

**CITY OF SANTA FE
AMENDMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT
ITEM#16-0107**

AMENDMENT No. 2 (the "Amendment") to the CITY OF SANTA FE PROFESSIONAL City of Santa Fe (the "City") and John Barton Architects, LLC (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor, whichever occurs last.

RECITALS

A. Under the terms of the Agreement, the Contractor shall provide architectural design services to the City for CIP project #519B, Ft. Marcy Recreation Complex Building Entry Remodeling, Family Locker Room area Remodeling and The Men's and Women's Locker Room Remodeling.

B. Pursuant to Article 18 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. SCOPE OF SERVICES

Article 1, paragraph A of the Agreement is amended to add additional services, so that Article 1, paragraph A reads in its entirety as follows:

The Contractor shall provide the following services for the City:

A. Professional design services required for design, permitting, bidding and administering construction for the Ft. Marcy Recreation Complex Building Entry Remodeling, Family Locker Room Area Remodeling and The Women's and Men's Locker Room Remodeling located at 490 Bishops Lodge Road, Santa Fe, New Mexico. The exact scope of services for the

women's and Men's Locker Room Remodeling is outlined in Exhibit "A", Fort Marcy Locker Room Renovation Scope of Work; Exhibit "B", John Barton Architects, LLC's Design Proposal; Exhibit "C", John Barton Architects, LLC's Estimate; and, Exhibit "D", John Barton Architects, LLC's Schedule which are all attached hereto and incorporated herein.

2. COMPENSATION.

Article 3, paragraph A of the Agreement is amended to increase the compensation by twenty-one thousand six hundred seventy-two dollars (\$21,672.00) as described in Exhibit "A" attached hereto and incorporated herein, so that Article 3, paragraph A reads as follows:

A. The City shall pay to the Contractor in full payment for services rendered a sum not to exceed thirty-eight thousand five hundred ninety-three dollars and ten cents (\$38,593.10), inclusive of applicable gross receipts taxes.

3. AGREEMENT IN FULL FORCE.

Except as specifically provided in Amendment No. 2, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 2 to the City of Santa Fe Professional Services Agreement as of the date set forth below.

CITY OF SANTA FE:



BRIAN K. SNYDER, CITY MANAGER

Date: 01/02/2018

CONTRACTOR:



JOHN BARTON ARCHITECTS, LLC


Date: 2-5-18

NM Taxation & Revenue
CRS # 02-207936-000
City of Santa Fe Business
Registration # 16-00001288

18

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ATTEST:


YOLANDA Y. VIGIL, CITY CLERK
W

APPROVED AS TO FORM:

 1/25
KELLEY A. BRENNAN, CITY ATTORNEY

APPROVED:

 1/31/18
ADAM K. JOHNSON, FINANCE DIRECTOR
OK All

BUSINESS UNIT NO.

32125-572960



City of Santa Fe, New Mexico

**City of Santa Fe
Public Works Department
Facilities Division**



Fort Marcy Locker Room Scope of Services

Submit Questions To:

J Sam Burnett, Project Administrator
Public Works, Facilities Division
2651 Siringo Road, Building E
Santa Fe, New Mexico 87504
jsburnett@santafenm.gov
(505) 955-5933

SCOPE OF SERVICES:

The Scope of Work is all basic design services and tasks the consultant shall accomplish in accordance with the criteria detailed herein and required to complete the Project Scope.

