

SERVICES AGREEMENT

Event Name: Make and Believe Time

Event Date and Time: First Friday of each month (Sept 2023-Dec 2023) 10am-11am

Brief Description of Event: Meow Wolf's weekly Make and Believe time is excited to partner with the City of Santa Fe Library to offer parents and their kids a free storytime and related art activity on the first Friday of the month through December 2023. Make and Believe time is a free weekly kids program involving books, art, and lots of fun!

This Agreement (this 'Agreement') dated as of the date of the last signature below is by and between MW Santa Fe, LLC ('MW,' 'we,' 'us,' or 'our') and the City of Santa Fe ('City' or 'you'). In this Agreement, 'you' and 'your' refers to you, your employees and/or your representatives who visit Rainbow Rainbow during the Event. Rainbow Rainbow is located at the House of Eternal Return at 1352 Rufina Circle, Santa Fe, NM 87507.

1. You have agreed to perform the services described above. While visiting Rainbow Rainbow, you will comply with MW's code of conduct available at <https://faq.meowwolf.com/is-there-a-code-of-conduct> and such other instructions that are given to you by MW representatives when you are at Rainbow Rainbow. Please be aware of the following:

a. Your Event does not include access to the House of Eternal Return exhibition unless prior arrangements are made. If you make such prior arrangements, you and anyone entering the exhibition with you must sign the Assumption of Risk; Release, Waiver and Indemnification Rider before entering the exhibition.

b. You will be responsible for maintaining adequate insurance to cover your services and employees/representatives while at Rainbow Rainbow.

d. You will provide all necessary materials/tools for the Event.

e. Upon our prior written approval, you may use, copy, display, and publish our name and logo in marketing or advertising materials you use to promote the Event ('Marketing Materials'). Such materials shall be sent to Kate Daley at kdaley@meowwolf.com with the subject line 'For Marketing Approval' at least 5 business days before the Event and MW shall have a minimum of 2 business days to review the Marketing Materials. You will make reasonable edits requested by us prior to using the Marketing Materials.

f. To the extent MW advertises and markets the Event, MW will acknowledge you by using your name and logo in all promotional materials. A photographer may take still images and videos of your visit for marketing and advertising purposes, and you hereby consent to such use.

2. **Miscellaneous.** You represent to MW you have the power and authority to enter into this Agreement and perform the services herein described. This Agreement represents the entire understanding of the parties with respect to the subject matter hereof and supersedes any prior understandings with respect to the subject matter hereof. This Agreement may only be modified or amended in a writing making express reference to this Agreement that is signed by both parties. This Agreement may be executed in counterparts, including via PDF, manual or electronic signature, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

IN WITNESS WHEREOF, the parties have executed this Agreement, intending to be legally bound.

MW SANTA FE, LLC

Susan Garbett

Name & Title Susan Garbett
General Manager

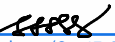
Date: Oct 12 2023

CITY OF SANTA FE:

John Blair
John Blair (Oct 16, 2023 19:25 MDT)

John Blair, City Manager

Attest:


Geralyn Cardenas (Oct 17, 2023 13:11 MDT)

Geralyn Cardenas, Interim City Clerk *XIV*

City Attorney's Office:

Marcos Martinez
Marcos Martinez (Oct 11, 2023 16:33 MDT)

Senior Assistant City Attorney

Approved for Finances:

Emily K. Oster
Emily K. Oster (Oct 16, 2023 17:27 MDT)

Emily Oster, Finance Director




City of Santa Fe, New Mexico

Memorandum



DATE: October 12, 2023

TO: John Blair, City Manager ^{JB}
Emily Oster, Finance Director ^{EKO}
Travis Dutton-Leyda, Chief Procurement Officer 
Geraldyn Cardenas, Interim City Clerk

VIA: Maria E. Tucker, Community Services Director Maria Tucker

FROM: Margaret Neill, Library Director MMN

ITEM AND ISSUE:

Meow Wolf, request the approval of Uncompensated Services Agreement to the Event: Make & Believe Time to help support reading and related art activity.
Term 09/2023-12/2023; Meow Wolf.
Gail L. Vigil, glvigil@santafenm.gov 505-955-6789

BACKGROUND AND SUMMARY:

Meow Wolf's weekly Make and Believe time has partnered with the City of Santa Fe Library on the first Friday of the month to offer parents and their kids a free storytime and related art activity. Make and Believe time is a free weekly kids program involving books, art, and lots of fun!
This program will be on the first Friday of each month from 10am – 11am ending December 2023.
A copy of the uncompensated service agreement is attached.

PROCUREMENT METHOD:

Service Agreement

CONTRACT NUMBER:

3204381

FUNDING SOURCE:

N/A

ACTION REQUESTED:

Community Services/Library respectfully requests your review and approval.



