

The Purchasing Memo

Date: April 29, 2025

To: Governing Body, Finance Committee, and Public Works & Utilities Committee

From: Micheal Dozier, Wastewater Management Division Director ${}^{\mathcal{MD}}$

Via: LeRoy Alvarado Wastewater Management Division Operations Supervisor

Subject: Amend #2 Thatcher Company, Inc. Chemical supply T chlorite 12%

Vendor Name: : Thatcher Company, Inc.

Munis Vendor Number: 2957

ITEM AND ISSUE:

Wastewater Management Division Wastewater Treatment Plant respectfully requests your review and approval of a co-op purchase amendment 2 in the total amount of \$62,890.08 including tax for supplying T chlorite 12% for a term of 4 years with Thatcher Company, Inc.

CONTRACT NUMBER:

The FY23 Munis contract number is 3203937

BACKGROUND AND SUMMARY:

The United States Environmental Protection Agency (EPA) has issued an Administrative Order (AO) Docket CWA-06-2024-1745 issued to the City of Santa Fe for violations of the Clean Water Act (CWA) (33 U.S.C. Sections 1251-1387). The violations were identified during a review of the permit file and discharge monitoring reports submitted for the Paseo Real Wastewater Reclamation Facility. The violations alleged are for failure to meet permit effluent limitations which require compliance with applicable federal regulations. Similarly, the New Mexico Environment Department (NMED) has determined that the City of Santa Fe Paseo Real Wastewater Treatment Plant (WWTP) has been operating in noncompliance with the New Mexico Water Quality Act (WQA) and Water Quality Control Commission (WQCC)' regulations (20.6.2 and 20.6.4 New Mexico Administrative Code) adopted pursuant to the WQA. NMED has served the City of Santa Fe an Administrative Compliance Order (ACO) as well.

To facilitate the most efficient response to these regulators' consistent quantities of Sodium Hypo Chlorite 12% is required to assist with the reduction of unwanted bacteria and to promote settling in the wastewater treatment process. This bacteria keeps solids from settling in the wastewater treatment process. Without the proper settling, solids carry over and overload the tertiary process increasing the potential for e-coli violations.

PRIOR APPROVALS AND SUPPORTING INFORMATION:

CoSF Version 6 1.14.2025

FUNDING SOURCE:		
Fund Name/Number: Ca	sh fund/500	
Munis Org Name/Numbe	er: Wastewater Treatment Plant/ 5	5000367
-	nber: Operating Supplies / 53020 e: <i>Andy Hopkins</i>	Date: 05/05/2025
Budget Officer Commen	t/Exceptions:	
PROCUREMENT METHO	DD:	
The procurement method	d used was NMSA 1978, Section	13-1-135, Coop
#3203937 expiration date	04/19/2033, City of Tuson Contra	ater wants to piggy back off of. Original Contract ct #212528-01 expires on 09/30/2025
		Date: 05/05/2025
ASSOCIATED APPROVA		
IT Components included	·	D . 4
		Date:
Vehicles included? ☐ Y	•	D. A
		Date:
·	ilities, Furniture, and/or Fixtur	·
Approval:	Title:	Date:
-	led purchase? □ Yes ☒ No	
		Date:
Is this a Capital Asset or		
Project Ledger Number:		
Approval:		Date:
Comment/Exceptions:		

ATTACHMENTS:

Thatcher Agreement packet
Vendor's Quote
Certificate of Liability Insurance (COI)
Original contract packet
Amend 1
Amend 2
Bar6

CITY OF SANTA FE AMENDMENT No. 2 TO GENERAL SERVICES CONTRACT ITEM# 23-0157

This AMENDMENT No. 2 (the "Amendment") amends the CITY OF SANTA FE GENERAL SERVICES CONTRACT, dated April 19, 2023 (the "Contract"), between the City of Santa Fe (the "City") and Thatcher Company of Arizona, Inc. (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor whichever occurs last.

RECITALS:

- A. Under the terms of the Contract, Contractor has agreed to provide the City with drinking water treatment chemicals.
- B. Pursuant to Article 8 of the Contract, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. SCOPE OF SERVICES

Article 2 of the Contract is amended to add services for the Wastewater Division, so that Article 2 reads as follows and a new Exhibit B is added:

The Contractor shall provide Drinking Water Treatment Chemicals as listed and described in Exhibit "A" attached hereto. The Contractor shall also provide the Wastewater Treatment Plant with Water Treatment Chemicals as listed and described in Exhibit "B", attached hereto.

2. COMPENSATION.

CoSF Version 4 12.20.2023

Article 3, paragraph A of the Contract is amended to increase the amount of compensation by a total of \$62,890.08 so that Article 3, paragraph A reads in its entirety as follows:

A. The Total amount payable to the Contractor under this Agreement, including New Mexico Gross receipts tax, up to and not to exceed \$4,641,890.08 for the term of this Agreement.

3. CONTRACT IN FULL FORCE.

Except as specifically provided in this Amendment, the Contract remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 2 to the Contract as of the dates set forth below.

CITY OF SANTA FE:		CONTRACTOR:
		Thatcher Company of Arizona, Inc.
Alan Webber (May 29, 2025 15:45 EDT)		Michael Mitchell Michael Mitchell (Apr 27, 2025 12:12 MDT)
Alan Webber, MAYOR		Mike Mitchell
DATE: 05/29/2025		
		President
		DATE: 04/27/2025
		CRS#_03036339000
ATTECT		
ATTEST:		
ANDREA SALAZAS May 01, 2025 13:48 MDT)	01011	
CITY CLERK	(XXV	
GB MTG 05/28/25		
CITY ATTORNEY'S OFFICE:		
Kyle Hibner		
Kyle Hibner (Apr 28, 2025 08:03 MDT)		
ASSISTANT CITY ATTORNEY	T	

APPROVED FOR FINANCES:

Chily K. Oster
FINANCE DIRECTOR

THATCHER COMPANY, INC.

