

**North Central New Mexico Economic Development District  
Non-Metro area on Aging**

**NUTRITION SERVICE INCENTIVE PROGRAM (NSIP)  
SUBRECIPIENT CONTRACTOR SUB-AWARD**

This Agreement is made and entered into this 1<sup>st</sup> day of July 2021, by and between the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as the "Agency" and City of Santa Fe, hereinafter referred to as the "Subrecipient Contractor."

**IT IS AGREED BETWEEN PARTIES:**

**1. Scope of Work:**

The Subrecipient Contractor will:

- A. Establish procedures to ensure that such cash payments are used solely for the purchase of United States agriculture commodities and other foods produced in the United States for the use in their feeding operations. No imported foods may be purchased with these funds. e.g., coffee, tea, cocoa, and bananas.
- B. Ensure that NSIP funds are used correctly exclusively for the purchase of food, not meal preparation.
- C. Ensure that meals furnished under contractual agreement with food service management companies, caterers, restaurants, or institutions, contain United States produced commodities or foods.
- D. Encourage the purchase and use of locally sourced farm fresh food products that meet the nutritional standards of the Agency. Subrecipient Contractors must ensure that the farm food products meet the state New Mexico Environment Department (MED) requirements.
- E. Ensure that meals meet Title III-C standards for nutritional adequacy and sanitation.
- F. Maintain accounting records for NSIP separate and apart from other accounting records maintained for other nutrition funding sources (i.e., title III-C1 and C2 and other cash used for raw food.)
- G. Report monthly to the Agency on forms provided by the Agency and submit such other reports deemed necessary by the agency.
  - a) Submit timely and accurate consumer/client tracking service documents (rosters and transmittals) as required by the AAA by the close of business on the fifth (5<sup>th</sup>) workday of each month following the last day of the month in which services were provided. If the fifth (5<sup>th</sup>) falls on a weekend or AAA holiday, the information will be delivered by close of business on the next business day.

- b) Submit supporting backup documentation (receipts) per the month that the NSIP funding is requested per the timelines established in G a.
- H. Maintain and retain for three years from close of the federal year to which they pertain, complete and accurate records of all amounts received and disbursed under this Agreement.
- I. Allow the agency to monitor periodically the subrecipient Contractor's fiscal Accountability of NSIP.
- J. Abide by and comply with the conditions and requirements set for in Title 45, Part 74 dated August 2, 1978 (Grant Administration); Implementation of OMB Circular No. A1 10 Uniform Policies). Moreover, the subrecipient Contractor will abide by volume 38, NO. 181 dated September 19, 1973 (Part II-Administration of Grants) as well as other applicable federal regulations that are currently in effect or will come into effect during the term of this contract.
- K. Ensure eligible participants are assessed registered into SAMS.
- L. Ensure meals served meet the following:
  - Congregate Meals** – A hot or other appropriate meal served to an eligible person which meets one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the institute of Medicine of the National Academy of Sciences and complies with the most recent Dietary guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and which is served in a congregate setting 5 or more days per week. There are two types of congregate meals:
    - Standard meal – A regular meal from the standard menu that is served to the majority of the participants.
    - Therapeutic meal or liquid supplement – A special meal or liquid supplement that has been prescribed by a physician and is planned specifically for the participant by a dietician (e.g., diabetic, diet, tube feeding).
  - Home Delivered Meals** – Hot, cold, frozen, dried, canned or supplemental food (with a satisfactory storage life) which provides a minimum of one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the dietary guideline for Americans, published by the Secretary and the secretary of Agriculture, and is delivered to an eligible person in the residence. The objective is to assist the recipient sustain independent living in a safe and healthful environment 5 or more days per week. Home delivered meals may be served as breakfast, lunch, dinner or weekend meals.
- M. The Agency recommends these funds be expended prior to Title III-C funds.

