



City of Santa Fe, New Mexico

Memorandum



Date: November 11th, 2023

To: John Blair, City Manager

From: James Harris, Airport Manager; Kelly Bynon, Administrative Manager *KAB*

RE: ARFF Truck Rental *James Harris*

ACTION:

Approval of the Temporary Lease of a Specialized Airport Firefighting and Rescue Vehicle Required by 14 CFR §§ 139.315, 139.317, 139.319.

BACKGROUND AND SUMMARY:

The current Airport's Aircraft Rescue and Firefighting (ARFF) vehicle has become unreliable and requires constant maintenance to keep the Airport compliant with Federal Regulations regarding commercial air service. The concern is the current ARFF vehicle will not be able to operate at its max performance and could negatively impact response, rescue, and fire fighting task.

Two (2) new ARFF vehicles have been procured and are being built by Rosenbauer, a manufacturer of Fire and ARFF vehicles. The expected delivery for the new trucks is May 2024.

The procurement method for this lease falls under an Emergency Procurement due to the urgent nature.

ATTACHMENTS:

Emergency Determination
Quotes from Competitors
Executed Lease Agreement

**City of Santa Fe
Emergency Determination Form**



The emergency procurement method may only be used as described in NMSA 1978, § 13-1-127 and in the City's Procurement Manual XII.

NOTE:

Notify all signatories as soon as you are made aware of the emergency. Give them a brief synopsis of the emergency, answer their questions, and let them know this document and all supporting documents will be sent to them for signatures. They should know about the request prior to obtaining signatures.

The Department that makes an emergency procurement to plan or prepare for the response to a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event shall account for the money spent in making the procurement and report on that accounting to the City's Finance Department Director within ninety days after the end of the contract or fiscal year in which the procurement was made, whichever comes first.

I. Department: Santa Fe Regional Airport, City of Santa Fe

Department Director: **James Harris**

Department Contact: **James Harris**

Department Telephone Number: **505-479-2208**

City of SF Chief Procurement Officer: **Travis Dutton-Leyda, CPO**

Telephone Number: **(505) 629-8351**

II. Name of Contractor: Company Two, LLC

Address of Contractor: **P.O. Box 415000, Nashville, Tennessee, 37241-7617**

Amount of prospective contract: **\$93,200.00**

Term of prospective contract: **10 Months**

Location of Services:

- III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:**

This procurement is for a temporary lease of a specialized airport firefighting and rescue vehicle required by 14 CFR §§ 139.315, 139.317, 139.319

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, § 13-1-127.**

The current Airport's Aircraft Rescue and Firefighting (ARFF) vehicle has become unreliable and requires constant maintenance to keep the Airport compliant with Federal Regulations regarding commercial air service. The concern is the current ARFF vehicle will not be able to operate at its max performance and could negatively impact response, rescue, and fire fighting task.

- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).**

Two (2) new ARFF vehicles have been procured and are being built by Rosenbauer, a manufacturer of Fire and ARFF vehicles. The expected delivery for the new trucks is May 2024.

- VI. Describe what measures the Department will take in the future to prevent/mitigate use of emergency procurement under similar circumstances.**

The Airport has ordered two (2) new ARFF vehicles to replace the aging ARFF vehicle that exists.

Certified by:

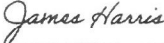


City Chief Procurement Officer, Travis Dutton-Leyda

Sep 13, 2023

Date

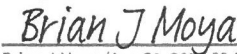
City Approval by:



Department Director, James Harris

Aug 31, 2023

Date



Brian J Moya (Aug 31, 2023 09:00 MDT)
Fire Chief, Brian Moya

Aug 31, 2023

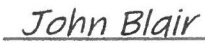
Date



Erin McSherry (Sep 5, 2023 17:11 MDT)
City Attorney, Erin McSherry

Sep 5, 2023

Date



John Blair (Sep 11, 2023 13:27 MDT)
City Manager, John Blair

Sep 11, 2023

Date



Emily K. Oster (Sep 13, 2023 15:01 MDT)
Finance Director, Emily Oster

Sep 13, 2023

Date

Note: All emergencies must be posted to the SPD website:

<https://www.generalservices.state.nm.us/statepurchasing/submit-emergency.aspx>

and the City of Santa Fe's website:

<https://santafenm.gov/finance-2/purchasing-1/solicitations>



City of Santa Fe, New Mexico

Memorandum



DATE: November 13, 2023

TO: John Blair, City Manager

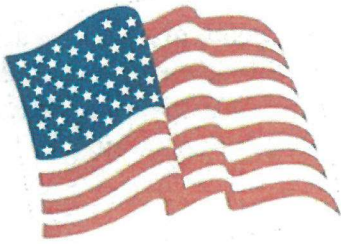
VIA: Daniel Garcia, Fleet Section Manager

FROM: Kelly Bynon, Administrative Manager


Daniel Garcia (Nov 13, 2023 21:40 MST)

Daniel Garcia, City of Santa Fe employee, made effort to contact other companies that may be able to rent ARFF Trucks that will support the Airport needs. Upon speaking with each of the companies, it was determined that they could not fulfill the needs of the Airport. All inquiries were made via phone call. See below for details on each potential vendor.

1. Fire Truck Unlimited offers ARFF Trucks for rent at the cost of \$8,200 per month. However, at this time, they currently do not have any ARFF Trucks available. Person of contact is Steward Rayburn, 866-876-0979.
2. Brindle Mountain Fire Apparatus offers ARFF Trucks for rent at the cost of \$8,200 per month. Person of contact is Tony, 256-776-7786.
3. Fire in Motion Fire Truck Rental does not offer ARFF Truck rentals. Person of contact is Jim, 661-570-5771
4. Company Two Fire offers ARFF Trucks for rent at a cost of \$7,000 per month. This was the selected vendor for the Santa Fe Regional Airport.



EQUIPMENT LEASE

THIS EQUIPMENT LEASE (Lease) is made and effective as of the date of execution by the City of Santa Fe, by and between Company Two, LLC (Lessor), and the **City of Santa Fe** (Lessee).

WHEREAS, Lessor desires to lease to Lessee, and Lessee desires to lease from Lessor, certain tangible personal property.

NOW, THEREFORE, in consideration of the mutual covenants and promises hereinafter set forth, the parties hereto agree as follows:

1. **Leased Equipment.** Lessor hereby leases to Lessee, and Lessee hereby leases from Lessor, the following described equipment (Equipment):

[1500 gallon ARFF unit]

2. **Term.** The term of this Lease shall commence on the 15th day of **September 2023** and shall expire **twelve (12)** months thereafter.

3. **Rent and Deposit.**

a. The monthly rent for the Equipment shall be paid in installments of **\$7,000.00** dollars (\$) each month, to begin on the 15th day of **September 2023** and on the same day of each succeeding month throughout the term hereof. Payment shall be sent to **Company Two, LLC at P.O. Box 415000, Nashville, Tennessee, 37241-7617**, or at such other place as Lessor may designate from time to time. Lessor may levy a late payment charge equal to one percent (1%) per month on any amount that is ten days overdue.

b. Lessee shall pay a deposit in the amount of **\$23,200.00** prior to taking possession of the Equipment. This amount pays for the outbound and return shipping cost and for the first month's rent payment.

4. **Use.** Lessor will deliver Equipment in mechanically sound and ready for front line service condition. Lessee shall use the Equipment in a safe and appropriate manner and shall comply with

and conform to all national, state, municipal, and other laws, ordinances, and regulations in any way relating to the possession, use or daily maintenance checks of the Equipment.

a. Equipment will be delivered with current certifications that are good for one (1) year. However, Lessee will be responsible for the cost of yearly inspections and preventive maintenance services on the units at the conclusion of one (1) year, and every twelve (12) months thereafter. This service will be performed by Lessor's technicians or a Lessor-approved third-party technician through the Term of this Lease.

b. All Equipment must stay connected to air and electric shoreline connections except when the Equipment is in use to keep vehicle up to operational status. A 20amp dedicated breaker is required per vehicle.