P. O. Box 27407, Salt Lake City, UT 84127-0407



Phone (801) 972-4587 Fax (801) 972-4606

4/2/25

City Of Santa Fe Wastewater

Dear Santa Fe Team:

Please find below the current price schedule for the product(s) you requested. If you have any questions, feel free to contact me any time at the number(s) listed below. Thank you in advance for your business.

Account Manager: Robert Dubel

Email: Robert.dubel@tchem.com

Office: 623-691-6499 Mobile: 480-248-4748

Product Description	Product Code	Packaging	Min. Qty.	Price
T Chlor 12.5% Bulk (Bulk Truck to tote fill on site)	2434000	G Bulk	4400/G	\$03.7684/G Omnia Price
Freight			1260 miles RT 1260x 3.4= \$4,384/4400= .996/G	Freight at \$00.996/G
			Total Product And Delivery	\$04.7644/G x 4400= Total \$20,963.36
		\$60,000.00 Minimum Budget =		3 deliveries x \$20,963.36 = \$62,890.08 Total

Price Expires 6/15/25

Payment Terms: Net 30 days from date of shipment

Freight Terms: All products are priced FOB Delivery Point

The prices listed on this quotation are subject to change without notice.

Please confirm your prices when placing your order.

Item#	23-0157	
Munis	Contract#	

CITY OF SANTA FE GENERAL SERVICES CONTRACT

Drinking Water Treatment Chemical Goods

THIS AGREEMENT is made and entered into by and between the City of Santa Fe, herein after referred to as the "City", and **Thatcher Company of Arizona**, Inc., herein after referred to as the "Contractor."

IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

1. **Definitions**

- A. "Products and Services Schedule" refers to the complete list of products and services offered under this Agreement and the price for each. Product and service descriptions may be amended with the prior approval of the Agreement Administrator. New products and services shall not be added to the Products and Services Schedule.
 - B. "Business Hours" means 8:00 a.m. to 5:00 p.m. Mountain Time.
- C. "You" and "your" refers to **Thatcher Company of Arizona, Inc.,**. "We," "us" or "our" refers to the City and whose accounts are created under this Agreement.

2. **Scope of Work**

A. The Contractor shall provide Drinking Water Treatment Chemicals as listed and described in Exhibit "A" attached hereto.

3. Compensation

- A. The total amount payable to the Contractor under this Agreement, including New Mexico gross receipts tax, up to and not to exceed seven hundred ninety four thousand nine hundred thirty dollars and twelve cents (\$794,930.12) for the term of this Agreement.
- 1) The City shall pay to the Contractor in full payment for chemicals ordered and delivered to the City at the rate listed in Exhibit "A", a total up to seventy-nine thousand dollars (\$79,000) in (FY2023) The New Mexico gross receipts tax levied on the amounts payable under this Agreement totaling seven hundred ninety-five dollars and twenty one cents (\$795.21) shall be paid by the City to the Contractor.
- 2) The City shall pay to the Contractor in full payment for chemicals ordered and delivered to the City at the rate listed in Exhibit "A", a total up to two hundred thirty six

thousand dollars (\$236,000) in (FY2024) The New Mexico gross receipts tax levied on the amounts payable under this Agreement totaling two thousand three hundred seventy eight dollars (\$2,378.00) shall be paid by the City to the Contractor.

- 3) The City shall pay to the Contractor in full payment for chemicals ordered and delivered to the City at the rate listed in Exhibit "A", a total up to two hundred thirty-six thousand dollars (\$236,000) in (FY2025) The New Mexico gross receipts tax levied on the amounts payable under this Agreement two thousand three hundred seventy eight dollars (\$2,378.00) shall be paid by the City to the Contractor.
- 4) The City shall pay to the Contractor in full payment for chemicals ordered and delivered to the City at the rate listed in Exhibit "A", a total up to two hundred thirty-six thousand dollars (\$236,000) in (FY2026) The New Mexico gross receipts tax levied on the amounts payable under this Agreement two thousand three hundred seventy eight dollars (\$2,378.00) shall be paid by the City to the Contractor.

4. Payment Provisions

All payments under this Agreement are subject to the following provisions.

- A. Acceptance In accordance with Section 13-1-158 NMSA 1978, the City shall determine if the product or services provided meet specifications. Until the products or services have been accepted in writing by the City, the City shall not pay for any products or services. Unless otherwise agreed upon between the City and the Contractor, within thirty (30) days from the date the City receives written notice from the Contractor that payment is requested for services or within thirty (30) days from the receipt of products, the City shall issue a written certification (by letter or email) of complete or partial acceptance or rejection of the products or services. Unless the City gives notice of rejection within the specified time period, the products or services will be deemed to have been accepted.
 - B. Payment of Invoice Upon acceptance that the products or services have been received and accepted, payment shall be tendered to the Contractor within thirty (30) days after the date of invoice. After the thirtieth day from the date that written certification of acceptance is issued, late payment charges shall be paid on the unpaid balance due on the contract to the Contractor at the rate of 1.5 % per month. Contractor may submit invoices for payment no more frequently than monthly. Payment will be made to the Contractor's designated mailing address. Payment on each invoice shall be due within 30 days from the date of the acceptance of the invoice. The City agrees to pay in full the balance shown on each account's statement, by the due date shown on said statement.