City of Santa Fe

Summary of Contract, Agreement, Amendment & Lease

All applicable fields to be completed by department (complete 1.b only if you are processing an amendment):

1.a Munis Contract: 3204381 Procurement # (RFP/ITB# If any):

Contractor: Meow Wolf

Procurement Method: Small Purchase ☐ RFP ☐ ITB ☐ Sole Source ☐ GSA ☐ Cooperative ☐ Exempt ☐

Description/Title: Uncompensated Service Agreement

Contract: ☐ Agreement: ☐ Lease/Rent: ☐ Amendment: ☐

Term Start Date: 09/23 Term End Date: 12/23 Total Contract Amount: N/A

☐ Approved by Council (If over the City Manager's approval threshold, you must go through GB)

Contract / Lease:

1.b Amendment #: to the Original Contract/Lease #

Increase/(Decrease) Amount \$:

Extend Expiration Date to:

☐ Approved by Council (If the original went through GB, all amendments must go through GB regardless of the amendment reason) Date:

Amendment is for:

2. HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate (option: attach spreadsheet if multiple amendments)

Meow Wolf's Weekly Make & Believe Story Time and Art activity.
no compensation

3. Procurement History:

Oct 16, 2023
Purchasing Officer Review: Date:

Comment & Exceptions: No procurement - \$0.00

4. Funding Source: N/A Org / Object:

Andy Hopkins Oct 16, 2023
Andy Hopkins (Oct 16, 2023 10:39 MDT) Date:

Budget Officer Approval:

Comment & Exceptions:

5. Grant History (if applicable):

Grants Administrator Approval: Date:

Staff Contact who Completed This Form: Gail L. Vigil Phone #: 505-955-6787

To be recorded by City Clerk: Email: glvigil@santafenm.gov

Clerk #:

Date of Execution:

ITT Representative (attesting that all information is reviewed) Title Date



City of Santa Fe

Treasury Department
200 Lincoln Ave.
Santa Fe, New Mexico 87504-0909
505-955-6551

BUSINESS REGISTRATION

Business Name: MEOW WOLF
DBA: MEOW WOLF

Business Location: 1352 RUFINA CIR
SANTA FE, NM 87507

Owner: MEOW WOLF

License Number: 225257

Issued Date: January 11, 2023

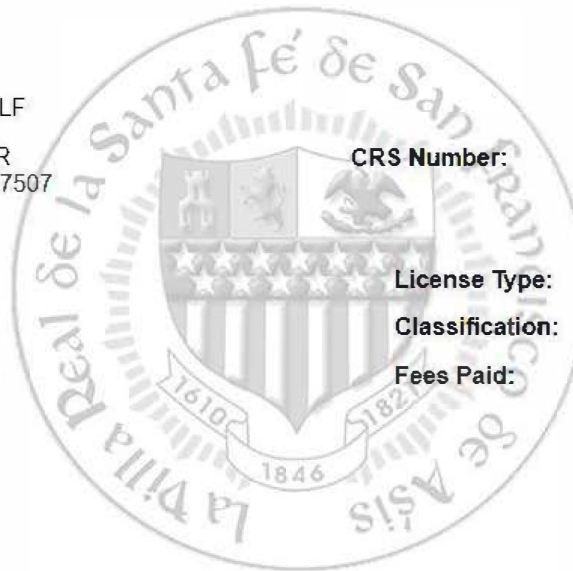
Expiration Date: January 11, 2024

CRS Number: 03227826008

License Type: Business License - Renewable

Classification: Business Registration - Food Sales

Fees Paid: \$35.00



MEOW WOLF
1352 RUFINA CIR
SANTA FE, NM 87507

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT.
APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY
OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO
COMMENCEMENT OF ANY CONSTRUCTION OR THE
INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION/LICENSE IS NOT TRANSFERRABLE TO
OTHER BUSINESSES OR PREMISES.

TO BE POSTED IN A CONSPICUOUS PLACE

Signature: *Maria Tucker*

Email: metucker@santafenm.gov

Signature: *Margaret M. Neill*
Margaret M. Neill (Oct 12, 2023 11:08 MDT)

Email: mmneill@santafenm.gov

23-0615 Meow Wolf

Final Audit Report


2023-10-17

| | |
|-----------------|--|
| Created: | 2023-10-17 |
| By: | Xavier Vigil (xivigil@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAz7Z7IjQt_DdNv11fFda91eQpdrMQKF4I |

"23-0615 Meow Wolf" History

 Document created by Xavier Vigil (xivigil@ci.santa-fe.nm.us)

2023-10-17 - 5:36:41 PM GMT- IP address: 63.232.20.2

 Document emailed to Geralyn Cardenas (gfcardenas@santafenm.gov) for signature

2023-10-17 - 5:37:28 PM GMT

 Email viewed by Geralyn Cardenas (gfcardenas@santafenm.gov)

2023-10-17 - 7:10:06 PM GMT- IP address: 65.133.115.165

 Document e-signed by Geralyn Cardenas (gfcardenas@santafenm.gov)

Signature Date: 2023-10-17 - 7:11:11 PM GMT - Time Source: server- IP address: 65.133.115.165

 Agreement completed.

2023-10-17 - 7:11:11 PM GMT