The following items shall be specifically included within the usual and customary scope of basic professional design services required to complete a project of this nature including all requisite coordination with City of Santa Fe (City) Project Administrator (PA), stakeholders and any other associated contractors and vendors to insure the completion of comprehensive, warranted systems per the agreed upon project scope and in accordance with the construction documents and all applicable local codes:

1. The scope of services for this project shall include the following:
 - a. Floor Drainage – Grading and Drains – As Necessary to Ensure Proper Drainage.
 - b. Resurfacing the Floors.
 - c. Replace Existing Wall Tiles.
 - d. Replace Shower and Bathroom Stall Dividers.
 - e. Replace Sinks and Counters.
 - f. Replace Toilets and Urinals.
 - g. Replace Lighting Fixtures.
 - h. New Accessories – Towel Hooks, Mirrors, Grab Bars, Hand Dryers, Ect.
 - i. Address All Items Listed in the ADA Transition Plan Specifically for the Locker Rooms.
 - j. Ensure All Work Done is in Accordance with ADA Title II.
2. Review the existing site including visual inspection of critical elements to itemize and record the specific needs, take photographs and measurements and gather any other information, perform investigations, provide for sampling or testing and associated fees as deemed necessary by the design professional, sub-consultants or City to assess the applicable design criteria, recommended construction scope and to complete the required construction documents.
3. Provide design strategy and construction budgeting recommendations to authorized City Staff, and as appropriate, to stakeholders regarding all conclusions made under Scope of Work item 1 above.
4. Consult with authorized City Staff to determine the exact scope of improvements at the site. This will include assisting the development of a budget for design and construction allowing the scope of work to be modified to align with available funds. This will include developing a preliminary cost estimate for the improvements identified.
5. Provide a preliminary detailed design services schedule including the anticipated timeline to completion of each document set for the related phase or scope and work with the City to determine exact schedule and deadlines for review and final documents.

6. Work with authorized City Staff to itemize and gather all available existing conditions information, plats, surveys, facility plans, etc. required to complete the design, construction documents and permit packet.
7. Provide other necessary surveys, plans, etc. and develop construction documents suitable for bid, permit and contract stamped and signed by the required New Mexico licensed design professionals covering the scope of services and complying with all applicable current codes adopted by the City, County and State of New Mexico.
8. Provide the City with hard copy full sized sets of as designed and constructed record drawings and electronic files of all record drawings and specifications. The drawings shall be submitted in AutoCAD format (version 2013 or earlier) in a print ready state and in PDF format with each drawing sheet as a separate file, all labeled to clearly indicate the sheet number. Drawings shall be created in a vector based drafting program. If the Consultant utilizes a program other than AutoCAD, the drawing files shall be uniformly and completely converted as necessary with all information intact and readily manipulated in the AutoCAD format. This submittal shall be a requirement of final payment in full for this scope of design services.

In addition to the above, the Consultant shall be responsible for the following tasks during Programming, Site Evaluation and Planning, Schematic Design, Design & Construction Document Development and Bidding & Construction Administration Phases:

1. Scheduling and attending all design and construction progress meetings
2. Scheduling and coordinating site visits and walk-throughs
3. Scheduling, coordinating and acting as Owner's agent at all Public meetings
4. Scheduling, coordinating and acting as Owner's agent at all meetings with concerned bureaus, agencies and departments
5. Provide for all document processing and filing and associated fees (Contractor will pay construction permitting fees).
6. Preparing displays and other information for up to three public meetings
7. Writing meeting agendas, coordinated with City Staff as appropriate
8. Writing draft addenda for City use in issuing addenda.
9. Writing design review reports
10. Writing design team meeting reports (minutes)
11. Distributing all reports, plans and documents
12. Drafting and coordinating plan and specification revisions
13. Providing monthly progress reports for design, utilities, environmental, and construction
14. Providing periodic progress presentations to the City, local elected officials and outside agencies or authorities (e.g. User groups, City Staff, Department & Division Directors, City Council, City Committees, County, State and Federal authorities, other interest groups or agencies, etc.)

Locker Room Assessment – Existing Conditions Evaluation

Investigate and summarize existing conditions within the locker rooms to ensure the development of a comprehensive renovation plan.