**2. Compensation:**

- A. The total amount payable to Subrecipient Contractor under this Agreement shall not exceed \$109,484.00 for eligible meals served during the period July 1, 2021, through June 30, 2022, regardless of funding sources, to eligible participants and their spouses.
- B. All subsequent payments will be disbursed upon receipt of actual service data from the Subrecipient Contractor,

**3. Gross Receipts Tax:**

Not applicable. Tax exempt.

**4. Term:**

No Terms of this agreement shall become effective by the Department of Finance and Administration and Administration and shall terminate on June 30, 2022, unless terminated pursuant to paragraph 5,infra.

**5. Termination:**

- A. This Agreement may be terminated by the Agency without cause upon written notice delivered to the Subrecipient Contractor at least thirty days (30) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance prior to the date of termination. This Agreement may be terminated immediately upon written notice to the subrecipient Contractor if the Subrecipient Contractor Becomes unable to perform the services contracted for, as determined by the Agency, or if, during the term of this Agreement, the Subrecipient Contractor or any or any of its officers, employees or agents, is indicated for fraud, embezzlement or other crime due to misuse of state funds or due to the Appropriations paragraph here in, or if the Subrecipient Contractor fails to comply with any of the terms contained herein or is in breach of this Agreement. This provision is not exclusive and does not waive the Agency's other legal rights and remedies caused by the subrecipient Contractor's default or breach of this Agreement. This Agreement also may be determined by the Subrecipient Contractor upon thirty (30) days written notice to the Agency.
- B. **Termination Management:** Immediately upon receipt by either the Agency or the Subrecipient Contractor of notice of termination of this agreement, the Subrecipient Contractor shall: 1) not include any further obligations for salaries, services or another expenditure of funds under this Agreement without written approval of the Agency; 2) comply with will directives issued by the Agency in the notice of termination as to the performance of work under this Agreement; and 3) take such action shall direct for the protection, preservation, retention or transfer of all property titled to the Agency and equipment purchased by the Subrecipient Contractor with contract funds shall become property of the Agency upon termination. On the date the notice of termination is received, the Subrecipient Contractor shall furnish the Agency a complete, detailed inventory of non-

expendable personal property purchased with funds provided under the existing and previous Agency agreements with the Subrecipient Contractor; the property listed in the inventory report including client records and a final closing of the financial records and books of accounts which were required to be kept by the Subrecipient Contractor under the paragraph of this Agreement regarding Financial records.

6. **Status of Subrecipient Contractor:**

The Subrecipient Contractor, his agent's and employees, are independent Subrecipient Contractors performing services for the Agency and are not employees of the Agency. The Subrecipient Contractor, his agents and employees, shall not accrue leave, retirement, insurance, bonding, or any other benefit afforded to employees of the Agency as a result of this Agreement.

7. **Assignment:**

The Subrecipient Contractor shall not assign any portion of the services to be performed under this Agreement without the prior written approval of the Agency.

8. **Subcontracting:**

The Subrecipient Contractor shall not subcontract any portion of the services to be performed under this agreement.

9. **Records and Audit:**

- A. The Subrecipient Contractor shall maintain detailed records which indicate the date, time and nature of services rendered. These records shall be subject to inspection by the Agency, Aging \* Long-Term Service's Department (ALTSD), the Department of Finance and Administration, the State Auditor, the U.S. Department of Agriculture, and the U.S. General Accounting Office. The Agency shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the Agency to recover excessive, improper, or illegal payments.
- B. The Subrecipient Contractor will provide a financial and compliance report to the Agency covering the period July 1, 2021, to June 30, 2022. The audit reports provided to the Agency must include a copy of the Auditor's management letter. The audit shall be conducted in accordance with generally accepted audit standards and shall encompass the following provisions.

