

## Part 6: Agreement

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT  
(FTA G-26, October 1, 2019)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(26), October 1, 2019, <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM FTA AWARD OR AWARD IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, AWARD ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

### **FTA AWARD**

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

#### **Recipient Information**

Recipient Name: Santa Fe, City Of

Recipient ID: 2066

DUNS No: 069420818

#### **Application Information**

Federal Award Identification Number: NM-2020-012-00

Application Name: Santa Fe FY2020 Section 5307 Main Operating Grant

Application Start Date: N/A

Original Award End Date: 12/31/2021

Current Award End Date: N/A

**Application Executive Summary:** This grant application represents the FY 2020 Small Urbanized Section 5307 Suballocation of \$1,750,904 to the City of Santa Fe. This grant is for operating assistance only. These funds will be used to support the continued fixed route and ADA complementary paratransit services operated by the City of Santa Fe. Local match funds will be provided by the City of Santa Fe, through its 1/4-cent gross receipts tax dedicated to transit.

(Note: the Santa Fe UZA was apportioned \$1,881,549. Through the Santa Fe MPO, \$1,750,904 was allocated to the City of Santa Fe and \$130,645 was allocated to the North Central Regional Transit District.)

**Research and Development:** This award does not include research and development activities.

**Indirect Costs:** This award does not include an indirect cost rate.

**Suballocation Funds:** Recipient organization is suballocated these apportioned funds and can apply for and receive these funds directly.

**Pre-Award Authority:** This award is using Pre-Award Authority.

#### **Application Budget**

**Total Application Budget:** \$3,501,808.00

**Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars):** \$1,750,904.00

**Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars):** \$1,750,904.00

**Total FTA Amount Awarded and Obligated (in U.S. Dollars):** \$1,750,904.00

**Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars):** \$1,750,904.00

#### **Application Budget Control Totals**

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

<b>Funding Source</b>	<b>Section of Statute</b>	<b>CFDA Number</b>	<b>Amount</b>
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,750,904
Local			\$1,750,904
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$3,501,808</b>

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

**U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:**

**Original Certification Date:**

**Special Conditions**

There are no special conditions.

**FINDINGS AND DETERMINATIONS**

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

**FTA AWARD OF THE GRANT AGREEMENT**

Awarded By:

FEDERAL TRANSIT ADMINISTRATION  
U.S. DEPARTMENT OF TRANSPORTATION

Contact Info:

Award Date:

**EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,
  - (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

*Santa Fe, City Of*

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth below.

CITY OF SANTA FE:



ALAN WEBBER, MAYOR

DATE: Aug 19, 2020

ATTEST:



YOLANDA Y. VIGIL, CITY CLERK

GB Mtg 08/12/2020

  
GC

CITY ATTORNEY'S OFFICE:



Marcos Martinez (Jun 8, 2020 09:07 MDT)

SENIOR ASSISTANT CITY ATTORNEY

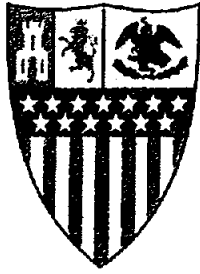
APPROVED FOR FINANCES:



MARY MCCOY, FINANCE DIRECTOR

Business Unit Line Item:  
540.5400491.490550

  
AL



# City of Santa Fe, New Mexico

200 Lincoln Avenue, P.O. Box 909, Santa Fe, NM 87504-0909  
www.santafenm.gov

*Alan Webber, Mayor*

Councilors:

Signe I. Lindell, Mayor Pro Tem, District 1

Renee Villarreal, District 1

Peter N. Ives, District 2

Carol Romero-Wirth, District 2

Roman "Tiger" Abeyta, District 3

Chris Rivera, District 3

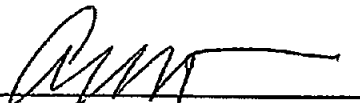
Mike Harris, District 4

JoAnne Vigil Coppler, District 4

## RE: DESIGNATION OF SIGNATURE AUTHORITY FOR FTA ASSISTANCE AWARDS

The *City of Santa Fe* hereby designates **Regina Wheeler, Public Works Director** as authorized to access the Federal Transit Administration's (FTA) Electronic Application/Award Management System, also referred to as the Transit Award Management System (TrAMS), and use a Personal Identification Numbers (PIN) to execute the annual Certifications and Assurances issued by the Federal Transit Administration (FTA), to transmit and submit all applications to FTA for Federal assistance (or amendments thereafter), and to execute all awards of FTA assistance on behalf of the officials named below, thus binding the Applicant/Recipient's compliance with FTA's requirements.