1. Special attention will be paid to the condition of the existing floors and what they are comprised of to ensure renovation solutions do not encounter unexpected condition that will cause changes in an installer's scope of work. The City recommends core samples be taken of the existing locker room floors to determine their composition. Recommend the best course of action including, but not limited to, demolishing the entire slab in the locker rooms and re-pouring a new slab that can be finished as brushed aggregate with a non-slip finish or regrading and tiling the existing subfloor.
2. Special attention will be paid to the existing drains within the bathrooms to clearly identify deficiencies and ensure upgrades made to the drains and floors ensure proper drainage.
3. Special attention will be paid to the existing tile walls to clearly identify subsurface conditions to ensure renovation solutions do not encounter unexpected condition that will cause changes in an installer's scope of work.
4. Special attention will be paid to ensuring all items listed on the City of Santa Fe's ADA Transition Plan related to the Ft Marcy Locker Rooms are identified and addressed in the design and renovation of the locker rooms.

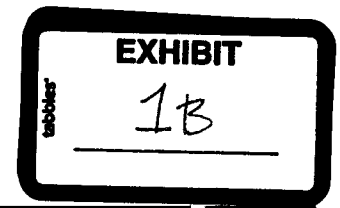
Renovation Plan Development – Design and Construction Documents

1. Utility Engineering
2. Comprehensive Schematic Design Plans and Outline Specifications/Resource packet with some detail.
3. Coordination with applicable authorities, entities and authorized City Staff.
4. Public notification, involvement and feedback as required or recommended.
5. Interaction with and any review and approvals required by the Governing Body or committees and commissions.
6. 60% Design.
 - a. Detailed review drawings and specifications demonstrating comprehensive scope with some detail.
 - b. Revised cost estimate, by applicable construction phase, with value engineering review process and recommendations.
7. 90% Design.
 - a. Completed construction drawings and specifications for review, including all value engineering modifications.
 - b. Any revisions to cost estimate. Any required City of Santa Fe or Santa Fe County committee or commission approvals
8. Construction Bid and Permit Documents.
 - a. Construction documents suitable for bidding and permitting

Bidding, Permitting and Construction Administration

1. Assist with the development of phasing and bid lots to allow for the project to be bid upon and completed in phases.
2. Construction Bid process and Contract coordination in conjunction with authorized City Staff.
3. Assist with the bidding and contracting process for all constructions phases.
4. Assist and coordinate with City Staff to acquire all applicable City approvals.
5. Issue Permit Documents to applicable permitting authorities along with any associated fees.
6. Full Construction Administration services of the entire scope of construction in conjunction with authorized City Staff.

John Barton Architects, LLC



Jan. 24, 2018

J. Sam Burnett
Facilities Division Project Administrator
City of Santa Fe
2651 Siringo Rd. Bldg. E
Santa Fe, NM 87505

Re: Design Proposal, r2
Men's & Women's Locker Room Alterations and Related
work
Ft. Marcy Recreation Center

Dear Sam,

As we discussed, we are delighted to re-submit this proposal addressing the ADA Transition Plan for Design Professional Services for the following items at the Men's & Women's Locker Rooms at Ft. Marcy Recreation Center:

- a. Floor Drainage – Grading and Drains – As Necessary to Ensure Proper Drainage.
- b. Resurfacing the Floors.
- c. Replace Existing Wall Tiles.
- d. Replace Shower and Bathroom Stall Dividers.
- e. Replace Sinks and Counters.
- f. Replace Toilets and Urinals.
- g. Replace Lighting Fixtures.
- h. New Accessories – Towel Hooks, Mirrors, Grab Bars, Hand Dryers, Etc.
- i. Address All Items Listed in the ADA Transition Plan Specifically for the Locker Rooms.
- j. Ensure All Work Done is in Accordance with ADA Title II.

Please see the accompanying revised Estimate and proposed Schedule.

We estimate the Probable Cost of Construction for this project to be **\$190,562**. The Design Professional Fee for full services from Design through Construction would be **\$21,672**, including reimbursables and GRT. Please see the accompanying breakdown of this work, the estimated costs and fees.

We also propose the attached Schedule for Design and Construction. With a timely authorization to proceed with work from the City of Santa Fe, we are showing substantial completion by this coming August 2018.