- a) The subrecipient contractor, expending equal to \$750,000 but less than or equal to \$25,000,000 more in combined federal funds, shall have an audit conducted in accordance with Revised OmniCircular 200.518(b)(1), which streamlines different grant circulars into one set. A fair allocation of the audit cost may be charged to both federal and state under this Agreement. A copy of the complete report package as required to be submitted by A-133 to the designated clearinghouse shall also be provided to the Agency. The audit report shall also be provided to the Agency. The Audit Report shall include a schedule of administrative and program expenses for each separate title or program (Title IIIB, Title IIIC1, Title IIIC2, Title IIID, Title IIIE, NSIP, etc.), which facilitates a reconciliation of audited costs to the final report. The NCNMEDD Non-Metro AAA further requires the inclusion of the final units of services provided and final number of persons served. This information may be included within the supplementary section of the audit report.
- b) Governmental type vendors/Subrecipient Contractors expending less than \$500,000 in combined federal awards shall continue to follow the guidance of the of the New Mexico State Auditor. Since a full scope audit will continue to be required by the State Auditor, only a fair allocation of state funds within this agreement may be expended for such audit costs. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC1, Title IIIC2, Title IIID, Title IIIE, NSIP, etc.), which facilitates a reconciliation of these audited costs to the final report. The NCNMEDD Non-Metro AAA further required the inclusion of the final units of service provided and final number of persons served by this Agreement. This information may be included within the supplementary section of the audit report.
- c) Non-governmental vendors/Subrecipient Contractors expending between \$25,000 in federal and state funds combined less than \$500,000 in federal funds, shall have an audit conducted with the GAO Government Auditing Standards. A fair allocation of the audit costs may be charged to the state funds awarded under this Agreement. Federal funds shall not be charged for audit costs under this section. The audit report shall include a schedule of administrative and program expenses for each separate title or program (Title IIIB, Title IIIC1, Title IIIC2, Title IIID, Title IIIE, NSIP, etc.) which facilitates a reconciliation of these audited costs to final report. The NCNMEDD Non-Metro AAA further required the inclusion of the final units of service provided and

final number of persons served by this agreement. This information may be included within the supplementary section of the audit report.

- d) For this Subrecipient Contractors/vendors that expend less than \$15,000 in federal and state dollars, no audit is required. The close of this grant will be based on information required by the Non-Metro AAA such as financial reports (trial balances, general ledgers, etc.), monitoring efforts and final numbers of services provided, and final numbers of individuals served.
- e) Submittal of the audit report for government entities shall be within ten (10) working days after releases by the New Mexico State Auditors Office. For non-governmental entities, the audit report is due four (4) months after the end of the entity's fiscal year.
- f) The Subrecipient Contractor's/vendor's independent auditor shall be made aware of Office of Management and Budget Circular (OMB) A-87, Cost Principles for State, Local and Tribal Governments, and OMB Circular A-122. Cost principles of Non-Profit Organizations in determining the allowability of costs. (A-87 and A-122 have been reclassified under the CFR as 2 CFR Part 225, and 2 CFR Part 230, respectfully.)

**10. Appropriations:**

The term of this Agreement are contingent upon sufficient appropriations and authorization being made by the U.S. Congress for the performance of this Agreement. If sufficient Appropriations and Authorizations are not made, the Agreement shall terminate upon written notice being given to the Subrecipient Contractor. The Agency's decisions to whether sufficient appropriations are available shall be expected by the Subrecipient Contractor and shall be final.

**11. Release:**

The Subrecipient Contractor, upon final payment of the amount due under this Agreement, releases The Agency, its officers and employees, the ALTSD and the State of New Mexico from all liabilities, claims, and obligations arising from or under this Agreement. The Subrecipient Contractor agrees not to purport to bind the State of New Mexico to any obligation not assumed herein unless the Subrecipient Contractor has express written authority to do so, and then only within the strict limits of that authority.

**12. Product of Service Copyright:**

All materials developed or acquired by the Subrecipient Contractor under this agreement shall become the property of the State of New Mexico and shall be delivered to the Agency no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Subrecipient Contractor under this Agreement shall be subject to an application for copyright by or on behalf of the Subrecipient Contractor.

**13. Conflict of Interest:**

The subrecipient Contractor warrants that it presently has no interest and shall not acquire any interest direct or indirect, which would conflict in any manner or degree with the performance of service required under this agreement.

