

ITEM # 18-1107

**CITY OF SANTA FE
AMENDMENT No. 2 TO
PROFESSIONAL SERVICES AGREEMENT
ITEM #18-0267**

AMENDMENT No. 2 (the "Amendment") to the CITY OF SANTA FE PROFESSIONAL SERVICES AGREEMENT, dated 3/13/18 (the "Agreement"), between the City of Santa Fe (the "City") and Brendle Group (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor, whichever occurs last.

RECITALS

A. Under the terms of the City of Santa Fe Agreement #16-0682, Contractor has agreed to provide development and drafting of a 25-year sustainability plan for the City of Santa Fe.

B. Pursuant to Article 18 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. SCOPE OF SERVICES:

Article 1 of the Agreement is amended to add Exhibit "A-1" attached hereto and incorporated herein revising Task 8 in Exhibit "A".

2. COMPENSATION.

Article 3, paragraph A of the Agreement is amended to increase the amount of compensation by a total of six thousand dollars (\$ 6,000) plus applicable gross receipts tax, so that Article 3, paragraph A reads in its entirety as follows:

A. The City shall pay to the Contractor in full payment for services

rendered, a sum not to exceed fifty five thousand dollars (\$55,000), plus applicable gross receipts taxes.

3. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No.2 to the City of Santa Fe Professional Services Agreement as of the dates set forth below.


CITY OF SANTA FE:


ERIK LITZENBERG, CITY MANAGER

DATE: 10/1/18

CONTRACTOR:

Brendle Group


NAME & TITLE Daniel Epstein COO

DATE: 10-1-18

ATTEST:


YOLANDA Y. VIGIL, CITY CLERK 

APPROVED AS TO FORM:

 9/13
ERIN K. MCSHERRY, CITY ATTORNEY

APPROVED:

 9/28
MARY MCCOY, FINANCE DIRECTOR

52251.510310
Business Unit/Line



August 29, 2018

Shirlene Sitton, Environmental Services Division Director
City of Santa Fe
1142 Siler Road, Building A
Santa Fe, New Mexico 87507

Ms. Sitton,

Brendle Group is pleased to submit this proposed amendment to the City of Santa Fe (City) to support the finalization of the City's 25-Year Sustainability Plan. The additional funds will help provide facilitated services with the City of Santa Fe and the Sustainable Santa Fe Commission to enable successful implementation of the Sustainable Santa Fe 25 Year Plan.

We are excited by the opportunity to continue working with the City to finish this plan. Our team is committed to efficiently completing and delivering a plan that the community can be proud of and implement immediately.

Please let us know if you have any questions about our proposed approach or qualifications to complete this effort.

Amended Task and Fee Proposal

Task 8: In-Person Support

This amended scope adds a **two-day dual-person trip by the Brendle Group PM and EPM** to Santa Fe for project support and in-person meeting attendance. These will include presentations and/or support at a Sustainable Santa Fe Commission meeting and for the City of Santa Fe. For budget purposes, each person-trip assumes up to 8 hours of in-person meeting support, plus associated prep time and travel costs. This trip is anticipated to be completed in the month of September, currently scheduled for September 20-21.

Fee Proposal

Our proposed costs associated with this amendment are identified below. This budget is based on a proposed time and materials not to exceed basis in line with the existing contract.

Task	Fee
Task 8. In-Person Support Addition	\$6,000
Total Contract Value	\$55,000