

Confidentiality Agreement

This Confidentiality Agreement (this "**Agreement**"), dated as of 8/27/2024 ("**Effective Date**"), is between the City of Santa Fe ("City"), and Hazen and Sawyer, a New Mexico Consulting Firm located at 100 Sun Ave NE, Suite 206, Albuquerque, NM (each, a "**Party**" and, collectively, the "**Parties**").

1. In connection with use of programs, files, and proprietary information regarding the City's hydraulic pipe model, (the "**Purpose**"), either Party ("**Disclosing Party**") may disclose Confidential Information (as defined below) to the other Party ("**Recipient**"). Recipient shall use the Confidential Information solely for the Purpose and, subject to Section 3, shall not disclose such Confidential Information other than to its employees, officers, and directors (collectively, "**Representatives**") who: (a) need access to such Confidential Information for the Purpose; (b) are informed of its confidential nature; and (c) are bound by confidentiality obligations no less protective of the Confidential Information than the terms contained herein. Recipient shall safeguard the Confidential Information from unauthorized use, access, or disclosure using no less than a commercially reasonable degree of care. Recipient will be responsible for any breach of this Agreement caused by its Representatives. Recipient agrees to notify Disclosing Party in writing within ten (10) business days of any misuse or misappropriation of the Confidential Information of Disclosing Party that may come to Recipient's attention.

2. "**Confidential Information**" means all non-public proprietary or confidential information, including but not limited to any trade secrets, of the City's InfoWater hydraulic pipe model which is a simplified representation of the network of pipes, storage tanks, pressure reducing valves, meters, and other infrastructure that make up the City's system for movement, storage, and delivery of potable water, in visual, written, electronic, or other tangible or intangible form, and all notes, analyses, summaries, and other materials prepared by Recipient or any of its Representatives that contain, are based on, or otherwise reflect, to any degree, any of the foregoing ("**Notes**"); provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Recipient's or its Representatives' material breach of this Agreement; (b) is obtained by Recipient or its Representatives on a non-confidential basis from a third-party that, to Recipient's knowledge, was not legally or contractually restricted from disclosing such information; (c) was in Recipient's or its Representatives' possession prior to Disclosing Party's disclosure hereunder; or (d) was or is independently developed by Recipient or its Representatives without using any Confidential Information. Confidential Information also includes (x) the facts that the Parties are in discussions regarding the Purpose (or, without limitation, any termination of such discussions) and that Confidential Information has been disclosed; and (y) any terms, conditions, or arrangements discussed.

3. If Recipient or any of its Representatives is required by a valid legal order to disclose any Confidential Information, Recipient shall notify Disclosing Party of such requirements so that Disclosing Party may seek, at Disclosing Party's expense, a protective order or other remedy, and Recipient shall reasonably assist Disclosing Party therewith. If Recipient remains legally compelled to make such disclosure, it shall: (a) only disclose that portion of the

Confidential Information that it is required to disclose; and (b) use reasonable efforts to ensure that such Confidential Information is afforded confidential treatment.

4. Both Parties understand that the City may have to disclose public records that are subject to the New Mexico Inspection of Public Records Action (IPRA) unless a statutory exception applies.

5. On Disclosing Party's request, Recipient shall promptly return to Disclosing Party or destroy all Confidential Information in its and its Representatives' possession other than Notes, and destroy all Notes; provided, however, that Recipient may retain copies of Confidential Information that are stored on Recipient's IT backup and disaster recovery systems until the ordinary course deletion thereof. Recipient shall continue to be bound by the terms and conditions of this Agreement with respect to such retained Confidential Information.

6. This Agreement imposes no obligation on either Party to disclose any Confidential Information or to negotiate for, enter into, or otherwise pursue the Purpose. Disclosing Party makes no representation or warranty, expressed or implied, as to the accuracy or completeness of the Confidential Information, and will have no liability to Recipient or any other person relating to Recipient's use of any of the Confidential Information or any errors therein or omissions therefrom.

7. Disclosing Party retains its entire right, title, and interest in and to all Confidential Information, and no disclosure of Confidential Information hereunder will be construed as a license, assignment, or other transfer of any such right, title, and interest to Recipient or any other person.

8. The rights and obligations of the Parties under this Agreement expire four years after the Effective Date; provided that with respect to Confidential Information that constitutes a trade secret under applicable law, such rights and obligations will survive such expiration until, if ever, such Confidential Information loses its trade secret protection other than due to an act or omission of Recipient or its Representatives.

9. Recipient acknowledges and agrees that any breach of this Agreement will cause irreparable harm and injury to Disclosing Party for which money damages would be an inadequate remedy and that, in addition to remedies at law, Disclosing Party is entitled to equitable relief as a remedy for any such breach. Recipient waives any claim or defense that Disclosing Party has an adequate remedy at law in any such proceeding. Nothing herein shall limit the equitable or available remedies at law for Disclosing Party.

10. This Agreement and all matters relating hereto are governed by, and construed in accordance with, the laws of the State of New Mexico, without regard to the conflict of laws provisions of such State. Any legal suit, action, or proceeding relating to this Agreement must be instituted in the federal or state courts located in Santa Fe County, New Mexico. Each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

11. All notices must be in writing and addressed to the relevant Party at its address set forth in the preamble (or to such other address as such Party specifies in accordance with this Section 10). All notices must be personally delivered or sent prepaid by nationally recognized courier or certified or registered mail, return receipt requested, and are effective upon actual receipt.

12. This Agreement constitutes the entire agreement of the Parties with respect to its subject matter, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, whether written or oral, with respect to such subject matter. This Agreement may only be amended, modified, waived, or supplemented by an agreement in writing signed by both Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date hereof.

