

ITEM # 18-1373

CHANGE ORDER REQUEST [003]

This **CHANGE ORDER REQUEST** ("**Change Order**" or "**COR**"), dated as of the 12-24-18 ("**Effective Date**"), is by and between DENOVO VENTURES LLC, a Colorado limited liability company ("**Denovo**"), and City of Santa Fe, New Mexico (the "**Client**") (each a "**Party**" and together the "**Parties**").

Pursuant to Denovo **STATEMENT OF WORK (SOW)**, dated the **8th** day of **May, 2016**, the terms and conditions of this Change Order are in accordance with the terms and conditions set forth in the referenced Statement of Work and governing Master Services Agreement and Supplemental Agreement.

1. **Change Order Process.**

This Change Order Request is the method either Party may utilize to communicate and eventually effectuate changes to the Services. "**Changes**" include (i) the addition, subtraction, modification or other change to any Services, (ii) a change that results in increased or reduced pricing for applicable Services, and (iii) changes to the Service Levels not agreed to as part of the SOW.

The terms and conditions of the Change Order Process are more specifically described in the Statement of Work.

2. **Proposed Change.**

Extend Schedule to June 30, 2019

3. **Priority of Proposed Change.**

Please identify the priority level associated with the proposed change.

- ☐ Priority 1 – Urgent and Major Impact
- ☒ Priority 2 – Urgent and Minor Impact
- ☐ Priority 3 – Not Urgent and Major Impact
- ☐ Priority 4 - Not Urgent and Minor Impact

4. **Schedule.**

As requested, based on availability. From December 31, 2018 thru June 30, 2019

5. **Business Rationale.**

The business rational and/or justification associated with this Change Order are:

N/A

Denovo

6. Service Level Agreement Impact.

N/A

7. Service Level, Hardware, Infrastructure and Software Environment Impact.

N/A

8. Personnel Impact.

N/A

9. Service Fees.

N/A

10. Travel and Expenses.

No travel is anticipated.

11. Additional Information.

N/A

12. Change Order Acceptance.

IN WITNESS WHEREOF, Denovo and the Client have executed this Change Order Request as of the date set forth above.

DENOVO VENTURES, LLC

By:  _____

Name: Don Lam

Title: Executive Vice Pres

Date: 12-24-18

NM Taxation & Revenue CRS # 02-447-114-03

City of Santa Fe Business Registration # 18-00133949

Denovo

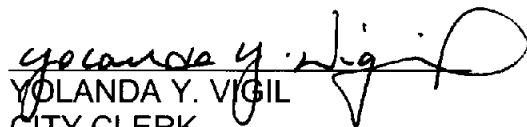
City of Santa Fe



ALAN WEBBER, MAYOR

DATE: 12/17/18

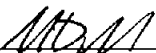
ATTEST:



YOLANDA Y. VIGIL
CITY CLERK

CC mtg, 12/12/18

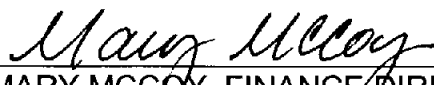
APPROVED AS TO FORM:



10/19

ERIN K. MCSHERRY, CITY ATTORNEY

APPROVED:



MARY MCCOY, FINANCE DIRECTOR

52201.530710

Business Unit Line Item