5. **Disclaimer of Warranties.** LESSOR DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

6. **Repairs.**

a. Lessee, at its own cost and expense, shall keep the Equipment in good repair and working order via daily and weekly checks and normal daily preventive maintenance service measures. Lessee shall maintain all vehicle fluids and air levels. Lessor will be notified immediately via phone and or email for any issues that are thought to be a problem. Any repairs needed due to operator error, equipment misuse, or failure to maintain the vehicle in accordance with manufacturer's standards will be the responsibility of the Lessee. The Equipment must be stored in a housed building/Fire Department bay and protected indoors from freezing temperatures while not in use. Lessor is not responsible for any and all foam loss due to freezing temperatures. If the Lessee uses a different foam product specification than what is supplied, the costs and liability for removal, disposal and replacement will be the sole responsibility of the Lessee.

b. Any and all repairs and or maintenance must be performed by a Lessor-approved technician. Approval must be received in writing from Lessor before any repairs and or maintenance may be started.

7. **Loss and Damage.** Lessee hereby assumes and shall bear all risk of loss and damage to the Equipment from any and every cause whatsoever. No loss or damage to the Equipment or any part thereof shall relieve Lessee of any obligation under this Lease. In the event of loss or damage of any kind whatsoever to the Equipment, Lessee shall, at Lessor's option shall:

- a. Place the Equipment in good repair, condition and working order;
- b. Replace the Equipment with like parts or materials in good repair, condition and working order, subject to notice to Lessor and written approval by Lessor to such replacement; or
- c. Pay to Lessor the replacement cost of the Equipment.

If Lessor demands that Lessee replace the Equipment or pay replacement cost under (b) and (c), above, Lessee may demand that Lessor transfer title to the Equipment to Lessee.

8. **Surrender.** Upon the expiration or earlier termination of this Lease, Lessee shall return the Equipment to Lessor in good repair, condition and working order, ordinary wear and tear resulting from proper use thereof excepted, by delivering the Equipment at Lessee's cost and expense to such place as Lessor shall specify within the city or county in which the same was delivered to Lessee.

9. **Insurance.**

a. Lessee shall procure and continuously maintain and pay for all risk insurance against loss of and damage to the Equipment for not less than the full replacement value of the Equipment, naming Lessor as loss payee, and liability and property damage insurance with limits as approved by Lessor, naming Lessor as additionally named insured and a loss payee. Such insurance shall be maintained in the following minimum amounts:

Automobile liability insurance	\$1,000,000	Combined single limit bodily injury and property damage
Automobile physical damage/collision	\$900,000	Full value of vehicle
Automobile comprehensive theft	\$900,00	Full value of vehicle

b. The insurance shall be in such form and with such company or companies as shall be reasonably acceptable to Lessor. Lessee shall provide Lessor with an original policy or certificate evidencing such insurance. Such certificates shall afford Lessee thirty (30) days written notice of cancellation. Lessee shall be responsible for any deductible associated with said insurance policies.

10. **Taxes.** Lessee shall keep the Equipment free and clear of all levies, liens, and encumbrances. Lessee, or Lessor at Lessee's expense, shall report, pay and discharge when due all license and registration fees, assessments, sales, use and property taxes, gross receipts, taxes arising out of receipts from use or operation of the Equipment, together with any penalties or interest thereon, imposed by any state, federal or local government or any agency, or department thereof, whether or not the same shall be assessed against or in the name of Lessor or Lessee. All certificates of title or registration applicable to the equipment shall be applied for, issued, and maintained in the name of the Lessor, as owner, and the Lessee shall pay all costs in relation thereto. The Lessee covenants that it will not assign, pledge, create a security interest in, or encumber the vehicle in any manner whatsoever, nor permit any liens to become affected thereon.