5. <u>Term</u>

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED IN WRITING BY THE CITY. This Agreement shall begin on date approved by the City, and end on June 30, 2026. The City reserves the right to renew the contract on an annual basis by mutual Agreement not exceed a total of four years in accordance with NMSA 1978, §§ 13-1-150 through 152.

6. **Default and Force Majeure**

The City reserves the right to cancel all or any part of any orders placed under this contract without cost to the City, if the Contractor fails to meet the provisions of this contract and, except as otherwise provided herein, to hold the Contractor liable for any excess cost occasioned by the City due to the Contractor's default. The Contractor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Contractor; such causes include, but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of subcontractors due to any of the above, unless the City shall determine that the supplies or services to be furnished by the sub-contractor were obtainable from other sources in sufficient time to permit the Contractor to meet the required delivery scheduled. The rights and remedies of the City provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this contract.

7. <u>Termination</u>

- A. <u>Grounds</u>. The City may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the City's uncured, material breach of this Agreement.
 - B. Notice; City Opportunity to Cure.
- 1) Except as otherwise provided in Paragraphs 7.A and 17, the City shall give Contractor written notice of termination at least thirty (30) days prior to the intended date of termination.
- 2) Contractor shall give City written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the City's material breaches of this Agreement upon which the termination is based and (ii) state what the City must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the City does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the City does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach.
- 3) Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor (i) if the Contractor becomes unable to perform the services contracted for, as determined by the City; (ii) if, during the term of this Agreement, the Contractor is suspended or debarred by the City; or (iii) the Agreement is terminated pursuant to Paragraph 17, "Appropriations", of this Agreement.

C. <u>Liability</u>. Except as otherwise expressly allowed or provided under this Agreement, the City's sole liability upon termination shall be to pay for acceptable work performed prior to the Contractor's receipt or issuance of a notice of termination; <u>provided</u>, <u>however</u>, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. <u>THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE CITY'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.</u>

8. **Amendment**

- A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.
- B. If the City proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, the Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement, pursuant to the termination provisions as set forth in Paragraph 7 herein, or to agree to the reduced funding.

9. Status of Contractor

The Contractor, and Contractor's agents and employees, are independent Contractors for the City and are not employees of the City. The Contractor, and Contractor's agents and employees, shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to employees of the City as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are personally reportable by the Contractor for income tax purposes, including without limitation, self-employment tax and business income tax. The Contractor agrees not to purport to bind the City unless the Contractor has written authority to do so, and then only within the strict limits of that authority.

10. **Assignment**

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the City.

11. Subcontracting

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the City. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the City.

12. **Non-Collusion**

In signing this Agreement, the Contractor/Contractor certifies the Contractor/Contractor has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the City.

13. **Inspection of Plant**

The City may inspect, at any reasonable time during Contractor's regular business hours and upon prior written notice, the Contractor's plant or place of business, which is related to the performance of this contract.

14. Commercial Warranty

The Contractor agrees that the tangible personal property or services furnished under this Agreement shall be covered by the most favorable commercial warranties the Contractor gives to any customer for such tangible personal property or services, and that the rights and remedies provided herein shall extend to the City and are in addition to and do not limit any rights afforded to the City by any other clause of this order. Contractor agrees not to disclaim warranties of fitness for a particular purpose or merchantability.

15. Condition of Proposed Items

Where tangible personal property is a part of this Agreement, all proposed items are to be NEW and of most current production, unless otherwise specified.

16. **Records and Audit**

During the term of this Agreement and for three years thereafter, the Contractor shall maintain detailed records pertaining to the services rendered and products delivered. These records shall be subject to inspection by the City, the State Auditor and other appropriate state and federal authorities. The City shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the City to recover excessive or illegal payments.

17. **Appropriations**

The terms of this Agreement, and any orders placed under it, are contingent upon sufficient appropriations and authorization being made by the City Council for the performance of this Agreement. If sufficient appropriations and authorization are not made by the legislature, this Agreement, and any orders placed under it, shall terminate upon written notice being given by the City to the Contractor. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the City proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

18. Release

The Contractor, upon final payment of the amount due under this Agreement, releases the City, its officers and employees, from all liabilities, claims and obligations whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind the City, unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

19. **Confidentiality**

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval by the City.

20. Conflict of Interest

- A. The Contractor represents and warrants that it presently has no interest and, during the term of this Agreement, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement. The Contractor shall comply with any applicable provisions of the New Mexico Governmental Conduct Act and the New Mexico Financial Disclosures Act.
- B. The Contractor further represents and warrants that it has complied with, and, during the term of this Agreement, will continue to comply with, and that this Agreement complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978.
- C. Contractor's representations and warranties in Paragraphs A and B of this Paragraph are material representations of fact upon which the City relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the City if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Paragraph 20 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Paragraph 20 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the City and notwithstanding anything in the Agreement to the contrary, the City may immediately terminate the Agreement.
- D. All terms defined in the Governmental Conduct Act have the same meaning in this section.

21. Approval of Contractor Representative(s)

The City reserves the right to require a change in Contractor representative(s) if the assigned representative(s) are not, in the opinion of the City, adequately serving the needs of the City.

