



City of Santa Fe, New Mexico

Memorandum



DATE: August 13, 2024

TO: John Blair, City Manager

VIA: Regina Wheeler, Public Works Department Director *Regina Wheeler*
Regina Wheeler (Aug 20, 2024 11:14 MDT)

FROM: Romella Glorioso-Moss, PhD, CPM, Capital Projects Manager *RGM*

ITEM AND ISSUE:

Request for the Approval of Certification No. 2 "Certification of the Construction Phase" for Closing-Out NMDOT Funding Agreements L500429 and L500473. (Romella Glorioso-Moss, rsglorioso-moss@santafenm.gov, (505) 955-6623.

BACKGROUND AND SUMMARY:

The attached Certification No. 2 "Certification of the Construction Phase" are required to close-out NMDOT project funding L500429 (\$216,000) and L500473 (\$124,444) used for the construction of Agua Fria-Cottonwood Intersection Improvements Project. Both funding were fully expended. And although construction is still on-going with other funding sources, the City is required to close-out both funding agreements which expired on June 30, 2024. Construction is anticipated to be completed in the Fall, depending on the lead time for some construction materials such as traffic signals.

ACTION REQUESTED:

Staff respectfully requests your review and approval.

ATTACHMENTS:

Certification No. 2 for L500429 and L500473

Halona Crowe

Reviewed by Halona Crowe

CERTIFICATION NO. 2

CERTIFICATION OF THE CONSTRUCTION PHASE

Control No. L500429

I, Romella Glorioso-Moss, in my capacity as Capital Projects Manager of City of Santa Fe, Public Works Dept. do hereby certify with reference to the aforementioned Project Control Number as follows:

1. That the **Public Entity** has complied with the terms and conditions of the construction phase requirements under this Agreement.
2. That the **Public Entity** has complied with and certifies that the Project plan complies with all publications identified in Attachment A.
3. That all work in Control No. **L500429** was performed in accordance with the Agreement.
4. That the total Project cost of \$216,000, with New Mexico Department of Transportation "**DEPARTMENT**" 75% share of \$162,000 and the **Public Entity** share of \$54,000 (as submitted in attached "As Built Summary of Costs and Quantities") is accurate, legitimate, and appropriate for the Project.
5. That the construction of the Project was completed on 30 of June, 20[#] 24 *

IN WITNESS WHEREOF, Romella Glorioso-Moss in his/her capacity as Capital Projects Manager of City of Santa Fe, Public Works Dept. does hereby certify the aforementioned matters stated herein are true to his/her knowledge and belief and does hereby set his/her hand and seal this day and year specified below:

City of Santa Fe

By: Layla Archuletta Maestas Date: Aug 30, 2024
Layla Archuletta Maestas (Aug 30, 2024 11:17 MDT)
City Manager

ATTEST:

By: [Signature] Date: Aug 30, 2024
Public Entity Clerk

clw
XV

When completed, send Certification No. 2 to:

District LGRF Coordinator, Department of Transportation

* Construction is still on-going however the \$216,000 was expended during this construction phase.

CERTIFICATION NO. 2

CERTIFICATION OF THE CONSTRUCTION PHASE

Control No. L500473

I, Romella Glorioso-Moss, in my capacity as Capital Projects Manager of City of Santa Fe, Public Works Dept. do hereby certify with reference to the aforementioned Project Control Number as follows:

- 1. That the **Public Entity** has complied with the terms and conditions of the construction phase requirements under this Agreement.
- 2. That the **Public Entity** has complied with and certifies that the Project plan complies with all publications identified in Exhibit A.
- 3. That all work in Control No. **L500473** was performed in accordance with the Agreement.
- 4. That the total Project cost of \$124,444, with New Mexico Department of Transportation “**DEPARTMENT**” 75% share of \$93,333 and the **Public Entity** share of \$31,111 (as submitted in attached “As Built Summary of Costs and Quantities”) is accurate, legitimate, and appropriate for the Project.
- 5. That the construction of the Project was completed on 30 of June, 20[#] 24*

IN WITNESS WHEREOF, Romella Glorioso-Moss in his/her capacity as Capital Projects Manager of City of Santa Fe, Public Works Dept. does hereby certify the aforementioned matters stated herein are true to his/her knowledge and belief and does hereby set his/her hand and seal this day and year specified below:

City of Santa Fe

By: Layla Archuleta Maestas Date: Aug 30, 2024
Layla Archuleta Maestas (Aug 30, 2024 11:17 MDT)
City Manager

ATTEST:

By: [Signature] Date: Aug 30, 2024
Public Entity Clerk

clw
xv

When completed, send Certification No. 2 to:
District LGRF Coordinator, Department of Transportation

* Project construction still on-going but funding was expended during this construction phase.










Closeout Funding

Final Audit Report

2024-08-20

Created:	2024-08-19
By:	Amanda Archuleta (ajarchuleta@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6tvH20KAFsx1RPjUUTlwlf3KGFmXw0M

"Closeout Funding" History

-  Document created by Amanda Archuleta (ajarchuleta@santafenm.gov)
2024-08-19 - 8:38:31 PM GMT- IP address: 63.232.20.2
-  Document emailed to Halona Crowe (hcrowe@santafenm.gov) for signature
2024-08-19 - 8:39:35 PM GMT
-  Email viewed by Halona Crowe (hcrowe@santafenm.gov)
2024-08-19 - 8:39:42 PM GMT- IP address: 63.232.20.2
-  Document e-signed by Halona Crowe (hcrowe@santafenm.gov)
Signature Date: 2024-08-20 - 5:11:59 PM GMT - Time Source: server- IP address: 63.232.20.2
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2024-08-20 - 5:12:01 PM GMT
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2024-08-20 - 5:13:35 PM GMT- IP address: 104.47.65.254
-  Signer rawheeler@santafenm.gov entered name at signing as Regina Wheeler
2024-08-20 - 5:14:21 PM GMT- IP address: 63.232.20.2
-  Document e-signed by Regina Wheeler (rawheeler@santafenm.gov)
Signature Date: 2024-08-20 - 5:14:23 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Agreement completed.
2024-08-20 - 5:14:23 PM GMT

Signature: 
XAVIER VIGIL (Aug 23, 2024 13:45 MDT)

Email: xivigil@santafenm.gov

24-0522 New Mexico Department of Transportation

Final Audit Report

2024-08-30

Created:	2024-08-23
By:	XAVIER VIGIL (xivigil@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAT6ecofPkjiQeRismSaizsQh-GGiDeDEQ

"24-0522 New Mexico Department of Transportation" History

-  Document created by XAVIER VIGIL (xivigil@santafenm.gov)
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Signature Date: 2024-08-23 - 7:45:38 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to lsarchulettamaestas@santafenm.gov for signature
2024-08-23 - 7:45:40 PM GMT
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2024-08-30 - 5:15:27 PM GMT- IP address: 104.47.65.254
-  Signer lsarchulettamaestas@santafenm.gov entered name at signing as Layla Archuletta Maestas
2024-08-30 - 5:17:19 PM GMT- IP address: 63.232.20.2
-  Document e-signed by Layla Archuletta Maestas (lsarchulettamaestas@santafenm.gov)
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Signature Date: 2024-08-30 - 6:59:03 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Agreement completed.
2024-08-30 - 6:59:03 PM GMT