11. **Default.** If Lessee fails to pay any rent or other amount herein provided within thirty (30) days after the same is due and payable, or if Lessee fails to observe, keep, or perform any other provision of this Lease required to be observed, kept or performed by Lessee, Lessor shall have the right to exercise any one or more of the following remedies:

a. To declare the entire amount of rent hereunder immediately due and payable upon notice and demand to Lessee.

b. To sue for and recover all rents, and other payments, then accrued or thereafter accruing.

c. To take possession of the Equipment, without demand or notice, wherever same may be located, without any court order or other process of law. Lessee hereby waives any and all damages occasioned by such taking of possession.

d. To terminate this Lease.

e. To pursue any other remedy at law or in equity.

f. Notwithstanding any repossession or any other action which Lessor may take, Lessee shall be and remain liable for the full performance of all obligations on the part of the Lessee to be performed under this Lease for the time Lessee possesses the Equipment. All of Lessor's remedies are cumulative and may be exercised concurrently or separately.

12. **Bankruptcy.** Neither this Lease nor any interest therein is assignable or transferable by operation of law. If any proceeding under the Bankruptcy Act, as amended, is commenced by or against the Lessee, or if the Lessee is adjudged insolvent, or if Lessee makes any assignment for the benefit of his creditors, or if a writ of attachment or execution is levied on the Equipment and is not released or satisfied within ten (10) days thereafter, or if a receiver is appointed in any proceeding or action to which the Lessee is a party with authority to take possession or control of the Equipment, Lessor shall have and may exercise the option to, without notice, immediately terminate the Lease. The Lease shall not be treated as an asset of Lessee after the exercise of said option.

13. **Ownership.** The Equipment is, and shall at all times be and remain, the sole and exclusive property of Lessor; and the Lessee shall have no right, title or interest therein or thereto except as expressly set forth in this Lease. Lessee shall, at its expense, protect and defend Lessor's title against all persons claiming against or through Lessee, at all times keeping the equipment from any legal process or encumbrances whatsoever, including, but not limited to, liens, attachments, levies and executions and shall give Lessor immediate written notice thereof and shall indemnify Lessor from any loss caused thereby. Lessee shall execute and deliver to Lessor, upon Lessor's request, such further instruments and insurances as Lessor deems necessary or advisable for the confirmation or perfection of Lessor's rights hereunder.

14. **Additional Documents.** If Lessor shall so request, Lessee shall execute and deliver to Lessor such documents as Lessor shall deem necessary or desirable for purposes of recording or filing to protect the interest of Lessor in the Equipment including, but not limited to a UCC financing statement.

15. **Entire Agreement.** This instrument constitutes the entire agreement between the parties on the subject matter hereof and it shall not be amended, altered, or changed except by a further writing signed by the parties hereto.

16. **Notices.** Service of all notices under this Agreement shall be sufficient if given personally or by certified mail, return receipt requested, postage prepaid, at the address hereinafter set forth, or to such address as such party may provide in writing from time to time.

If to Lessor:

Company Two, LLC
283 Foster St
Varnville, SC 29944
Attn: Quincy Jones

If to Lessee:

City of Santa Fe Fire Dept
200 Murales Road
Santa Fe, NM 87501
Attn: _____

17. **Miscellaneous.**

a. Without Lessor's prior written consent, Lessee shall not (i) assign, transfer, pledge, or otherwise dispose of the Equipment or any interest therein, (ii) sublet the Equipment, or (iii) permit use of the Equipment by anyone other than Lessee (however, Lessee's use includes use by Lessee's employees, contractors, patients, and other invitees, as appropriate).

b. This Lease may not be assigned by Lessee without the Lessor's prior written consent, which consent shall not be unreasonably withheld. All provisions of this Lease are binding upon, inure to the benefit of and are enforceable by or against the Parties and their respective and permitted heirs, executors, administrators, or other legal representatives and permitted successors and assigns.

c. If any term or provision of this Lease or any application thereof shall be invalid or unenforceable, the remainder of this Lease shall not be affected thereby.

d. Neither this Lease nor any provision hereof may be changed, waived, discharged, or terminated except by an instrument in writing signed by Lessor and Lessee.

e. THIS LEASE SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF NEW MEXICO.

f. Without cause, either party may cancel/terminate this Lease Agreement, with thirty (30) days' notice provided to the other party by mail or hand delivered. Such notification shall state the effective date of termination or cancellation and include any final performance and/or payments and/or return of payments.

g. **New Mexico Tort Claims Act.** Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

h. **Appropriations.** The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Governing Body for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Governing Body this

Agreement shall terminate upon written notice being given by the Lessee to Lessor. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the City proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

18. **Counterparts.** The parties may deliver their signatures in counterparts, each of which taken together shall constitute a single agreement. Signatures submitted via facsimile or electronically shall bind the parties to this Lease.

