

**LICENSE AGREEMENT BETWEEN  
THE CITY OF SANTA FE and WOLF and MERMAID, LLC**

This **LICENSE AGREEMENT** (“**License**”) is made and entered into as of the date of the last signature (“**Effective Date**”), by and between the **CITY OF SANTA FE, a municipal corporation** (“**Licensor**” or “**City**”), and **WOLF and MERMAID, LLC** (“**Licensee**”), (collectively, the “**Parties**” and each individually a “**Party**”).

**WITNESSETH:**

In consideration of Licensee’s promises herein, the City hereby grants the Licensee a License, to enter on, use and occupy the Premises and property (as herein defined) of the City as provided herein.

**1. PREMISES**

The City grants Licensee exclusive use of an 8’ x 18’ portion of the ground floor located within the City-owned terminal building at the Santa Fe Regional Airport, located at 121 Aviation Drive, Santa Fe, New Mexico (“**Premises**”). The specific area licensed is depicted in green in the diagram attached as Exhibit A. The Premises are provided to Licensee in its current broom clean, “as is” condition, and Licensee acknowledges they have inspected and understand and accept the condition of the Premises.

**2. TERM**

The Term of this License shall commence at 12:00 a.m. on the Effective Date and shall terminate on September 30, 2024 (“**Termination Date**”).

**3. LICENSE FEE**

Beginning on the first day of the month after the Effective Date, and every month thereafter, and no later than the fifth day of each month, Licensee shall pay the City 10% of the gross amounts charged and collected by Licensee from the previous month’s sales of all food, beverage, and merchandise sold on the Premises, provided that the minimum monthly payment shall be \$288.00. Upon demand by the City, Licensee shall provide all receipts and pertinent documentation showing all gross amounts charged and collected. Failure to comply with this provision shall result in termination of this License. Licensee shall make payments to; City of Santa Fe, Treasury Division, 200 Lincoln Ave., Room 114, Santa Fe, NM, 87504.

**4. CONDITIONS OF USE**

Licensee’s use of the Premises shall at all times be in compliance with the provisions of this License including the following conditions of use:

A. Permitted Use. Use of the Premises is restricted to the temporary use of the Premises for the sale of coffee, tea, hot chocolate, pastries, breakfast burritos, sandwiches, bagged coffee and related merchandise. No other use of the Premises is allowed without the written consent of the City.

B. Utilities. The cost of Licensees use of electric, water, sewer and gas are included in this License.

C. Solid Waste. Licensee shall, at all times during its use of the Premises, keep the Premises free of trash and debris emanating from its operations. Licensee shall remove and

dispose, at Licensee sole cost and expense, all solid waste generated from Licensee's operations at the Premises.

D. Signage. Signage consistent with the character and decoration of the Airport is allowed only on the licensed premises of the Licensee with approval of the Airport Manager, which shall not be unreasonably withheld. No other signage is allowed on the exterior of the Premises.

E. Security. Licensee shall keep the Premises secured against unauthorized entry during the License Term.

F. Code Compliance. Licensee's use of the Premises shall at all times be in compliance with all applicable Codes, Regulations, and Rules be they City, County, State, or Federal. This includes but is not limited to the City's Municipal Code.

G. Modification of City Property. The Licensee shall not make any modification to the Premises without providing the Airport Manager a formal request that includes proper documentation of any requested modification prior to the alteration and receiving approval from the Airport Manager, which shall not be unreasonably withheld.

H. Repairs and Maintenance. Licensee shall not cause or permit any waste, damage or injury to the Premises or to any improvements made to the Premises. Licensee shall, at its sole expense, keep and maintain the Premises in good and clean condition at all times and shall be responsible for the costs of any and all required repairs, replacements that arise during the Term of this License that are a result of Licensee's use of the Premises. Repairs and replacements required to be made by the Licensee shall be made promptly as and when necessary and shall be at least equal in quality of materials and workmanship to that originally existing in the Premises.

