendment/addenda shall become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. This documentation shall become permanent and made part of the departmental files.

END: Amendment #2

CITY OF SANTA FE

Buckman Direct Diversion

Request for Proposal



RFP # 23/28/P

AMENDMENT ISSUE DATE: 2/10/23

TITLE: Engineer for Redesign and Rehabilitation Plan for the Buckman Direct Diversion

ELECTRONIC-ONLY PROPOSAL SUBMISSION

Engineer for Redesign and Rehabilitation Plan for the Buckman Direct Diversion
RFP# 23/28/P

Amendment # 3

This Amendment will be added as section B.3.a to include the following:

A voluntary, non-mandatory site visit will be held on February 16th, 2023 at 11:30am located at 341 Caja del Rio Rd, Santa Fe NM 87506. Attendance is not required but recommended. Potential Offerors should allow 3-4 hours for a site visit to the Raw Water Lift Station and Booster Stations. It is the Potential Offerors responsibility to provide personal travel to the Buckman Direct Diversion Facility, with a vehicle equipped for rough terrain.

Site visit will be conducted indoors and outdoors. The starting point will be at the Administrative/Operations Building at 341 Caja del Rio Rd. Please wear weather appropriate clothing, coats, sunglasses, comfortable, non-skid hiking/walking or steel toe boots as we will walk around the BDD facilities to view highlighted treatment areas pertaining to the RFP.

Rick Carpenter, BDD Facilities Manager will conduct this tour. All questions will be documented and BDD staff will provide written responses to each question for access by all respondents. Please notify and submit the Tour Waiver and Release of Liability to the Procurement Manager prior to visit.

Attachments included:

Liability Waiver

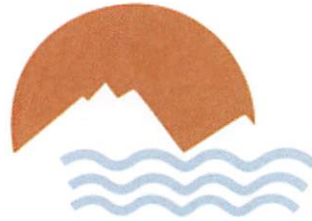
Individual Tour Registration

Map

Please acknowledge receipt of this AMENDMENT with your RFP submission.

Please add this Amendment No. 1 to the original RFP documents and refer to all RFP documents, hereto as such. This and all subsequent amendment/addenda shall become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. This documentation shall become permanent and made part of the departmental files.

END: Amendment #3



Buckman Direct Diversion

Request date: _____

Today's Date: _____

Group Information

Please fill in **all fields** below.

Tour Group Name: _____

Person in Charge of Tour Group: _____

Date & Time of Tour: _____

Individual Tour Participant Information

Note: Information must match information on photo identification. Photo identification will be required upon signing in for the tour.

Name (Please print): _____

Organization: _____

Address: _____

City/State/Postal Zip Code: _____

Phone Number: _____

Country of Citizenship: _____

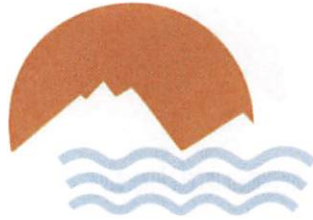
Country of Origin: _____

Note: If under 18 years old this form **must** be signed by a parent or legal guardian.

Signature: _____

Parent/ Legal Guardian Signature: _____





Buckman Direct Diversion

BUCKMAN DIRECT DIVERSION

TOUR WAIVER and RELEASE OF LIABILITY

The undersigned, being eighteen years of age or older, hereby releases the Buckman Direct Diversion Board, the City of Santa Fe, the Buckman Direct Diversion Regional Water Treatment Plant (BRWTP) its staff, employees, agents and elected officials from any and all liability including but not limited to, property damage, bodily injury and death, occurring while the undersigned is participating in a tour of any and all facilities and premises of the Buckman Regional Water Treatment Plant.

The tour involves outdoor unimproved terrain, close proximity to mechanical systems, large reservoirs, holding facilities with water, exposure to weather and the hazards attendant to such a tour. The undersigned, knowing and aware of such hazards, wishes to tour the facilities of the BRWTP.

The undersigned acknowledges reading and understanding the warnings and the release of liability agreed to in the document.

Signature

Print Name

Date





Photographic / Visual Media Consent Form

I hereby consent permission to the **Buckman Direct Diversion Regional Water Treatment Plant (BDD)** to use my likeness by photography or video recording in any of its publications, including but not limited to all BDD's printed and digital publications. I understand and agree that any photograph using my likeness will become property of the Buckman Direct Diversion.

I acknowledge these may be used on the **Buckman Direct Diversion** website, for print, media or publications and may be shared or distributed to members of the public for education purposes, advertising of programs and community services, or for any other related lawful purpose.

I also grant to the right to edit, use, and re-use said products for non-profit purposes including use in print, on the internet, and all other forms of media. I also hereby release the **Buckman Direct Diversion** and its agents, BDD Board of Directors, City of Santa Fe, Santa Fe County, and respective employees from all claims, demands, and liabilities whatsoever in connection with the above.

I acknowledge that since my participation with **Buckman Direct Diversion** is voluntary and limited, I will not receive financial compensation.

I understand that no personal information will be used in any publications unless express consent is given.

BUCKMAN DIRECT DIVERSION VOLUNTARY CONSENT

I, _____
(Name printed of person giving consent &/or parent/guardian if a minor) (Name of organization, school or company)

Consent to the use of my personal likeness in photographs or video footage for use on the Buckman Direct Diversion website, in newsletters, publications, brochures, articles, or other video/digital formats for distribution to its partners, members or for view by the general community. I give this consent voluntarily.

Name of person on tour

Signature of parent/guardian for minors < 18

Date

Signature of BDD witness

Date



Santa Fe Regional Airport, 121 Aviation Dr, Santa Fe, NM 87507 to 341 Caja Del Rio Rd, Santa Fe, NM 87506 Drive 6.9 miles, 13 min



Map data ©2023 Google 1 mi






Santa Fe Regional Airport
121 Aviation Dr, Santa Fe, NM 87507

Follow Aviation Dr to Paseo Real

- 3 min (1.2 mi)
- ↑ 1. Head northeast toward Aviation Dr
- 243 ft
- ↖ 2. Slight left onto Aviation Dr
- 1.2 mi
- ← 3. Turn left onto Paseo Real
- 18 sec (413 ft)

Take NM-599 Frontage Rd and Caja Del Rio Rd to your destination

- 10 min (5.6 mi)
- ↘ 4. Turn right at the 1st cross street onto Colony Dr
- 443 ft
- ↘ 5. Turn right onto Paseo De River
- ⚠ Parts of this road may be closed at certain times or days
- 0.5 mi

-  6. Turn right onto NM-599 Frontage Rd
1.0 mi
-  7. Turn left onto Caja Del Rio Rd
3.5 mi
-  8. Turn left
0.3 mi
-  9. Slight left
 Destination will be on the left
0.1 mi

341 Caja Del Rio Rd
Santa Fe, NM 87506