22. Scope of Agreement; Merger

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

23. Notice

The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

24. **Equal Opportunity Compliance**

The Contractor agrees to abide by all federal and state laws, and local Ordinances, pertaining to equal employment opportunity. In accordance with all such laws, rules, and regulations, the Contractor agrees to assure that no person in the United States shall on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

25. Indemnification

The Contractor shall hold the City and its employees harmless and shall indemnify the City and its employees against any and all claims, suits, actions, liabilities and costs of any kind, including attorney's fees for personal injury or damage to property arising from the negligent acts or omissions of the Contractor, its agents, officers, employees or subcontractors. The Contractor shall not be liable for any injury or damage as a result of any negligent act or omission committed by the City, its officers or employees.

26. New Mexico Tort Claims Act

Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort

Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

27. **Applicable Law**

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978, § 38-3-2.By execution of this Agreement, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

28. <u>Limitation of Liability</u>

The Contractor's liability to the City, for any cause whatsoever shall be limited to the purchase price paid to the Contractor for the products and services that are the subject of the City's, claim. The foregoing limitation does not apply to paragraph 25 of this Agreement or to damages resulting from personal injury caused by the Contractor's negligence.

29. <u>Incorporation by Reference and Precedence</u>

If this Agreement has been procured pursuant to a request for proposals, this Agreement is derived from (1) the request for proposal, (including any written clarifications to the request for proposals and any City response to questions); (2) the Contractor's best and final offer; and (3) the Contractor's response to the request for proposals.

In the event of a dispute under this Agreement, applicable documents will be referred to for the purpose of clarification or for additional detail in the following order of precedence: (1) amendments to the Agreement in reverse chronological order; (2) the Agreement, including the scope of work and all terms and conditions thereof; (3) the request for proposals, including attachments thereto and written responses to questions and written clarifications; (4) the Contractor's best and final offer if such has been made and accepted by the City; and (5) the Contractor's response to the request for proposals.

30. Workers' Compensation

The Contractor agrees to comply with state laws and rules applicable to workers' compensation benefits for its employees. If the Contractor fails to comply with the Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the City.

31. **Inspection**

If this contract is for the purchase of tangible personal property (goods), final inspection and acceptance shall be made at Destination. Tangible personal property rejected at Destination

for non-conformance to specifications shall be removed at Contractor's risk and expense promptly after notice of rejection and shall not be allowable as billable items for payment.

32. <u>Inspection of Services</u>

If this contract is for the purchase of services, the following terms shall apply.

- A. Services, as used in this Article, include services performed, workmanship, and material furnished or utilized in the performance of services.
- B. The Contractor shall provide and maintain an inspection system acceptable to the City covering the services under this Agreement. Complete records of all inspection work performed by the Contractor shall be maintained and made available to the City and for as long thereafter as the Agreement requires. The City has the right to inspect and test all services contemplated under this Agreement to the extent practicable at all times and places during the term of the Agreement. The City shall perform inspections and tests in a manner that will not unduly delay or interfere with Contractor's performance.
- C. If the City performs inspections or tests on the premises of the Contractor or a subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, at no increase in contract price, all reasonable facilities and assistance for the safe and convenient performance of such inspections or tests.
- D. If any part of the services do not conform with the requirements of this Agreement, the City may require the Contractor to re-perform the services in conformity with the requirements of this Agreement at no increase in contract amount. When the defects in services cannot be corrected by re-performance, the City may:
- (1) require the Contractor to take necessary action(s) to ensure that future performance conforms to the requirements of this Agreement; and
- (2) reduce the contract price to reflect the reduced value of the services performed.
- E. If the Contractor fails to promptly re-perform the services or to take the necessary action(s) to ensure future performance in conformity with the requirements of this Agreement, the City may:
- (1) by contract or otherwise, perform the services and charge to the Contractor any cost incurred by the City that is directly related to the performance of such service; or
 - (2) terminate the contract for default.

33. **Insurance**

If the services contemplated under this Agreement will be performed on or in City facilities or property, Contractor shall maintain in force during the entire term of this Agreement, the following insurance coverage(s), naming the City as additional insured.

A. Commercial General Liability insurance shall be written on an occurrence basis and be a broad as ISO Form CG 00 01 with limits not less than \$2,000,000 per occurrence and \$2,000,000 in the aggregate for claims against bodily injury, personal and advertising injury, and property damage. Said policy shall include broad form Contractual Liability coverage and be

endorsed to name the City of Santa Fe their officials, officers, employees, and agents as additional insureds.

- **B.** Business Automobile Liability insurance for all owned, non-owned automobiles, with a combined single limit not less than \$1,000,000 per accident.
- Agreement shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the Named Insured. It is agreed that these insurance requirements shall not in any way act to reduce coverage that is broader or that includes higher limits than the minimums required herein. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of Contractor hereunder.
- **D.** Contractor shall maintain the above insurance for the term of this Agreement and name the City as an additional insured and provide for 30 days cancellation notice on any Certificate of Insurance form furnished by Contractor. Such certificate shall also specifically state the coverage provided under the policy is primary over any other valid and collectible insurance and provide a waiver of subrogation.

34. <u>Impracticality of Performance</u>

A party shall be excused from performance under this Agreement for any period that the party is prevented from performing as a result of an act of God, strike, war, civil disturbance, epidemic, or court order, provided that the party has prudently and promptly acted to take any and all steps that are within the party's control to ensure performance. Subject to this provision, such non-performance shall not be deemed a default or a ground for termination.