IN WITNESS WHEREOF, the parties have executed this Lease as of the date of execution by the City of Santa Fe below.

LESSOR:

COMPANY TWO, LLC

By: 
Name: Quincy Jones
Title: Manager

LESSEE:

City of Santa Fe:

By: John Blair
Name: John Blair, City Manager

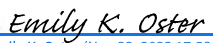
ATTEST:


GERALYN CARDENAS, INTERIM CITY CLERK
XIV

CITY ATTORNEY'S OFFICE:


KEVIN L. NAULT (Oct 17, 2023 15:46 MDT)
ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:


EMILY OSTER, FINANCE DIRECTOR
5456050.562600

Org./Object



City of Santa Fe

Summary of Contract, Agreement, Amendment & Lease

All applicable fields to be completed by department (complete 1.b only if you are processing an amendment):

1.a Munis Contract: _____ Procurement # (RFP/ITB# If any): _____

Contractor: Company Two, LLC

Procurement Method: Small Purchase ☐ RFP ☐ ITB ☐ Sole Source ☐ GSA ☐ Cooperative ☐ Exempt ☒

Description/Title: ARFF Truck Rental

Contract: ☒ Agreement: ☐ Lease/Rent: ☐ Amendment: ☐

Term Start Date: upon execution Term End Date: 12 months from start Total Contract Amount: 84,000

☒ Approved by Council (If over the City Manager's approval threshold, you must go through GB) _____

Contract / Lease: _____

1.b Amendment #: _____ to the Original Contract/Lease # _____

Increase/(Decrease) Amount \$: _____

Extend Expiration Date to: _____

☐ Approved by Council (If the original went through GB, all amendments must go through GB regardless of the amendment reason) Date: _____

Amendment is for: _____

2. HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate (option: attach spreadsheet if multiple amendments)

Lease Agreement Between Two Company LLC and City of Santa Fe for ARFF Truck rental at Fire station

3. Procurement History: emergency Procurement

[Signature] Nov 22, 2023
Purchasing Officer Review: _____ Date: _____

Comment & Exceptions: Emergency Procurement as determined by Travis Dutton-Leyda

4. Funding Source: Equipment & Machinery Rentals

Org / Object: 5456050.562600

Andy Hopkins
Andy Hopkins (Nov 22, 2023 09:59 MST)

Nov 22, 2023

Budget Officer Approval: _____

Date: _____

Comment & Exceptions: _____

5. Grant History (if applicable): _____

Grants Administrator Approval: _____ Date: _____

Staff Contact who Completed This Form: Kelly Bynon, Administrative Manager Phone #: 505.955.2909

To be recorded by City Clerk: _____

Email: _____

Clerk #: _____

Date of Execution: _____

ITT Representative (attesting that all information is reviewed)

Title

Date



CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Compnay Two, LLC

Procurement Title: ARFF Truck Rental

Procurement Method: State Price Agreement ☐ Cooperative ☐ Sole Source ☐ Other ☒

Exempt ☐ Request For Proposal (RFP) ☐ Invitation To Bid (ITB) ☐ Contract under 60K ☐ Contract over 60K ☐

Department Requesting Airport Staff Name Kelly Bynon

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees.