We are familiar with the Ft. Marcy Recreation Center complex, having completed two recent renovation projects there, the new Reception and Lobby area renovations and the new Family Locker Room project.

architecture | interiors

John Barton Architects, LLC

With over 310 projects to date, we are familiar with all aspects of building design, contract document preparation bidding and Construction Contract Administration. We routinely work for the City of Santa Fe and are a Santa Fe City licensed Business.

Sincerely,

John Barton, AIA

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	A	B	C	D	E	F
1	NEW TILE AND RELATED WORK					
2	MEN'S & WOMEN'S LOCKER ROOMS					
3	FT. MARCY RECREATION CENTER					
4	CITY OF SANTA FE					
5	J. "SAM" BURNETT, PROJECT MANGER					
6	JOHN BARTON ARCHITECTS, LLC					
7	01.18.18					
8	ESTIMATED PROBABLE COSTS, R1					
9		ITEMS		QUANTITY	LABOR &	TOTAL
10				S.F., L.F.	MATERIAL	ESTIMATED
11				EA	PROBAB.	PROBABLE
12					COST	COST
13						
14	FLOOR AREA PREP, LEVELING AND NEW TILE WORK			1750	\$20.00	\$35,000
15	WALL AREA DEMOLITION, LEVELING AND NEW TILE WORK			3,600	\$20.00	\$72,000
16	NEW FIXTURES: LAVATORIES, TOILETS, URINALS, HAND DRYERS, STALL			20	\$500.00	\$10,000
17	NEW ACCESSORIES: TOWEL HOOKS STRIPS, MIRRORS, GRAB BARS, ETC.			30	\$150.00	\$4,500
18	NEW SIGNAGE			10	\$25.00	\$250
19	PLUMBING UPGRADES TO DRAINS AND SHOWERS			LS	\$10,000.00	\$10,000
20	ELECTRICAL UPGRADES TO OUTLETS, DRYERS, LIGHTS, FIRE PROTECTIO			LS	\$5,000.00	\$5,000
21	NEW LIGHT FIXTURES			10	\$400.00	\$4,000
22						
23	SUBTOTAL					\$140,750
24	CONTINGENCY @10%					\$14,075
25	CONTRACTOR'S O&P @ 15%					\$21,113
26	SUBTOTAL					\$175,938
27	NM GRT @ 8.3125%					\$14,625
28	TOTAL ESTIMATED PROBABLE COST OF CONSTRUCTION					\$190,562
29						
30	DESIGN PROFESSIONAL FEES @ 10%					\$19,056
31	DP REIMBURSABLES @ 5% OF FEE					\$953
32	SUBTOTAL					\$20,009
33	NM GRT @ 8.3125%					\$1,663
34	TOTAL DESIGN PROFESSIONAL FEES					\$21,672
35	TOTAL PROJECT ESTIMATED PROBABLE COSTS (CONSTRUCTION AND DESIGN)					\$212,235
36						

EXHIBIT

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Task	Duration	Start	End
Proposed Schedule, Women's and Men's Locker Rooms, Ft. Marcy Recreation Center			
Approval to proceed with Schematic Design phase submission	1 week	2/9/18	2/16/18
SD Phase Submission	2 weeks	1/16/18	1/30/18
Review and Approval to proceed to Design Development phase	1 week	1/30/18	2/6/18
DD Phase Submission	2 weeks	2/6/18	2/27/18
Review and Approval to proceed to Construction Documents phase	1 week	2/27/18	3/6/18
CD Phase Submission	3 weeks	3/6/18	3/27/18
Review and Approval to proceed to Bid Phase	1 week	3/27/18	4/3/18
Bid Phase	2 weeks	4/3/18	4/17/18
Construction Contract & Permitting	2 weeks	4/17/18	5/1/18
Construction Phase	14 weeks	5/1/18	8/7/18
11 month warranty inspection	11 months		7/7/19

