



City of Santa Fe, New Mexico

Memorandum



DATE: September 16, 2024

TO: John Blair, City Manager

VIA: *Regina Wheeler*
Regina Wheeler (Sep 17, 2024 23:39 MDT)

FROM: Romella Glorioso-Moss, PhD, CPM, Capital Projects Manager *RGM*

ITEM AND ISSUE:

Request for the Approval of "Exhibit A Certification of Project Completion" for Closing-Out NMDOT Funding Agreement LP50008 to Plan, Design and Rehabilitate the Guadalupe Street Bridge Project. (Romella Glorioso-Moss, rsglorioso-moss@santafenm.gov, (505) 955-6623.

BACKGROUND AND SUMMARY:

The attached "Exhibit A Certification of Project Completion" is required to close-out NMDOT project funding LP50008 for \$750,000. This funding was fully expended for the planning, design and deck rehabilitation of Guadalupe Street Bridge Project. Although construction is still on-going, the City is required to close-out this funding agreement which expired on April 30, 2024. Construction is anticipated to be completed end of the year.

ACTION REQUESTED:

Staff respectfully requests your review and approval.

ATTACHMENT:

Exhibit A Certification of Project Completion

Halona Crowe

Reviewed by Halona Crowe

EXHIBIT A

CERTIFICATION OF PROJECT COMPLETION

Public Entity:

Control No. LP50008

I, Romella Glorioso-Moss, in my capacity as Capital Projects Manager of Public Works - Complete Streets certify in regard to Control No. LP50008:

- 1. That the Public Entity has complied with the terms and conditions of the requirements under this Agreement and 18.27.6 NMAC.
2. That all work in was performed in accordance with the Agreement.
3. That the total Project cost of \$750,000, with New Mexico Department of Transportation 95% share of \$712,500 and the Public Entity share of \$37,500 is accurate, legitimate, and appropriate for the Project.
4. That the Project was completed on 30 of April, 2024*

In Witness Whereof, Romella Glorioso-Moss in his/her capacity as Capital Projects Manager of Public Works - Complete Streets certify that the matters stated above are true to his/her knowledge and belief.

City of Santa Fe

By: John Blair (Sep 21, 2024) Date: Sep 21, 2024
City Manager

ATTEST:

By: Geralyn Cardenas, Interim City Clerk Date: Sep 25, 2024

When completed, send Certification of Project Completion to the District Coordinator, New Mexico Department of Transportation.

* The construction of this project is not yet complete. However, all \$750,000 was expended planning, design and construction (partial) of the project.










24-0565 New Mexico Department of Transportation

Final Audit Report

2024-09-25

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