35. **Invalid Term or Condition**

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

36. Enforcement of Agreement

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

37. Patent, Copyright and Trade Secret Indemnification

A. The Contractor shall defend, at its own expense, the City against any claim that any product or service provided under this Agreement infringes any patent, copyright to trademark in the United States or Puerto Rico, and shall pay all costs, damages and attorneys'

fees that a court finally awards as a result of any such claim. In addition, if any third party obtains a judgment against the City based upon Contractor's trade secret infringement relating to any product or services provided under this Agreement, the Contractor agrees to reimburse the City for all costs, attorneys' fees and amount of the judgment. To qualify for such defense and or payment, the City shall:

- 1) give the Contractor prompt written notice within 48 hours of any claim;
- 2) allow the Contractor to control the defense of settlement of the claim; and
- 3) cooperate with the Contractor in a reasonable way to facilitate the defense or settlement of the claim.
- B. If any product or service becomes, or in the Contractor's opinion is likely to become the subject of a claim of infringement, the Contractor shall at its option and expense:
- 1) provide the City the right to continue using the product or service and fully indemnify the City against all claims that may arise out of the City's use of the product or service;
- 2) replace or modify the product or service so that it becomes non-infringing; or,
- 3) accept the return of the product or service and refund an amount equal to the value of the returned product or service, less the unpaid portion of the purchase price and any other amounts, which are due to the Contractor. The Contractor's obligation will be void as to any product or service modified by the City to the extent such modification is the cause of the claim.

38. **Survival**

The Agreement paragraphs titled "Patent, Copyright, Trademark, and Trade Secret Indemnification; Indemnification; and Limit of Liability" shall survive the expiration of this Agreement. Software licenses, leases, maintenance and any other unexpired Agreements that were entered into under the terms and conditions of this Agreement shall survive this Agreement.

39. **Disclosure Regarding Responsibility**

- A. Any prospective Contractor and any of its Principals who enter into a contract greater than sixty thousand dollars (\$60,000.00) with any City for professional services, tangible personal property, services or construction agrees to disclose whether the Contractor, or any principal of the Contractor's company is presently debarred, suspended, proposed for debarment, or declared ineligible for award of contract by any federal entity, state agency or local public body.
- B. Principal, for the purpose of this disclosure, means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity or related entities.
- C. The Contractor shall provide immediate written notice to the City if, at any time during the term of this Agreement, the Contractor learns that the Contractor's disclosure was at any time erroneous or became erroneous by reason of changed circumstances.

- D. A disclosure that any of the items in this requirement exist will not necessarily result in termination of this Agreement. However, the disclosure will be considered in the determination of the Contractor's responsibility and ability to perform under this Agreement. Failure of the Contractor to furnish a disclosure or provide additional information as requested will be grounds for immediate termination of this Agreement pursuant to the conditions set forth in Paragraph 7 of this Agreement.
- E. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the disclosure required by this document. The knowledge and information of a Contractor is not required to exceed that which is the normally possessed by a prudent person in the ordinary course of business dealings.
- F. The disclosure requirement provided is a material representation of fact upon which reliance was placed when making an award and is a continuing material representation of the facts during the term of this Agreement. If during the performance of the contract, the Contractor is indicted for or otherwise criminally or civilly charged by any government entity (federal, state or local) with commission of any offenses named in this document the Contractor must provide immediate written notice to the City. If it is later determined that the Contractor knowingly rendered an erroneous disclosure, in addition to other remedies available to the Government, the City may terminate the involved contract for cause. Still further the City may suspend or debar the Contractor from eligibility for future solicitations until such time as the matter is resolved to the satisfaction of the City.

40. Suspension, Delay or Interruption of Work

The City may, without cause, order the Contractor, in writing, to suspend, delay or interrupt the work in whole or in part for such period of time as the City may determine. The contract sum and contract time shall be adjusted for increases in cost and/or time associated with Contractor's compliance therewith. Upon receipt of such notice, Contractor shall leave the jobsite and any equipment in a safe condition prior to departing. Contractor must assert rights to additional compensation within thirty (30) days after suspension of work is lifted and return to work is authorized. Any compensation requested for which entitlement is granted and the contract sum adjusted, shall have profit included (for work completed) and for cost only (not profit) for Contractor costs incurred directly tied to the suspension itself and not otherwise covered by Contract remedy. Any change in Total Compensation must be reflected in an Amendment executed pursuant to Section 8 of this Agreement.

41. **Notification**

Either party may give written notice to the other party in accordance with the terms of this Paragraph. Any written notice required or permitted to be given hereunder shall be deemed to have been given on the date of delivery if delivered by personal service or hand delivery or three (3) business days after being mailed.

To the City: Public Utilities Department Director 801 W. San Mateo Santa Fe, NM 87504

To the Contractor: Thatcher Company of Arizona, Inc. PO Box 27407 Salt Lake City, Utah 84127407

Either party may change its representative or address above by written notice to the other in accordance with the terms of this Paragraph. The carrier for mail delivery and notices shall be the agent of the sender.

To the Contractor: Thatcher Company of Arizona, Inc. PO Box 27407 Salt Lake City, Utah 84127407

42. Succession

This Agreement shall extend to and be binding upon the successors and assigns of the parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of the signature by the required approval authorities below.

c
cher
-
3

ATTEST:

Krister Malin

KRISTINE BUSTOS MIHELCIC, CITY CLERK X/V GB MTG 04/12/2023

CITY ATTORNEY'S OFFICE:



SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

Emily K. Oster Emily K. Oster (Apr 19, 2023 14:04 MDT)