CITY OF SANTA FE:

  
ALAN WEBBER, MAYOR

  
DATE

  
GENO ZAMORA, CITY ATTORNEY

  
DATE



# City of Santa Fe

## Real Estate Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department

1. Munis Contract # N/A

Contractor: Federal Transit Administration

Description: FY2020 Small Urbanized Section 5307 Apportionment in the Total Amount of \$1,750,904 for Transit Operating Expenses;

Contract ☐ Agreement ☒ Lease / Rent ☐ Amendment ☐

Term Start Date: On Execution Term End Date: Once Expended

☐ Approved by Council

Date: \_\_\_\_\_

### Contract / Lease:

Amendment # \_\_\_\_\_ to the Original Contract / Lease # \_\_\_\_\_

Increase/(Decrease) Amount \$ \_\_\_\_\_

Extend Termination Date to: \_\_\_\_\_

☐ Approved by Council

Date: \_\_\_\_\_

### Amendment is for:

2. **HISTORY** of Contract, Amendments & Lease / Rent - Please Elaborate (option: attach spreadsheet if multiple amendments)

3. Procurement History: N/A

Alexis Lotero

Purchasing Officer Review: \_\_\_\_\_

Date: \_\_\_\_\_

Comment & Exceptions: \_\_\_\_\_

4. Funding Source: Federal Transit Administration

Org / Object: 540.5400491.490550

Alexis Lotero

Budget Officer Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Comment & Exceptions: \_\_\_\_\_

Staff Contact who completed this form: Keith Wilson

Phone # 505-955-2223

Email: kpwilson@santafenm.gov

To be recorded by City Clerk:

Clerk # \_\_\_\_\_

Date of Execution: \_\_\_\_\_



## CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: N/A Grant

Procurement Title: Grant – Section 5307 CARES

Procurement Method: State Price Agreement ☐ Cooperative ☐ Sole Source ☐ Other ☒ N/A Grant

Exempt ☐ Request For Proposal (RFP) ☐ Invitation To Bid (ITB) ☐ Contract under 60K ☐ Contract over 60K ☒

Department Requesting PW/Transit Staff Name Thomas Martinez & David Chapman

### Procurement Requirements:

*A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .*

### REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING\*

YES	N/A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved Procurement Checklist (by Purchasing)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Memo addressed to City Manager (under 60K) Committees/City Council (over 60K)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	State Price Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	RFP
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation Committee Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ITB
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bib Tab
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Quotes (3 valid current quotes)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cooperative Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sole Source Request and Determination Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contractors Exempt Letter
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Purchasing Officers approval for exempt procurement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	BAR
<input type="checkbox"/>	<input checked="" type="checkbox"/>	FIR
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Executed Contract, Agreement or Amendment
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Current Business Registration and CRS numbers on contract or agreement
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Summary of Contracts and Agreements form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certificate of Insurance
<input checked="" type="checkbox"/>	<input type="checkbox"/>	All documentation presented to Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other: _____

Thomas Martinez, Transit Division Director or David Chapman, Technical & Grant Writer 07/09/2020  
 Department Rep Printed Name (attesting that all information included) Title Date

David Chapman  
David Chapman, City Manager, 2020-06-15-2021-06-15  
 Purchasing Officer (attesting that all information is reviewed) Title Date

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.

**Signature:** Carolynn Roibal  
Carolynn Roibal (Jul 20, 2025 05:12 MST)

**Email:** [clroibal@santafenm.gov](mailto:clroibal@santafenm.gov)



<p align="center"><b>ACTION SHEET</b>  <b>ITEM FROM FINANCE COMMITTEE MEETING OF 08/03/2020</b>  <b>FOR CITY COUNCIL MEETING OF 08/12/20</b></p>
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b) Request for the Approval to Complete a Grant Application, and to Execute a Grant Agreement for the FY2020 Small Urbanized Section 5307 Apportionment in the Total Amount of \$1,750,904 for Transit Operating Expenses; Federal Transit Administration. (Thomas Martinez, Director of Operations, tamartinez@santafenm.gov, 955-2006)

**COMMITTEE REVIEW**

Finance Committee (Scheduled) 08/03/2020

Governing Body (Scheduled) 08/12/2020

**FINANCE COMMITTEE ACTION:**

Approved on Consent.

