

STATE OF NEW MEXICO

**AGING & LONG-TERM SERVICES DEPARTMENT
INTERGOVERNMENTAL AGREEMENT 19-624-4000-0024 AMENDMENT No. 01**

THIS AGREEMENT is made and entered into by and between the State of New Mexico, **Aging and Long Term Services Department**, hereinafter referred to as the "Department" and **City of Santa Fe**, hereinafter referred to as the "Contractor," and is effective as of the date set forth below upon which it is executed by the Department.

IT IS MUTUALLY AGREED BETWEEN THE PARTIES THAT THE FOLLOWING PROVISIONS OF THE ABOVE-REFERENCED CONTRACT ARE AMENDED AS FOLLOWS:

Section 1, Scope of Work and Section 2, Compensation; is hereby amended to read as follows:

1. **Scope of Work.**

The scope of work is amended to **reduce** Foster Grandparents Program (FGP) Volunteer Service Years (VSYs) by -3.61 and reduce hours of service by -3769. To **increase** Retired & Senior Volunteer Program (RSVP) volunteer mileage reimbursement only. No increase to total volunteers or hours serviced. No change to Senior Companion Program (SCP), per Attachment 1.

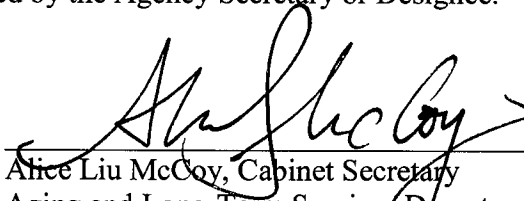
2. **Compensation**

A **decrease** to FGP allocation by -\$12,900.00 for a new total of \$85,639.00 and **increase** to RSVP allocation by \$12,900.00 for a new total of \$56,900.00.

The total amount payable to the Contractor under Agreement #19-624-4000-0024 and all Amendments to this Agreement, including gross receipts tax and expenses, shall not exceed \$304,000.00. This amount is a maximum and not a guarantee that the work assigned to be performed by Contractor under this Agreement shall equal the amount stated herein. The parties do not intend for the Contractor to continue to provide services without compensation when the total compensation amount is reached. Contractor is responsible for notifying the Agency when the services provided under this Agreement reach the total compensation amount. In no event will the Contractor be paid for services provided in excess of the total compensation amount without this Agreement being amended in writing prior to those services in excess of the total compensation amount being provided.

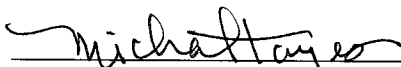
All other articles of this Agreement remain the same.

IN WITNESS WHEREOF, the Agency and the Contractor have caused this Agreement to be executed, said Agreement to become effective as of the date set forth below upon which it is executed by the Agency Secretary or Designee.

By: 

Alice Liu McCoy, Cabinet Secretary
Aging and Long-Term Services Department

Date: 5/14/19

By: 


ALTSD's Legal Counsel – Certifying legal sufficiency

Date: 5/14/2019

By: 

Bryan Maestas, Chief Financial Officer
Aging & Long-Term Services Department

Date: 5/13/2019

By: 

Mayor, Alan M. Webber
City of Santa Fe

Date: 5/9/19

ATTEST:

YOLANDA Y. VIGIL
CITY CLERK
cc mtg. 5/8/2019

APPROVED AS TO FORM:

MDM 3/13
ERIN K. MCSHERRY, CITY ATTORNEY

APPROVED:

Mary McCoy
MARY MCCOY, FINANCE DIRECTOR

22590 and 22591
Business Unit Line Item

Attachment 1

SCOPE OF WORK

ALTSD Contract # 19-624-4000-0024-01

Between

**New Mexico Aging & Long-Term Services Department and
CITY OF SANTA FE**

The Scope of Work is amended to include the following for Fiscal Year 2019:

D. SERVICE PROVISION

1. The Department has adopted the CNCS Volunteer Program Handbook based on federal regulations for each respective program as the operating standards for state funded projects. The Services are intended to benefit the clients served, the community, and the senior volunteers themselves. One Volunteer Service Year (VSYs) is equal to 1,044 hours of volunteer service. Volunteer stipends are paid at \$2.65 per hour.

The Contractor will provide the following Services in accordance with the final, fully executed contract and monitored through the Contractor's submission of Monthly Requests for Reimbursement, Quarterly Reports, Narrative Reports, and Department annual program monitoring reviews:

- a. **FGP:** Recruit and place a minimum of 18.39 Volunteer Service Year (VSYs) in schools, child care centers and other congregate settings for children in Santa Fe County, to provide a minimum of 19,199 hours of service during the contract period.

All other articles of the original Scope of Work remain the same and are incorporated herein by reference.

ATTACHMENT 2
BUDGET
Contract # 19-624-4000-0024-01
CITY OF SANTA FE
Volunteer Programs

The Contractor shall provide the Services identified below as required by the Department based on the assessed need of the community and individuals receiving Services under this Contract. The amount payable under this Contract shall be made on a fixed rate for the provision of the identified Services.

SERVICES	AMOUNT
Foster Grandparent Program	\$85,639.00
Senior Companion Program	\$161,461.00
Retired Senior Volunteer Program	\$56,900.00

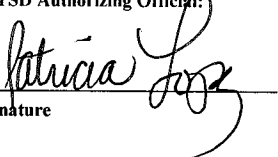

The total amount payable under this Contract shall not exceed \$304,000.00.