EMILY OSTER, FINANCE DIRECTOR

5050385.510810 A#_ Org.Name/Org.#

212528-01 - Pricing Effective 2/1/2023 THROUGH 7/31/2023

New Price	0.360	0.4182	0.3914	0.70	4.32	0.4120	2.4720
Ž	↔	↔	↔	↔	↔	↔	∨
National Freight Charge per UOM mile*	3.2	3.2	3.2	3.2	3.2	3.2	3.2
Won	Dry lbs	Dry lbs	dry	Dry lbs	Gallon	WetLbs	Wet Lbs
Estimate d Annual Quantity	500,000	25,000	42,000	000'006	2,000,000	85,000	10,000
Thatcher Part Number	1115000	2220000	2220200	2237050	2434000	1316000	1153000
Description	Aluminum Sulfate Minimum Shipping Quantity 21,483 dry (44,000 "as is"lbs)	Soda Ash (Sodium Carbonate, Dry) Minimum Shipping Quantity 44,000 lbs	Soda Ash 50# Bag (minium shipping quantity 42,000 LBS)	Sodium Bisulfite Minimum Shipping Quantity 18,000 lbs	Sodium Hypochlorite Minimum Shipping Quantity 4,400 Gal	Sodium Hydroxide 25% Minimum Shipping Quantity 44,000 Wet Lbs	Ammonia Anhydrous Minimum Shipping Quantity 44,000Lbs.
Item No.	-	5.		က်	4	ıcı	ဖ

7.	19% Ammonium Hydroxide Minimum Shipping Quantity 8,360 dry lbs. (44,000 "as is") lbs.	1159000	10,000	Dry Lbs	3.2	\$ 1.6717	
80 80	Chlorine Eastern Valve Minimum Shipping Quantity 24,000 LBS (Was 44,000 Lbs)	1336309	10,000	LBS (Not Gal)	3.2	\$ 1.4832	22
9.	Copper Sulfate Minimum Shipping Quantity 42,000 LBS	1411201	10,000	Dry Lbs	3.2	\$ 3.2500	0
10A.	Ferric Sulfate 10% Iron Minimum Shipping Quantity 4,400 Dry Lbs (44,000 "as is" lbs)	1551000	10,000	Dry Lbs	3.2	\$ 1.1357	25
10B.	Ferric Sulfate 12%n Iron Minimum Shipping Quantity 5280 Dry LBS (44,000 "as is" Ibs)	1555000	10,000	Dry Lbs	3.2	\$ 1.1231	72
10C.	Ferric Sulfate 13% Iron Minimum Shipping Quantity 5720 Dry Lbs (44,000 "as is" lbs.)	1558000	10,000	Dry Lbs	3.2	No Bid	

	Sodium Fluoride		0000	3	c	
11.			000,01	ory los	3.2	No Bid
12.	Fluorosilicic Acid- Minimum Shipping Quantity 10,120 dry (44,000 "as is" LBS)	4722000	40,000	Dry lbs-	*-3.00	No Bid
13.	Hydrofluorosilicic Acid Minimum Shipping Quantity 10,120 dry (44,000 "as is" LBS)	1722000	10,000	Dry lbs	3.2	\$ 2.1630
14.	Lime Foundry Quick Grade Minimum Shipping Quantity 44,000 lbs.	1806000	10,000	Dry lbs	3.2	\$ 0.2369
15.	Lime Hydrated Minimum Shipping Quantity <u>44,000 Lbs</u>	1803000	10,000	Dry lbs	3.2	\$ 0.2781
16.	Pebble Quick Lime Minimum Shipping Quantity 44,000 Lbs	1807050	10,000	Dry lbs	3.2	No Bid
4	Polyaluminum- Chloride	2481000	10,000	-Wet lbs-	\$ 3.00	No Bid
18.	Polyaluminum Hydroxychlorosulfat e Minimum Shipping Quantity 44,000 Lbs	2481000	10,000	Wet lbs (Not Dry)	3.2	\$ 0.75

1 9+	Polyphosphate Minimum Shipping Quantity 44,000 Lbs	2586000	10,000	Wet lbs (not Dry)	3.2	\$ 0.9270
20.	Potassium Permanganate Minimum Shipping Quantity	2087100	10,000	Dry Lbs	3.2	No Bid
21.	Powdered Activated Charcoal Minimum Shipping Quantity 40,000	No Bid	10,000	Dry lbs	3.2	No Bid
22.	Sodium Hexametaphosphat e Minimum Shipping Quantity 44,000 Lbs	No Bid	10,000	Dry lbs	3.2	No Bid
23.	Sulfur Dioxide Minimum Shipping Quantity 44,000 Lbs	2348394	10,000	Wet lbs (Not Dry)	3.2	No Bid
24.	Sulfuric Acid Minimum Shipping Quantity 40,900 Lbs (44,000 "as is" lbs)	2363000	10,000	Dry lbs	3.2	\$ 0.2266
25.	Zinc Orthophosphate Minimum Shipping Quentity_17,600 lbs. (44,000 "as is" lbs.)	1305000	10,000	Dry lbs	3.2	\$ 1.8025
26.	Citric Acid Minimum Shipping Quantity 44,000 lbs	1354000	10,000	Wet lbs	3.2	\$ 1.2360
{	Liquid Oxygen Minimum Shipping Quantity		396,000	Gal	3.2	No Bid
27.						

\$ 0.5820	ı ∀	ι 6	ι V	\$ 2.2660	No Bid		\$ 1.7510	\$ 2.9355	\$ 2.2900	\$ 1.9900
3.2				3.20	3.20		3.20	3.20	3.20	3.20
				S	↔	E	?)	↔	↔	↔
Wet Lbs				Gal	Lbs	- -	SqT	Dry Lbs	Wet Lbs	Wet Lbs
413,170				7,000	48,000		32,900	48,000	5,280	9,760
1730000				1877000	No Bid	0440000	2448000	1282260	2586100	2586101
Hydrogen Peroxide 34% Minimum Shipping Quantity 41,060lbs				Methanol	Mississippi Lime	T 100 4447	I-Floc 141/	Calcium Hypochlorite 2 5/8" Tabs	TI-2904 330lb Drum Minimum Shipping Quantity 4 drums	TI-2904 610lb Drum Minimum Shipping Quantity 4 drums
28.				1.		2. 0	ю. С	4.	9.	٢

· ν	#REF!