**FUNDING SOURCE:**

**SPECIAL CONDITIONS OR AMENDMENTS-**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
CHAIRPERSON ABEYTA	X		
COUNCILOR LINDELL	X		
COUNCILOR ROMERO-WIRTH	X		
COUNCILOR VILLARREAL	X		
COUNCILOR CASSUTT-SANCHEZ	X		

**ACTION SHEET**  
**PUBLIC WORKS AND PUBLIC UTILITIES COMMITTEE MEETING OF**  
**06/22/2020**

**ISSUE NO. 7B**

Request for the Approval to Complete a Grant Application, and to Execute a Grant Agreement for the FY2020 Small Urbanized Section 5307 Apportionment in the Total Amount of \$1,750,904 for Transit Operating Expenses; Federal Transit Administration. (Keith Wilson, Division Director of Administration and Grants, kpwilson@santafenm.gov, 955-2223)

**COMMITTEE REVIEW**

Finance Committee (Scheduled)

06/29/2020

Governing Body (Scheduled)

07/08/2020

**PUBLIC UTILITIES COMMITTEE ACTION:** Approved on Consent Agenda to forward to 06/29/2020 Finance Committee

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

<b>VOTE:</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR RIVERA, CHAIR	X		
COUNCILOR GARCIA	X		
COUNCILOR ABEYTA	X		
COUNCILOR LINDELL	X		
COUNCILOR VIGIL COPPLER	X		

# City of Santa Fe, New Mexico

## memo

DATE: June 4, 2020

TO: Public Works Committee  
Finance Committee  
Governing Body

THRU: John Romero  
John Romero, Acting Public Works Department Director

FROM: Keith Wilson, Transit Division Director of Administration and Grants  
([kpwilson@santafenm.gov](mailto:kpwilson@santafenm.gov); 505-955-2223)  
Thomas Martinez, Transit Division Director of Operations and Maintenance  
([tmartinez@santafenm.gov](mailto:tmartinez@santafenm.gov); 505-955-2006)

SUBJECT: Request for the Approval to complete a Grant Application, and to Execute a Grant Agreement for the FY2020 Small Urbanized Section 5307 Apportionment in the Total Amount of \$1,750,904 for Transit Operating Expenses; Federal Transit Administration.

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### ITEM

Every year the City of Santa Fe receives an allocation of Section 5307 Urbanized Area Funding from the Federal Transit Administration (FTA) through the New Mexico Department of Transportation. These funds are distributed by a formula that includes population, population density and levels of service provided within the Urbanized Area. For Federal Fiscal Year 2020, the amount of \$1,750,904 was allocated to the City of Santa Fe.

The Section 5307 funds support the ongoing fixed route and paratransit operations for the City of Santa Fe, and are matched at 50 percent with the gross receipts tax dedicated to transit (Ord. 2016-5) and will be approved as part of the FY2021 Budget process.

With Councils approval, the Public Works Department Director, as the designated CEO for these matters, will execute the Grant Agreement.

### BUDGET

During the Fy2021 Budget approval, this source of funding in the amount of \$1,750,00 will be budgeted in Fund/Business Unit/Line Item: 540.5400491.490550 (US Dept. of Transportation) and the matching funds were budgeted in Fund/Business Unit/Line Item: 540.5400491.650216.

**ACTION REQUESTED**

**Request for the Approval to Execute a Grant Agreement for the FY2020 Small Urbanized Section 5307 Apportionment in the Total Amount of \$1,750,904 for Transit Operating Expenses; Federal Transit Administration.**

**Attachments:**

**New Mexico Department of Transportation FY2020 Section 5307 Suballocation Letter**

**Grant Agreement: NM-2020-012-00**

**Summary of Contracts**

**Designation of Signature Authority for FTA Assistance Awards**



NEW MEXICO DEPARTMENT OF  
**TRANSPORTATION**

April 8, 2020

Regina Wheeler  
City of Santa Fe  
Public Works  
500 Market Station, Suite 200  
Santa Fe, NM 87501

**RE: Federal Transit Administration (FTA) Small Urbanized Section 5307  
Suballocation Letter FULL YEAR FY 2020**

Dear Ms. Wheeler,

As identified in this Suballocation Letter, New Mexico Department of Transportation (NMDOT) as the Designated Recipient, authorizes the allocation of Section 5307 to City of Santa Fe as the Direct Recipient. The undersigned agree to the Suballocation Letter and the amounts allocated to the Direct Recipient.

The Direct Recipient is responsible for its application to the FTA to receive Section 5307 small urbanized funds and assumes the responsibilities associated with any award for these funds. The timeline for direct recipients to apply for awarded funds through TrAMS is current award year plus five years. The recipient is responsible for entering the period of performance end date when applying for the grant.