## **5. END OF TERM**

Licensee shall vacate the Premises on or before the Termination Date, and deliver the Premises to the City vacant and in broom clean condition. City and Licensee will mutually inspect the Premises on or immediately after the Termination Date and any damage or repairs required, which were caused by Licensees occupancy, will be documented and Licensee will undertake the required repair in a timely and professional manner.

## **6. TAXES**

Lessee shall pay all taxes levied and assessed, if any, upon any personal property, fixtures and improvements belonging to Lessee and located upon the demised Premises, and all leasehold and possessory interest taxes levied or assessed by any proper taxing authority.

## **7. NO INTEREST CREATED**

Licensee acknowledges that no interest or estate of any kind whatsoever in the Premises is conveyed by this License or by occupancy or use of the Premises pursuant to the License. This License shall not be assigned by Licensee.

## **8. INSURANCE**

### **A. Commercial General Liability**

Licensee, at its own cost and expense shall carry and maintain in full force and effect during the term of this License, commercial general liability insurance which shall be written on an occurrence based form covering bodily injury, personal and advertising injury, and property damage liability, in a form and with an insurance company acceptable to the City with limits of not less than of \$1,000,000.00 per occurrence and \$2,000,000 in the aggregate against claims for which the City could be held liable under the New Mexico Tort Claims Act. Such insurance

shall include broad form contractual liability coverage and be endorsed to provide that the City, its directors, officials, officers, employees and agents are named as an additional insured for Licensee's operations hereunder. Licensee shall furnish the City with a "Certificate of Insurance" and applicable endorsements prior to Licensees possession of the Premises.

B. Personal Property Insurance.

Lessee shall carry and maintain in full force and effect during the term of this Lease Agreement Special Form property casualty (aka all-risks) insurance ("extended coverage" and "additional extended coverage") as may be available for all improvements to the Premises, and including all property of Lessee located on the leased premises, in an amount sufficient to restore and replace existing structures, personal property, and improvements if lost or damaged at 100% of the full insurable value of such property by any form of casualty. Lessee shall cause the City of Santa Fe to be named as Loss Payee on such policy of insurance.

C. Workers' Compensation Insurance.

The Lessee shall procure and maintain workers' compensation insurance with statutory limits as provided under the laws of the State of New Mexico. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City, its directors, officials, officers, and employees.

D. Employer's Liability Insurance.

The Lessee shall procure and maintain employer's liability insurance with limits of not less than \$1,000,000 per employee per bodily injury, accident, or disease.

E. Provisions Applicable to All Insurance Requirements

(a). Acceptability of Insurers. Unless otherwise reviewed and accepted by the City, all required insurance shall be placed with insurers with a current A.M. Best rating of not less than A- VII and be admitted to do business in the State of New Mexico, or approved by the Surplus Lines Association.

(b). Verification of Coverage. Licensee shall furnish the City with certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to the City. The certificates of insurance shall be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements shall be received and approved by the City before Licensee performance under this agreement. Acceptance of Licensee's Certificates of Insurance does not relieve Licensee of the insurance requirements, nor decrease the liability of Licensee under this Agreement. It is Licensee's responsibility to ensure its compliance with these insurance requirements. Any actual or alleged failure on the part of the City to obtain proof of insurance required under this Agreement shall not in any way be construed to be a waiver of any right or remedy the City, in this or any regard.

(c). Primary and Noncontributory. The insurance required to be maintained by Licensee shall be primary and any insurance or self-insurance maintained by the City shall not be required to contribute with it.

(d). Umbrella or Excess Insurance. Any Umbrella or Excess insurance shall also apply on a primary and noncontributory basis for the benefit of the City, before the City's own primary insurance or self-insurance shall be called upon to protect it as a Named Insured. Such Umbrella or Excess policy(ies) shall be endorsed to include the City, its directors, officials, officers, employees, and agents as additional insureds.

(e). Waiver of Subrogation. Licensee shall obtain waiver of subrogation endorsements stating that Licensee and its insurers waive any and all rights of recovery against the City, its directors, officials, officers, employees, and agents.