**14. Equal Opportunity Compliance:**

The Subrecipient Contractor agrees to abide by all federal and state laws and rules and regulations, and executive orders if the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Subrecipient Contractor agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation, or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Subrecipient Contractor is found not to be in compliance with these requirements during the life of this agreement, Subrecipient Contractor agrees to take appropriate steps to correct these deficiencies.

**15. Non-Discriminating Service Delivery**

The Subrecipient Contractor will not, on the ground of race, religion, color, ancestry, sex, sexual preference, national origin, age or handicap:

- a) Deny any individual receiving services under this Agreement any service or other benefits provided under the program;
- b) Provide any services or other benefits to an individual which is different, than those funded under this Agreement;
- c) Subject any individual to segregation or separate treatment in any manner related to his receipt of any services or other benefits provided under this program;
- d) Restrict an individual in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any services or other benefits provided under this program;
- e) Treat an individual differently from others in determining whether he satisfies any eligibility or other requirements or condition which individuals must meet in order to receive any

aide , care services, or other benefits under the funds for this program:

- f) Deny any individual an opportunity to participate through the provision of services or otherwise afford him/her an opportunity to do so which is different from that afforded others under the program.
- g) The Subrecipient Contractor, in determining (1) the types if service or other benefits to be provided under the program, (2) the class of individuals to whom, or the situation in which such services or other benefits will be provided under this program, or (3) the class of individuals to be afforded an opportunity to participate in the program, will not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination because of their race, color, sex, sexual preference, national origin, or handicap, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program in respect to individuals of a particular race, color, sex, sexual preference, national origin or handicap.

**16. Confidentiality:**

The use or disclosure of any information concerning a recipient of assistance. Or service for any purpose not collected with the administration on of the Subrecipient Contractor's responsibilities with services hereunder is prohibited., except on written consent of recipient, his attorney, or his responsible parent or guardian. Disclosure of confidential information shall only be made in accordance with the NM Inspection of Public Records Act , or applicable state or federal law or regulations.

**17. Amendment:**

This Agreement shall not be altered, changes, or amended by instrument in writing executed by the parties hereto.

**18. Penalties for Violation of Law:**

The Procurement Code, Sections 13-1-28 through 13-1-199, N.M.S.A. 1978, imposes civil and criminal penalties for is violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.

**19. Scope of Agreement:**

This Agreement incorporates all the agreements, covenants, and understandings between the parties here to concerning the subject matter hereof, and all such covenants, agreements, and understandings, have been merged into this written agreement. No prior Agreement or understanding, verbal or enforceable unless embodied in this agreement.



**20. Applicable laws:**

This Agreement shall be governed by the laws and regulations of the (a) State of New Mexico (b) Older Americans Act of 1965, as amended, (c) the Agricultural Act of 1949 as amended; and (d) any other applicable laws and regulation of the federal government.

**21. Internal Dispute Mediation:**

The Subrecipient Contractor shall attempt to resolve all disputes with participants by negotiation in good faith and with such mediators as may be acceptable to the parties involved. The Subrecipient Contractor shall implement an internal grievance policy with procedures in place to effectively and fairly negotiate and resolve disputes with participants. The subrecipient Contractor must provide with notice, at the commencement of the contract year that disputes may be resolved in this manner. If negotiation and mediation through the grievance procedure fail, any part may submit the dispute to the ALTSD in accordance with the following provisions:

- A. In any dispute submitted to the Agency and the Subrecipient Contractor hereby agree to and consent to the ALTSD mediation of the dispute.
- B. Mediation may only be instituted by written request, which request shall include a statement if the matter in controversy.
- C. Initial Contacts and Negotiations shall be conducted by the appropriate agency staff.
- D. Any resolution of the matter shall be binding and final on the Subrecipient Contractor and the Subrecipient Contractor hereby agrees to be bound by said resolution.
- E. Failure of the Subrecipient to resolve any dispute pursuant to the procedures set forth herein or to comply with a resolution ordered by the
- F. ALTSD shall amount to a material breach of Agreement.
- G. Internal Dispute Mediation does not supersede the appeal hearing policies and procedures.