Full Year FY 2020      \$1,750,904

**Designated Recipient**

Kevin E Olinger

Digitally signed by Kevin E  
Olinger  
Date: 2020.04.08 18:34:39  
-06'00'

Date: 4/8/2020

Kevin Olinger  
NMDOT Transit Manager

**Grant Recipient**

John Romero

Digitally signed by John Romero  
Date: 2020.04.14 12:01:56  
-06'00'

Date: 4/14/2020

Signature

John Romero

Print Name

City of Santa Fe

**Michelle Lujan  
Grisham**  
Governor

**Michael R. Sandoval**  
Cabinet Secretary

**Commissioners**

**Jennifer Sandoval**  
Commissioner, Vice-Chairman  
District 1

**Bruce Ellis**  
Commissioner  
District 2

**Hilma Espinoza  
Chynoweth**  
Commissioner  
District 3

**Walter G. Adams**  
Commissioner, Chairman  
District 4

**Thomas C. Taylor**  
Commissioner  
District 5

**Charles Lundstrom**  
Commissioner, Secretary  
District 6

# DOT

U.S. Department of Transportation

# FTA

Federal Transit Administration

## Application

**Federal Award Identification Number (FAIN)** NM-2020-012-00  
**Temporary Application Number** 2066-2020-3  
**Application Name** Santa Fe FY2020 Section 5307 Main Operating Grant  
**Application Status** Final Concurrence / Reservation  
**Application Budget Number** 0

<b>Period of Performance Start Date</b>	N/A
<b>Original Period of Performance End Date</b>	12/31/2021
<b>Current Period of Performance End Date</b>	N/A Revision #: N/A

## Part 1: Recipient Information

**Name: Santa Fe, City Of**

<b>Recipient ID</b>	<b>Recipient OST Type</b>	<b>Recipient Alias</b>	<b>Recipient DUNS</b>
2066	City	CITY OF SANTA FE	069420818

<b>Location Type</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
Headquarters	200 LINCOLN AVE	SANTA FE	NM	875041904
Physical Address	200 LINCOLN AVE	SANTA FE	NM	87504
Mailing Address	200 LINCOLN AVE	SANTA FE	NM	87504

## Union Information

<b>Union Name</b>	<b>AMERICAN FEDERATION OF STATE, MUNICIPAL AND COUNTY EMPLOYEES</b>
<b>Address 1</b>	P.O. Box 10110
<b>Address 2</b>	
<b>City</b>	Santa Fe
<b>State</b>	NM
<b>Zipcode</b>	87504
<b>Contact Name</b>	Michelle Gutierrez
<b>Telephone</b>	(505) 819-1002

Fax

E-mail

afscme3999@gmail.com

Website

## Part 2: Application Information

### Application Point of Contact Information

<b>Title: Santa Fe FY2020 Section 5307 Main Operating Grant</b>
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FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
NM-2020-012-00	Final Concurrence / Reservation	Grant	5/21/2020	5/21/2020	No

#### Application Executive Summary

This grant application represents the FY 2020 Small Urbanized Section 5307 Suballocation of \$1,750,904 to the City of Santa Fe. This grant is for operating assistance only. These funds will be used to support the continued fixed route and ADA complementary paratransit services operated by the City of Santa Fe. Local match funds will be provided by the City of Santa Fe, through its 1/4-cent gross receipts tax dedicated to transit. (Note: the Santa Fe UZA was apportioned \$1,881,549. Through the Santa Fe MPO, \$1,750,904 was allocated to the City of Santa Fe and \$130,645 was allocated to the North Central Regional Transit District.)

#### Frequency of Milestone Progress Reports (MPR)

Annual

#### Frequency of Federal Financial Reports (FFR)

Annual

#### Does this application include funds for research and/or development activities?

This award does not include research and development activities.

#### Pre-Award Authority

This award is using Pre-Award Authority.

#### Does this application include suballocation funds?

Recipient organization is suballocated these apportioned funds and can apply for and receive these funds directly.

#### Will this Grant be using Lapsing Funds?

No, this Grant does not use Lapsing Funds.

#### Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

*Indirect Rate Details:* N/A

#### Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

#### Delinquent Federal Debt

No, my organization does not have delinquent federal debt.