**9. INDEMNIFICATION**

Licensee shall indemnify, hold harmless and defend the City from all losses, damages, claims or judgments, including payment of all attorney's fees and costs to an attorney chosen or approved by the City Attorney, on account of any suit, judgment, execution, claim, action or demand whatsoever arising from damages occurring on the Premises and Licensee's use of the Premises hereunder, including use of the Premises by Licensee's employees, agents, representatives, contractors, agents, guests, invitees or permitted assigns.

**10. NEW MEXICO TORT CLAIMS ACT**

Any liability incurred by the City of Santa Fe in connection with this License is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense, and do not waive any limitation of liability pursuant to law. No provision of this License modifies or waives any provision of the New Mexico Tort Claims Act.

**11. NOTICE**

To Licensor: City of Santa Fe  
Attn. City Manager  
P.O. Box 909  
Santa Fe, NM 87504

To Licensee: Wolf and Mermaid, LLC  
Attn: Scott Baird  
104 Old Las Vegas Hwy.  
Santa Fe, NM 87505

With a copy to: City of Santa Fe  
Attn. Airport Director  
P.O. Box 909  
Santa Fe, NM 87504

City of Santa Fe  
Attn. Asset Development Manager  
P.O. Box 909  
Santa Fe, NM 87504

**12. NO WAIVER**

No waiver of a breach of any of the provisions contained in this License shall be construed to be a waiver of any succeeding breach of the same or any other provisions.

**13. SEVERABILITY**

In the event that one or more of the provisions contained in this License or any application thereof shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein and any other application thereof shall not in any way be affected or impaired thereby.

**14. ENTIRE AGREEMENT**

The foregoing constitutes the entire License between the Parties, represents their entire understanding, and defines all of their respective rights, title, and interests as well as all of their

duties, responsibilities and obligations. Any and all prior agreements and understandings between the Parties related to the Premises, if any, are merged herein. This License shall not be modified or amended except by a written document signed by the Parties.

#### **15. LITIGATION EXPENSE**

In the event of litigation between the Parties, Licensee shall pay any necessary costs, including reasonable attorney's fees, expenses and other costs of collection or otherwise, which the City shall incur in enforcing this License or in recovering any and all damages caused to the Premises by Licensee, or Licensee's contractors, agents, employees or permitted assigns.

#### **16. HEADINGS**

The section headings contained in this License are for reference purposes only and shall not affect the meaning or interpretation of this License.

#### **17. APPLICABLE LAW; VENUE**

In any action, suit or legal dispute arising from this License, Licensee agrees that the laws of the State of New Mexico shall govern. The Parties agree that any action or suit arising from this License shall be commenced in a federal or state court of competent jurisdiction in New Mexico. Any action or suit commenced in the courts of the State of New Mexico shall be brought in the First Judicial District Court.

#### **18. AMENDMENT**

This License shall not be altered, changed or modified except by an amendment in writing executed by the Parties hereto.

*[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]*

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

**IN WITNESS WHEREOF**, the parties have hereunto set their hands and seals as of this  
27th day of October, 2023.

LICENSOR: CITY OF SANTA FE

LICENSEE: WOLF and MERMAID, LLC

John Blair

John Blair (Oct 27, 2023 14:00 MDT)

JOHN BLAIR, CITY MANAGER

DATE: Oct 27, 2023

Scott Baird

Scott Baird (Oct 2, 2023 16:44 MDT)

SCOTT T. BAIRD, PARTNER

Oct 2, 2023

K. Kudynska

Katarzyna kudynska (Oct 2, 2023 19:04 MDT)

KATARZYNA KUDYNSKA, PARTNER

ATTEST:

DATE: Oct 2, 2023

Geralyn Cardenas

Geralyn Cardenas (Oct 27, 2023 19:58 PDT)

GERALYN F. CARDENAS, INTERMIM CITY CLERK

XIV

CRS: 0358566001

APPROVED AS TO FORM FOR LEGAL SUFFICIENCY:

Kevin L. Nault

Kevin L. Nault (Oct 2, 2023 14:54 MDT)

KEVIN L. NAULT, ASSISTANT CITY ATTORNEY

APPROVED AS TO FINANCE:

Emily K. Oster

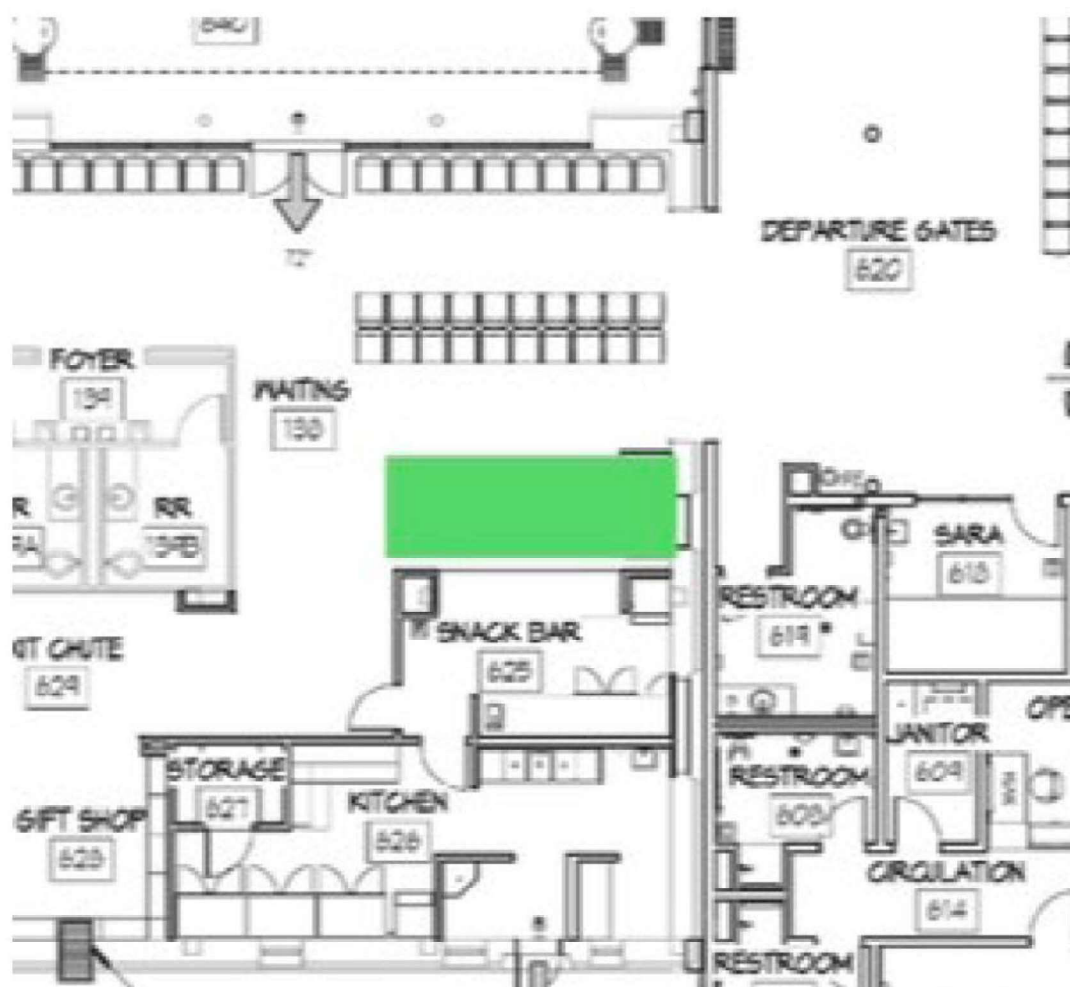
Emily K. Oster (Oct 27, 2023 13:46 MDT)

EMILY K OSTER, FINANCE DIRECTOR

Rent Terminal – Non Airline: 5456050.460203

*[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]*

## Exhibit A



# City of Santa Fe, New Mexico

## Santa Fe Regional Airport

### Memorandum

**DATE:** October 3, 2023

**TO:** John Blair, City Manager

**FROM:** James Harris, Director, Santa Fe Regional Airport Manager JH  
Terry Lease, Asset Development Manager, Office of Economic Development TL