Services will be provided to ALTSD-approved participants every month of the contract year in: Santa Fe County.

Any unused portion of FY19 award does not carry over to FY20.

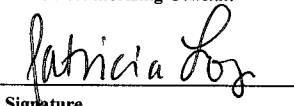
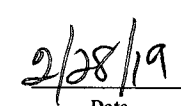
AGING and LONG-TERM SERVICES APPROVED BUDGET

Program: FGP

CONTRACTOR: City of Santa Fe CONTRACT #: 19-624-4000-0024 ADDRESS: PO Box 909 Santa Fe, NM 87504 PHONE: 505-955-4761	FROM: July 1, 2018 TO: June 30, 2019 <input type="checkbox"/> New Contract <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revision			
BUDGET CATEGORY	TOTAL	FEDERAL	STATE	LOCAL
Volunteer Support Expense:				
Grantee Personnel Expense	\$ 66,839.00	\$ 3,000.00	\$ 3,710.00	\$ 60,129.00
Grantee Fringe Benefits	\$ 42,786.00	\$ 2,800.00	\$ 3,029.00	\$ 36,957.00
Grantee Staff Travel	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -
Grantee Equipment	\$ -	\$ -	\$ -	\$ -
Grantee Supplies	\$ 3,300.00	\$ -	\$ 3,300.00	\$ -
Grantee Contractual	\$ -	\$ -	\$ -	\$ -
Other Grantee Costs	\$ 1,726.00	\$ -	\$ 1,726.00	\$ -
Total Volunteer Support Expense:	\$ 116,151.00	\$ 5,800.00	\$ 13,265.00	\$ 97,086.00
Volunteer Expense:				
Volunteer Personnel Expense-Stipends	\$ 59,175.00	\$ 8,301.00	\$ 50,874.00	\$ -
Volunteer Fringe Benefits	\$ 2,802.00	\$ -	\$ 2,802.00	\$ -
Volunteer Travel	\$ 50,429.00	\$ 10,732.00	\$ 16,379.00	\$ 23,318.00
Volunteer Equipment	\$ -	\$ -	\$ -	\$ -
Volunteer Supplies	\$ -	\$ -	\$ -	\$ -
Volunteer Contractual	\$ -	\$ -	\$ -	\$ -
Other Volunteer Costs	\$ 2,319.00	\$ -	\$ 2,319.00	\$ -
Total Volunteer Expense:	\$ 114,725.00	\$ 19,033.00	\$ 72,374.00	\$ 23,318.00
GRAND TOTALS	\$ 230,876.00	\$ 24,833.00	\$ 85,639.00	\$ 120,404.00
PERCENT OF TOTAL COST	100%	11%	37%	52%
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> ALTSD Authorizing Official:  _____ Signature </div> <div style="text-align: center;">  _____ Date </div> </div>				

AGING and LONG-TERM SERVICES APPROVED BUDGET

Program: RSVP

CONTRACTOR: City of Santa Fe CONTRACT #: 19-624-4000-0024 ADDRESS: PO Box 909 Santa Fe, NM 87504 PHONE: 505-955-4761		FROM: July 1, 2018 TO: June 30, 2019 <input type="checkbox"/> New Contract <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revision			
BUDGET CATEGORY	TOTAL	FEDERAL	STATE	LOCAL	
Volunteer Support Expense:					
Grantee Personnel Expense	\$ 76,973.00	\$ 23,289.00	\$ 16,356.00	\$ 37,328.00	
Grantee Fringe Benefits	\$ 36,363.00	\$ 6,643.00	\$ 9,780.00	\$ 19,940.00	
Grantee Staff Travel	\$ 2,280.00	\$ 1,500.00	\$ 780.00	\$ -	
Grantee Equipment	\$ -	\$ -	\$ -	\$ -	
Grantee Supplies	\$ 2,205.00	\$ 1,316.00	\$ 889.00	\$ -	
Grantee Contractual	\$ -	\$ -	\$ -	\$ -	
Other Grantee Costs	\$ 4,646.00	\$ 616.00	\$ 4,030.00	\$ -	
Total Volunteer Support Expense:	\$ 122,467.00	\$ 33,364.00	\$ 31,835.00	\$ 57,268.00	
Volunteer Expense:					
Volunteer Personnel Expense-Stipends	\$ -	\$ -	\$ -	\$ -	
Volunteer Fringe Benefits	\$ 3,152.00	\$ 746.00	\$ 2,406.00	\$ -	
Volunteer Travel	\$ 17,825.00	\$ 1,995.00	\$ 15,830.00	\$ -	
Volunteer Equipment	\$ -	\$ -	\$ -	\$ -	
Volunteer Supplies	\$ -	\$ -	\$ -	\$ -	
Volunteer Contractual	\$ -	\$ -	\$ -	\$ -	
Other Volunteer Costs	\$ 15,500.00	\$ 3,895.00	\$ 6,829.00	\$ 4,776.00	
Total Volunteer Expense:	\$ 36,477.00	\$ 6,636.00	\$ 25,065.00	\$ 4,776.00	
GRAND TOTALS	\$ 158,944.00	\$ 40,000.00	\$ 56,900.00	\$ 62,044.00	
PERCENT OF TOTAL COST	100%	25%	36%	39%	
ALTSD Authorizing Official: <div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;">  Signature </div> <div style="text-align: center;">  Date </div> </div>					