First Name	Last Name	Title	E-mail Address	Phone
Keith	Wilson	Transit Division	kpwilson@santafenm.gov	505-955-2223
Tony	Ogboli	Community Planner	tony.ogboli@dot.gov	(817) 978-0566
David	Bartels	General Engineer	david.bartels@dot.gov	817-978-0572

#### Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
S307 - Urbanized Area Formula Grants (2013 and forward)	S307-2A	20507	\$1,750,904
Local			\$1,750,904
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$3,501,808</b>

#### Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NM-2020-012-01-00	300-00 (300-A1) OPERATING ASSISTANCE	\$1,750,904.00	\$1,750,904.00	\$3,501,808.00	1
NM-2020-012-01-00	30.09.01 UP TO 50% FEDERAL SHARE	\$1,750,904.00	\$1,750,904.00	\$3,501,808.00	1

#### Discretionary Allocations

This application does not contain discretionary allocations.

## Part 3: Project Information

<b>Project Title: FY2020 Section 5307 Main Operating Grant</b>
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Project Number	Temporary Project Number	Date Created	Start Date	End Date
NM-2020-012-01-00	2066-2020-3-P1	5/21/2020	7/1/2020	12/31/2021

**Project Description**

These funds will be used to support the continued fixed route and ADA complementary paratransit services operated by the City of Santa Fe.

**Project Benefits**

To support the Santa Fe transit system to provide an efficient and equitable service

**Additional Information**

*None provided.*

**Location Description**

The City of Santa Fe Transit Division provides Fixed Route and Paratransit service within the Santa Fe UZA.

**Security**

No -- our organization will NOT expend at least 1% of the 5307 funds in this application for security-related projects

### Project Location (Urbanized Areas)

UZA Code	Area Name
350000	New Mexico
353790	Santa Fe, NM

### Congressional District Information

State	District	Representative
New Mexico	3	Ben R Lujan

### Program Plan Information

**STIP/TIP**

Date: 5/20/2020

Description: Statewide Transportation Improvement Program Page for TS00100 which is this grant.

**UPWP**

Date: N/A

Description: N/A

**Long Range Plan**

Date: N/A

Description: N/A

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,750,904
Local			\$1,750,904
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$3,501,808</b>

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NM-2020-012-01-00	300-00 OPERATING ASSISTANCE (300-A1)	\$1,750,904.00	\$1,750,904.00	\$3,501,808.00	1
NM-2020-012-01-00	30.09.01 UP TO 50% FEDERAL SHARE	\$1,750,904.00	\$1,750,904.00	\$3,501,808.00	1

**Project Budget Activity Line Items****Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	1

**Extended Budget Description**

To support the continued fixed route and ADA complementary paratransit services provided in Santa Fe. Local match will be provided by the City of Santa Fe

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,750,904
Local			\$1,750,904
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$3,501,808</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2020	Beginning of City Fiscal Year when Operational Expenditures begin.
End Date	12/31/2021	Final Reimbursement will have been submitted and the grant will have been closed out.

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	5/21/2020

## **Part 4: Fleet Details**

No fleet data exists for this application.

## Part 5: FTA Review Comments

### FTA Comments for DOL

Comment By	Tony Ogboli
Comment Type	DOL Review for Certification
Date	6/4/2020
Comment	<p>DOL Section 5333(b) Certification</p> <p>This grant application Section 5307 for operating assistance to support continued fixed route and ADA complementary paratransit services operated by the City of Santa Fe. Please review this application for labor certification in accordance with DOL Section 5333(b) Certification. The grantee contact is Keith P. Wilson and he can be reached at kpwilson@ci.santa-fe.nm.us or 505-955-2004.</p> <p>Person to notify at FTA: Tony Ogboli, (817) 978-0566), or Tony.ogboli@dot.gov</p>

### Application Review Comments

Comment By	Tony Ogboli
Comment Type	FTA Post Review Comments for Grantee
Date	5/29/2020
Comment	<p>Executive Summary Please always identify in the executive summary narrative the actual federal source of funding thats being sought. Just stating this is FY-2020 for operating tells FTA nothing much about the grant application as every funding is identifiable from its specific federal designated source(s). Is it Section 5307, Section 5337, Section 5310 or CMAQ/STP Flexed funding?</p> <p>In Application Details, change the answer to Does this application include sub-allocation funds? to bullet #2. Sant Fe is sub-allocated these funds by NMDOT, who is the Designated Recipient. Selecting this bullet will prompt Santa Fe to upload a copy of the FY 18 Section 5307 small urban split letter from NMDOT.</p>

**Signature:** Geralyn Cardenas  
Geralyn Cardenas (Aug 19, 2020 08:26 MDT)

**Email:** gfcardenas@santafenm.gov


# GB TRANSIT 20-0394 - US Department of Transportation Federal Transit Administration - not executed


Final Audit Report


2020-08-19


Created:	2020-08-17
By:	YODEL CATANACH (yocatanach@ci.santa-fe.nm.us)
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