**VIA:** Layla S. Archuletta-Maestas, Deputy City Manager LAM

**RE:** Approval of a License Agreement Between the City of Santa Fe and Wolf and Mermaid, LLC

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#### ITEM AND ISSUE:

Request for approval of a License Agreement between the City of Santa Fe, on behalf of the Santa Fe Regional Airport, and Wolf and Mermaid, LLC

#### BACKGROUND AND SUMMARY:

The City of Santa Fe ("City") wishes to grant a license to Wolf and Mermaid, LLC ("Licensee") to operate a beverage, food, and merchandise shop, for services at the Santa Fe Regional Airport, within the City-owned terminal building at the Santa Fe Regional Airport located at 121 Aviation Drive, Santa Fe, New Mexico. Licensee shall pay the City 10% of the gross amounts charged and collected by Licensee from the previous month's sales of all food, beverage, and merchandise sold on the Premises, provided that the minimum monthly payment shall be \$288.00.

#### ACTION REQUESTED:

Airport Director James Harris respectfully requests approval of a License Agreement between the City of Santa Fe, on behalf of the Santa Fe Regional Airport, and Wolf and Mermaid, LLC.

#### ATTACHMENTS:

License Agreement  
Summary of Contracts  
Current Certificate of Insurance  
Business License





# City of Santa Fe

## Real Estate Summary of Contracts, Agreements, Amendments & Leases

### Section to be completed by department

1. Munis Contract # \_\_\_\_\_

Contractor: Wolf and Mermaid, LLC

Description: License Agreement Between the City of Santa Fe and Wolf and Mermaid, LLC

Contract ☐ Agreement ☒ Lease / Rent ☐ Amendment ☐

Term Start Date: When Signed

Term End Date: 9/30/2024

☐ Approved by Council

Date: \_\_\_\_\_

**Contract / Lease:** License Agreement

Amendment # \_\_\_\_\_ to the Original Contract / Lease # \_\_\_\_\_

Increase/(Decrease) Amount \$ \_\_\_\_\_

Extend Termination Date to: \_\_\_\_\_

☐ Approved by Council

Date: \_\_\_\_\_

### Amendment is for:

2. **HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate** (option: attach spreadsheet if multiple amendments)

New License Agreement

3. **Procurement History:** Exempt per Travis Dutton

Purchasing Officer Review: \_\_\_\_\_

Date: \_\_\_\_\_

Comment & Exceptions: Leases and Government to Government agreements are exempt

4. **Funding Source:** Rent Terminal - Non Airline

**Org / Object:** 5456050/460203

Alexis Lotero

Alexis Lotero (Oct 26, 2023 16:18 MDT)

Oct 26, 2023

Budget Officer Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Comment & Exceptions: \_\_\_\_\_

Staff Contact who completed this form: James Harris

JH

Phone # (505) 479-2208

Email: jcharris@santafenm.gov

To be recorded by City Clerk:

Clerk # \_\_\_\_\_

Date of Execution: \_\_\_\_\_

ITT Representative (attesting that all information is reviewed)

Title

Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance Canopy P.O. Box 34833  North Chesterfield VA 23234	<b>CONTACT NAME:</b> Insurance Canopy Service Team <b>PHONE (A/C, No, Ext):</b> (888) 600-0894 <b>FAX (A/C, No):</b> (801) 763-1375 <b>E-MAIL ADDRESS:</b> certificates@insurancecanopy.com
<b>INSURED</b> Wolf and Mermaid Enterprises, LLC dba Wolf and Mermaid Enchanted Roasters 6 Vista Grande Dr Santa Fe NM 87508-8848	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Hartford Underwriters Insurance Company <b>INSURER B:</b> Hartford Insurance Company of the Southeast <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
	<b>NAIC #</b> 30104 38261

**COVERAGES****CERTIFICATE NUMBER:** 22/23 Master**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	Y		34 SBM AV1VJ0	11/29/2022	11/29/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
							\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>						AGGREGATE \$
	DED RETENTION \$						\$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	Y / N <input checked="" type="checkbox"/> Y	N / A	34WECAV1DSM	11/29/2022	11/29/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	E.L. EACH ACCIDENT \$ 1,000,000						
	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000						
	E.L. DISEASE - POLICY LIMIT \$ 1,000,000						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

It is understood and agreed that the Certificate Holder City of Sante Fe is included as Additional Insured in regards to the General Liability Policy, but only with respects to its liability arising out of the activities of the Named Insured, subject to all policy terms, conditions and exclusions, as required by written contract, written agreement or permit.