City of Santa Fe Water

801 W. San Mateo, Santa Fe, N.M. 87505 www.santafenm.gov/water

Jesse Roach PE PhD, Director

rector Rick Carpenter, BDD Facility Manager
John Del Mar PE, Engineering Manager
Jonathan Montoya, Source of Supply Manager
Mike Moya, Transmission and Distribution Manager
Bill Schneider PG, Water Resources and Conservation Manager

MEMO

Date: February 28, 2023

To: PW-PUC/Finance/City Council

Via: Jesse Roach, Interim PUD/Water Division Director $^{\mathcal{M}}$

From: Jonathan Montoya, Source of Supply Operations Manager

Re: Request approval 4-year agreement with Thatcher Company of Arizona for Water

Treatment Chemicals; and approval of a Budget Adjustment Request/ Increase from Cash

Balance.

ITEMS

Source of Supply staff is requesting approval of 4 year contract with Thatcher Chemical to procure chemicals for the treatment of drinking water at the Canyon Road Water Treatment Plant in the amount of 794,930.12 including nmgrt. Source of Supply is also requesting approval of accompanying BAR to fund partially fund this agreement for the remainder FY23.

SUMMARY

Due to an abundance of fall monsoonal run off and recent snow events, it is anticipated that that we will need to treat more water than previously predicted this fiscal year at the Canyon Road Water treatment plant. This increase in water production is necessary to allow for flexible operation or our reservoirs while maintaining enough storage space accommodate spring runoff and maximize our resources on the Santa Fe river. This has also impacted our available funding for chemicals on our current PO's which at our current production rate will push the amounts over the \$60,000 threshold on most. Staff is requesting approval of a 4-year agreement with Thatcher Company of Arizona, utilizing the City of Tucson Arizona's RFP/Contract #212528 as our procurement method. This procurement meets the chemical needs for the Canyon Road Water Treatment Plant. Thatcher Chemical currently supplies a wide range of chemicals used for drinking treatment including Aluminum Sulfate, Sodium Carbonate and various polymers used in our treatment process. In addition, staff is also requesting a approval of the accompanying BAR to fund this agreement thru the remainder of FY23.



City of Santa Fe Water

Agreement breakdown below,

- FY23-\$ 79,000 plus nmgrt
- FY24-\$236,000 plus nmgrt
- FY25-\$236,000 plus nmgrt
- FY26-\$236,000 plus nmgrt

PROCUREMENT METHOD:

The City of Santa Fe CRWTRP is utilizing the RFP # / Contract # 212528 from the City of Tucson, Arizona.

CONTRACT NUMBER:

The Munis contract number is 3203937.

FUNDING SOURCE:

The funding source is:

Fund Name/Number: Water Enterprise Fund/#500 Munis Org Name/Number: Source of Supply / #5050385 Munis Object Name/Number: Chemical Services / #510810

ACTION REQUESTED: RECOMMENDED ACTION

- 1. Please approve 4 year contract with Thatcher Chemical Company in the Amount of \$794,930.12 inclusive of nmgrt to procure chemicals for the treatment of drinking water at the Canyon Road Water treatment Plant.
- 2. Please approve accompanying BAR from the Water Enterprise Fund Cash Balance to the Water Division Source of Supply Operating Budget in the amount of \$71,500.

Log # {Finance use only}:	
Batch # {Finance use only}:	

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

PUD/ Water/ SOS					
ITEM DESCRIPTION	ORG	OBJECT	PROJEC	T INCREASE	DECREASE
EXPENDITURES				{enter as positive #}	{enter as negative #}
Chemicals	5050385	510810		71,500	
				71,500	0
REVENUES	•			{enter as negative #}	{enter as positive #}
Attach supporting documentation/memo				\$ 71,500	\$ -
Increase from Water Enterprise Cash Balance for the	e nurchase of V	Vater Treatmen	nt		below if BAR results
Troises of the reaction of the	o parenace or v	vator reatment			ge to ANY Fund}
Chemicals for the remainder of FY 2023.				Fund(s) Affected	Fund Balance Increase/(Decrease)
				505	(71,500)
				TOTAL:	<u> </u>
Mous Martinez		for Finance Com		rdy Hopkins	3/3/23
Maya Martinez 3/3/2023 Prepared By {print name} Date		agenda items Ol	Ruc	lget Officer	Date
3/3/2023	City Council		\neg L		
Division Director Signature {optional} Date 3/3/2023	Approval Date		Fina	ance Director {≤ \$5,000}	Date
Department Director Signature Date	Agenda Item #:		City	/ Manager {≤ \$60,000}	Date