CITY OF SANTA FE:

CONTRACTOR:

John Blair
John Blair (Sep 3, 2024 15:45 MDT)

JOHN BLAIR
CITY MANAGER

DATE: Sep 3, 2024

Greg Gates
Greg Gates (Aug 30, 2024 11:26 PDT)

GREG GATES
HAZEN AND SAWYER, CONTRACTOR

DATE: Aug 30, 2024

ATTEST:

GERALYN CARDENAS

GERALYN CARDENAS, INTERIM CITY CLERK

xiv

CITY ATTORNEY'S OFFICE:

Marcos Martinez
Marcos Martinez (Aug 30, 2024 12:51 MDT)

SENIOR ASSISTANT CITY ATTORNEY








Model Confidentiality Agreement_Hazen-Final CAO

Final Audit Report

2024-09-03

Created:	2024-09-03
By:	JAMES EDWARDS (jwedwards@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAakFNFAUoa-dvKB8JwoS1RPPH0AgYqhKGt

"Model Confidentiality Agreement_Hazen-Final CAO" History

-  Document created by JAMES EDWARDS (jwedwards@santafenm.gov)
2024-09-03 - 3:15:33 PM GMT- IP address: 97.182.83.182
-  Document sent to JOHN BLAIR (jwblair@santafenm.gov) and lsarchulettamaestas@santafenm.gov for signature. One of them to sign
2024-09-03 - 3:16:30 PM GMT
-  Email viewed by lsarchulettamaestas@santafenm.gov
2024-09-03 - 3:28:51 PM GMT- IP address: 174.231.17.141
-  Email viewed by JOHN BLAIR (jwblair@santafenm.gov)
2024-09-03 - 9:44:49 PM GMT- IP address: 104.47.65.254
-  Signer JOHN BLAIR (jwblair@santafenm.gov) entered name at signing as John Blair
2024-09-03 - 9:45:07 PM GMT- IP address: 63.232.20.2
-  Document e-signed by John Blair (jwblair@santafenm.gov)
Signature Date: 2024-09-03 - 9:45:09 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Agreement completed.
2024-09-03 - 9:45:09 PM GMT





Model Confidentiality Agreement_Hazen-Final CAO

Final Audit Report

2024-09-03

Created:	2024-09-03
By:	JAMES EDWARDS (jwedwards@santafenm.gov)
Status:	Canceled / Declined
Transaction ID:	CBJCHBCAABAAJqCp0Wae8oQkf62hjGhxojCEN0-YoxzF

"Model Confidentiality Agreement_Hazen-Final CAO" History

-  Document created by JAMES EDWARDS (jwedwards@santafenm.gov)
2024-09-03 - 10:43:52 PM GMT- IP address: 97.182.83.182
-  Document emailed to GERALYN CARDENAS (gfcardenas@santafenm.gov) for signature
2024-09-03 - 10:44:26 PM GMT
-  Email viewed by GERALYN CARDENAS (gfcardenas@santafenm.gov)
2024-09-03 - 10:47:30 PM GMT- IP address: 104.47.64.254
-  Document declined by GERALYN CARDENAS (gfcardenas@santafenm.gov)
Decline reason: Please send this through Xavier Vigil to process for my signature. He will log it in and assign it an item number. Thank you.
2024-09-03 - 10:49:32 PM GMT- IP address: 63.232.20.2

Model Confidentiality Agreement_Hazen-Final CAO (1)

Interim Agreement Report

2024-09-05

Created:	2024-09-04
By:	JAMES EDWARDS (jwedwards@santafenm.gov)
Status:	Out for Signature
Transaction ID:	CBJCHBCAABAAQw7ZqD3lboPJeyjF7IUWegZ2IM2L0dBd

Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

"Model Confidentiality Agreement_Hazen-Final CAO (1)" History

 Document created by JAMES EDWARDS (jwedwards@santafenm.gov)

2024-09-04 - 3:17:15 PM GMT- IP address: 63.232.20.2

 Document emailed to XAVIER VIGIL (xivigil@santafenm.gov) for signature

2024-09-04 - 3:18:38 PM GMT

 Email viewed by XAVIER VIGIL (xivigil@santafenm.gov)

2024-09-05 - 10:28:07 PM GMT- IP address: 63.232.20.2

Signature: XAVIER VIGIL
XAVIER VIGIL (Sep 5, 2024 16:40 MDT)

Email: xivigil@santafenm.gov

24-0548 Hazen and Sawyer

Final Audit Report

2024-09-09

Created:	2024-09-05
By:	XAVIER VIGIL (xivigil@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAlY6mYTAYJcg-6DI-WWUvIleHP8yzcRMR

"24-0548 Hazen and Sawyer" History

-  Document created by XAVIER VIGIL (xivigil@santafenm.gov)
2024-09-05 - 10:35:39 PM GMT - IP address: 63.232.20.2
-  Document e-signed by XAVIER VIGIL (xivigil@santafenm.gov)
Signature Date: 2024-09-05 - 10:40:08 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to GERALYN CARDENAS (gfcardenas@santafenm.gov) for signature
2024-09-05 - 10:40:09 PM GMT
-  Email viewed by GERALYN CARDENAS (gfcardenas@santafenm.gov)
2024-09-09 - 4:50:14 PM GMT - IP address: 104.47.65.254
-  Document e-signed by GERALYN CARDENAS (gfcardenas@santafenm.gov)
Signature Date: 2024-09-09 - 4:50:27 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Agreement completed.
2024-09-09 - 4:50:27 PM GMT