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

YES N/A

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved Procurement Checklist (by Purchasing)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Memo addressed to City Manager (under 60K) Committees/City Council (over 60K)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	State Price Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	RFP
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation Committee Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ITB
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bib Tab
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Quotes (3 valid current quotes)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cooperative Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sole Source Request and Determination Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contractors Exempt Letter
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchasing Officers approval for exempt procurement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	BAR
<input type="checkbox"/>	<input checked="" type="checkbox"/>	FIR
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Executed Contract, Agreement or Amendment
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Current Business Registration and CRS numbers on contract or agreement
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Summary of Contracts and Agreements form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certificate of Insurance
<input type="checkbox"/>	<input checked="" type="checkbox"/>	All documentation presented to Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other:

Kelly Bynon Administrative Manager 11/14/2023

Department Rep Printed Name (attesting that all information included)	Title	Date
	CPO	Nov 22, 2023

Purchasing Officer (attesting that all information is reviewed)	Title	Date
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ITT Representative (attesting that all information is reviewed)	Title	Date
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Include all other substantive documents and records of communication that pertain to the procurement and contract.












ARFF Rental Packet

Final Audit Report

2023-11-27


Created:	2023-11-22
By:	Kristy Miera (kamiera@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAADyZasJB89x5A_Ib0BOofAKqNHJEPNAwp

"ARFF Rental Packet" History


-  Document created by Kristy Miera (kamiera@santafenm.gov)
2023-11-22 - 4:08:57 PM GMT
-  Document emailed to Andy Hopkins (ajhopkins@santafenm.gov) for signature
2023-11-22 - 4:15:28 PM GMT
-  Email viewed by Andy Hopkins (ajhopkins@santafenm.gov)
2023-11-22 - 4:59:25 PM GMT
-  Document e-signed by Andy Hopkins (ajhopkins@santafenm.gov)
Signature Date: 2023-11-22 - 4:59:39 PM GMT - Time Source: server
-  Document emailed to JoAnn Lovato (jdlovato@santafenm.gov) and Travis Dutton-Leyda (tkduttonleyda@santafenm.gov) for signature. One of them to sign
2023-11-22 - 4:59:41 PM GMT
-  Email viewed by Travis Dutton-Leyda (tkduttonleyda@santafenm.gov)
2023-11-22 - 4:59:50 PM GMT
-  Document e-signed by Travis Dutton-Leyda (tkduttonleyda@santafenm.gov)
Signature Date: 2023-11-22 - 5:00:48 PM GMT - Time Source: server
-  Document emailed to ekoster@santafenm.gov for signature
2023-11-22 - 5:00:51 PM GMT
-  Email viewed by ekoster@santafenm.gov
2023-11-23 - 0:56:33 AM GMT
-  Signer ekoster@santafenm.gov entered name at signing as Emily K. Oster
2023-11-23 - 0:58:17 AM GMT
-  Document e-signed by Emily K. Oster (ekoster@santafenm.gov)
Signature Date: 2023-11-23 - 0:58:19 AM GMT - Time Source: server

 Document emailed to jwblair@santafenm.gov for signature


2023-11-23 - 0:58:22 AM GMT

 Email viewed by jwblair@santafenm.gov

2023-11-27 - 4:53:08 AM GMT

 Signer jwblair@santafenm.gov entered name at signing as John Blair

2023-11-27 - 4:53:42 AM GMT

 Document e-signed by John Blair (jwblair@santafenm.gov)

Signature Date: 2023-11-27 - 4:53:44 AM GMT - Time Source: server

 Agreement completed.

2023-11-27 - 4:53:44 AM GMT

23-0661 Company Two, LLC

Final Audit Report

2023-11-29

Created:	2023-11-28
By:	Xavier Vigil (xivigil@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAWokqZosH6xl1nIqvArOt7KXQ7E-cBt-v

"23-0661 Company Two, LLC" History



Document created by Xavier Vigil (xivigil@ci.santa-fe.nm.us)

2023-11-28 - 11:38:08 PM GMT- IP address: 63.232.20.2



Document emailed to Geralyn Cardenas (gfcardenas@santafenm.gov) for signature

2023-11-28 - 11:38:43 PM GMT



Email viewed by Geralyn Cardenas (gfcardenas@santafenm.gov)

2023-11-29 - 0:19:58 AM GMT- IP address: 104.47.64.254



Document e-signed by Geralyn Cardenas (gfcardenas@santafenm.gov)

Signature Date: 2023-11-29 - 0:20:05 AM GMT - Time Source: server- IP address: 63.232.20.2



Agreement completed.

2023-11-29 - 0:20:05 AM GMT