**22. Invalid Term or Condition:**

In any term or condition of this agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

**23. Enforcement of Agreement:**

A Party' Failure to require strict performance of any provision of this Agreement shall not waive or diminish that parties right thereafter to demand strict compliance with that or any other provision. No waiver by a by a party or any of its rights under this agreement shall be effective unless express and in writing, and no effective waiver by a party of ant any of its rights shall be effective to waive other.

**24. Notices:**

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. Mail, either first class or certified, return receipt requested, postage prepaid, as follows:

**NMNMEDD**

Attention: Crystal L. Sanchez, Director  
3900 Paseo del Sol  
Santa Fe, New Mexico 87507

**Subrecipient Contractor:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**25. Other Provisions:**

Compliance with Grant conditions. The subrecipient Contractor shall abide by all grant conditions set out in the Notification of Grant Award (NGA) attached hereto and hereby incorporated by reference.

**26. Indemnification:**


Neither part shall be responsible for liability incurred as a result of the other parties acts or omissions in connection with this Agreement. Any Liability incurred with this Agreement is subject to the immunities and limitation of the New Mexico Tort Claims Act.

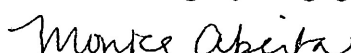
**27. Authority:**

The Individual(s) signing this agreement on behalf of subrecipient Contractor and warrants that he or she has the power and authority to bind Subrecipient Contractor, and that no further action, resolution, or approval from Subrecipient Contractor is necessary to enter into a binding contract.

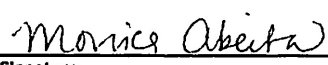
**28. Signatures:**

For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective July 1, 2021.

City of Santa Fe  
Legal Name of Subrecipient Contractor  
  
Signature  
Alan Webber  
Printed/Typed Name of Signatory  
Sep 10, 2021  
Date

NCNMEDD Non-Metro Area Agency on Aging  
Name of Area Agency on Aging  
  
Signature  
Monica Abeita, Executive Director  
Printed/Typed Name of Signatory  
July 1, 2021  
Date

NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT  
NON-METRO AREA AGENCY ON AGING  
NOTIFICATION OF GRANT AWARD (NGA)  
SPECIAL PROJECTS - NUTRITION SERVICE INCENTIVE PROGRAM (NSIP)