**CERTIFICATE HOLDER****CANCELLATION**

City of Sante Fe 200 Lincoln Ave  Santa Fe NM 87501	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>  <b>AUTHORIZED REPRESENTATIVE</b> 
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**City of Santa Fe**  
Treasury Department  
200 Lincoln Ave.  
Santa Fe, New Mexico 87504-0909  
505-955-6551

## BUSINESS REGISTRATION

**Business Name:** WOLF & MERMAID ENTERPRISES, LLC

DBA: WOLF AND MERMAID  
ENCHANTED CAFE

**Business Location:** 121 AVIATION DR  
SANTA FE, NM 87507

**Owner:** SCOTT BAIRD KATE KUDYNSKA

**License Number:** 235630

**Issued Date:** October 26, 2023

**Expiration Date:** January 01, 2024

**Description:** AIRPORT KIOSHI

**CRS Number:** 0358566001

**License Type:** Business License - Non-Renewable

**Classification:** Itinerant Food Vendor

**Fees Paid:** \$35.00

WOLF & MERMAID ENTERPRISES, LLC  
6 VISTA GRANDE DR  
SANTA FE, NM 87508

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT.  
APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY  
OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO  
COMMENCEMENT OF ANY CONSTRUCTION OR THE  
INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION/LICENSE IS NOT TRANSFERRABLE TO  
OTHER BUSINESSES OR PREMISES.

**TO BE POSTED IN A CONSPICUOUS PLACE**












# 23-0636 Wolf and Mermaid, LLC

Final Audit Report

2023-10-28

Created:	2023-10-26
By:	Xavier Vigil (xivigil@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAKr7-uBC4SzyLhL_aC6A2T_p1tVnT1zr

## "23-0636 Wolf and Mermaid, LLC" History

-  Document created by Xavier Vigil (xivigil@ci.santa-fe.nm.us)  
2023-10-26 - 11:23:13 PM GMT- IP address: 63.232.20.2
-  Document emailed to ekoster@santafenm.gov for signature  
2023-10-26 - 11:24:11 PM GMT
-  Email viewed by ekoster@santafenm.gov  
2023-10-27 - 2:49:46 PM GMT- IP address: 174.231.18.214
-  Signer ekoster@santafenm.gov entered name at signing as Emily K. Oster  
2023-10-27 - 7:46:53 PM GMT- IP address: 63.232.20.2
-  Document e-signed by Emily K. Oster (ekoster@santafenm.gov)  
Signature Date: 2023-10-27 - 7:46:55 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to jwblair@santafenm.gov for signature  
2023-10-27 - 7:46:57 PM GMT
-  Email viewed by jwblair@santafenm.gov  
2023-10-27 - 7:47:01 PM GMT- IP address: 40.94.29.254
-  Signer jwblair@santafenm.gov entered name at signing as John Blair  
2023-10-27 - 8:00:29 PM GMT- IP address: 63.232.20.2
-  Document e-signed by John Blair (jwblair@santafenm.gov)  
Signature Date: 2023-10-27 - 8:00:31 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to Geralyn Cardenas (gfcardenas@santafenm.gov) for signature  
2023-10-27 - 8:00:33 PM GMT
-  Email viewed by Geralyn Cardenas (gfcardenas@santafenm.gov)  
2023-10-28 - 2:57:14 AM GMT- IP address: 174.195.117.51



Document e-signed by Geralyn Cardenas (gfcardenas@santafenm.gov)

Signature Date: 2023-10-28 - 2:58:00 AM GMT - Time Source: server- IP address: 174.195.117.51



Agreement completed.

2023-10-28 - 2:58:00 AM GMT