GRANTEE: City of Santa Fe ADDRESS:		APPROVED BUDGET FOR THE PERIOD		Type of Grant or Action		NGA DATE 6/1/2021
		FROM: 07/01/2021 TO: 06/30/2022		New/Cont: X Revision: Other:		
PHONE:		Fund: 210 Title of Project: NSIP		CFDA # 93.053		
Indirect Cost % of \$						
DESCRIPTION	FEDERAL	STATE	LOCAL CASH	LOCAL IN-KIND	PROJECT INCOME	TOTAL
Personnel Services	\$0.00	\$0.00				\$0.00
Fringe Benefits	\$0.00	\$0.00				\$0.00
Travel	\$0.00	\$0.00				\$0.00
Maintenance & Repair	\$0.00	\$0.00				\$0.00
Supplies (Raw Food)	\$109,484.00	\$0.00				\$109,484.00
Contractual Services	\$0.00	\$0.00				\$0.00
Other Operating Costs	\$0.00	\$0.00				\$0.00
Capital Outlay	\$0.00	\$0.00				\$0.00
Subtotal	\$109,484.00	\$0.00				\$109,484.00
PERCENT OF TOTAL COST	100%	0%	0%	0%	0%	100%
COMPUTATION OF GRANT						
1. Estimated Total Cost .....		\$109,484.00	8. Federal/State Shares will be Comprised of:			
2. LESS Anticipated Project Income .....		\$0.00	a. Federal/State grant			
3. Estimated Net Cost .....		\$109,484.00	unearned in previous      Federal:      0.00			
			project year(s)      Federal:      0.00			
4. Non-federal and Non-state Share of Net Cost .....		\$0.00	b. Carry Over      0.00			
5. Project Income (Used as Match) .....		\$0.00	c. New Obligational			
6. Federal Share of Net Cost .....		\$109,484.00	Authority Herein      Federal:      \$109,484.00			
7. State Share of Net Cost .....		\$0.00	Awarded			
<p><input checked="" type="checkbox"/> Unless revised, the amount of lines 6 and 7 (Computation of Grant) will constitute a ceiling for federal and/or state participation in the approved cost.</p> <p><input checked="" type="checkbox"/> The federal and/or state share of the project cost is earned only when the cost is accrued and the non-federal and/or non-state share of the cost has been contributed. Receipt of federal and/or state funds (either through advance or reimbursement) does not constitute earning of these funds.</p> <p><input checked="" type="checkbox"/> If the actual net cost is less than the amount on line 3 (Computation of Grant) the non-federal and/or non-state share, the federal share, and the state share will meet the percentages indicated on Page 1 of the NGA.</p> <p><input checked="" type="checkbox"/> As shown in the Computation of Grant (assuming satisfactory progress, adequate justification, and the availability of funds), the federal and state shares shall meet the amounts shown on lines 6 and 7 of the estimated net project cost shown on line 3.</p> <p><input checked="" type="checkbox"/> Funds herein awarded will remain available during the length of the project period, however, state and/or federal funds are dependent upon availability.</p> <p><input checked="" type="checkbox"/> In accepting the grant awarded for support of the expanded portion of an existing program, the grantee agrees to maintain expenditures for the existing program in the amount of Line 6 during the approved project period.</p>						
<p>All accounting records are to be kept in accordance with federal and state policy and readily available for examination by Area Agency personnel or other federal and/or state officials authorized to examine any or all financial and programmatic records. Such records shall be retained in accordance with the following:</p> <ol style="list-style-type: none"> <li>1. Keep adequate and complete financial records, and to report promptly and fully to the Area Agency.</li> <li>2. If a federal and/or state audit has not been made within three (3) years after project termination, project records may then be destroyed, on approval of the Agency.</li> <li>3. In all cases, an over-riding requirement exists to retain records until resolution of any audit questions relating to individual grants.</li> <li>4. Non-federal resources must be contributed equally to the percentage of the non-federal share of actual net costs for a project year. If a Grantee reports federal and/or state cash received but unearned on the final project report for a project year, the Grantee then owes the Area Agency this amount. This amount may constitute a cash advance on any funds awarded to the Grantee by the Area Agency for the following project year.</li> <li>5. The disposition of unearned portions of federal and/or state funds at the end of the project year shall be made in accordance with current state policies.</li> <li>6. Unearned federal and/or state cash at the time the project is terminated shall be returned in full to the Area Agency.</li> <li>7. All obligations will be liquidated within 30 days after the end of the project year and before final program and financial reports are submitted.</li> <li>8. Inventory of project equipment will be maintained and submitted as requested.</li> <li>9. Project records will be preserved and kept available to federal and state auditors at the primary offices of the Grantee.</li> </ol>						
Signature of Area Agency on Aging Authorizing Official:			We, the undersigned officers of the Grantee organization, certify that we are in agreement with the terms and conditions of this award.			
Monica Abalta, Executive Director			Date:			
			Date:			
			Signature			Date

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth below.

CITY OF SANTA FE:



ALAN M. WEBBER, MAYOR

DATE: Sep 10, 2021

ATTEST:



Kristine Mihelcic (Sep 15, 2021 12:11 MDT)

KRISTINE MIHELICIC-BUSTOS, CITY CLERK 

GB MTG 09/08/2021

CITY ATTORNEY'S OFFICE:



Marcos Martinez (Jul 21, 2021 14:10 MDT)

MARCOS MARTINEZ, SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:



MARY MCCOY, FINANCE DIRECTOR

2410114/490715, 2410114/530400

ORG/OBJECT

  
AJH