Date of Execution: _

City of Santa Fe
Real Estate Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department	
1. Munis Contract #_3203937	
Contractor: Thatcher Company of Arizona	
Description: Water Treatment Chemicals	
Contract Agreement Lease / Rent A	Amendment O
Term Start Date: upon approval Term End Date:	06/30/26
Approved by Council	Date: pending
Contract / Lease: FY 23 - \$79,000; FY 24, FY 25, FY 26 e	each \$236,000 plus grt Total \$794,930.12
Amendment #t	o the Original Contract / Lease #
Increase/(Decrease) Amount \$	
Extend Termination Date to:	
☐ Approved by Council	Date:
Amendment is for:	
2. HISTORY of Contract, Amendments & Lease / Rent - F Original Contract \$794,930.12	Please Elaborate (option: attach spreadsheet if multiple amendments)
3. Procurement History:	
Purchasing Officer Review	Mar 16, 2023 Date: ing contract as a procurement method is attached.
4. Funding Source: Water Enterprise Fund	Org / Object: _5050385.510810
Andy Hopkins (Mar 16, 2023 10:37 MDT)	Mar 16, 2023
Budget Officer Approval:	Date:
Comment & Exceptions:	
Staff Contact who completed this form: Maya Martin	Phone # <u>505-955-4271</u>
Email: <u>mfmartinez</u> (@santafenm.gov
To be recorded by City Clerk:	
Clerk #	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/22/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

		rtificate does not confer rights to							equire an endorsement	. A SI	atement on
PRODUCER					CONTACT NAME: Carolyn Maldonado						
Arthur J. Gallagher Risk Management Services, Inc.			Inc.	PHONE (A/C, No, Ext): 801-290-3181 (A/C, No):							
6967 South River Gate Drive, #200 Salt Lake City UT 84047				E-MAIL ADDRESS: Carolyn_Maldonado@ajg.com							
00.						71001121			DING COVERAGE		NAIC#
						INSURF	RA: AIG Spec				26883
INSU	RED				THATCOM-01				surance Company of Pitts	sbura	19445
		er Company, Inc.							ance Company	<u>J</u>	23841
		k 27407 ke City,, UT 84127				INSURER D:					
Oui	Lai	Oity,, 01 0+121				INSURER E :					
						INSURER F :					
CO	VER/	AGES CER	TIFIC	ATE	NUMBER: 1287033362	REVISION NUMBER:					
IN CI	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.										
INSR LTR			ADDL	SUBR			POLICY EFF (MM/DD/YYYY)		LIMIT	s	
A		COMMERCIAL GENERAL LIABILITY	INSD	WVD	EG14246248-04		4/1/2022	4/1/2023	EACH OCCURRENCE	\$1,000	000
		CLAIMS-MADE X OCCUR					., .,		DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,0	
		CEANNO NASE COCOR							MED EXP (Any one person)	\$ 25.00	
									PERSONAL & ADV INJURY	\$ 1,000	
	GEN'	L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ 2,000	
	1/	POLICY PRO- JECT LOC							PRODUCTS - COMP/OP AGG	\$ 2,000	
		OTHER:							POLLUTION LEGAL	\$ 1,000	
В		DMOBILE LIABILITY			CA4489610		4/1/2022	4/1/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000	,000
	X	ANY AUTO							BODILY INJURY (Per person)	\$	
		OWNED SCHEDULED AUTOS							BODILY INJURY (Per accident)	\$	
		HIRED NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$	
		NOTES ONE!							(7 07 000 000 000)	\$	
		UMBRELLA LIAB OCCUR							EACH OCCURRENCE	\$	
		EXCESS LIAB CLAIMS-MADE							AGGREGATE	\$	
		DED RETENTION\$								\$	
С		KERS COMPENSATION EMPLOYERS' LIABILITY			WC015893603		4/1/2022	4/1/2023	X PER OTH- STATUTE ER		
	ANYPI	ROPRIETOR/PARTNER/EXECUTIVE	N/A						E.L. EACH ACCIDENT	\$ 1,000,000	
	(Mand	latory in NH)	11/2						E.L. DISEASE - EA EMPLOYEE	£ \$1,000,000	
	If yes, DESC	describe under RIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$ 1,000	,000
А	Pollut GL/Po	ion Liability ollution			EG14246248-04		4/1/2022	4/1/2023	Limit Deductible Aggregate	\$50,0	0,000 00 0,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Verification of insurance subject to the terms and conditions of the policy Named Insured's: Thatcher Company, Inc. Thatcher Group, Inc. Thatcher Transportation, Inc. Thatcher Company of Arizona, Inc. Thatcher Company of California, Inc. Thatcher Company of Montana, Inc. See Attached											
CERTIFICATE HOLDER				CANCELLATION							
Proof of Coverage				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE							
				Hat a tis							

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LOC #:

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ACOR	

ADDITIONAL R MARKS SCH DUL

Page 1 of 1

AG NCY Arthur J. Gallagher Risk Management Services, Inc.		NAM DINSUR D Thatcher Company, Inc. P O Box 27407		
POLICY NUMB R		Salt Lake City,, UT 84127		
CARRI R	NAIC COD	FF CTIV DAT :		
ADDITIONAL R MARKS				
THIS ADDITIONAL R MARKS FORM IS A SCH DUL TO ACC	ORD FORM,			
FORM NUMB R: 25 FORM TITL : CERTIFICATE OF	F LIABILITY I	NSURANCE		
Thatcher Company of Nevada, Inc. Thatcher Company of New York, Inc. Thatcher Chemical of Florida, Inc. Thatcher Pharmaceuticals, Inc. Thatcher Company of North Dakota, Inc.				
All carriers are rated A XV				



CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Na	me: Thatcher Company of Arizona		
Procurement ⁻	Title: Water Treatment Chemicals - City of Tucs	on RFP/Contract #212.	528
Procurement	Method: State Price Agreement Cooperative Sol	e Source 🗌 Other 🔀	
Exempt 🗌 R	equest For Proposal (RFP) 🔲 Invitation To Bid (ITB) 🗌	Contract under 60K	Contract over 60K
Department R	equesting <u>Public Utilities Department</u> Staff Name <u>Jor</u>	nathan Montoya	
A procuremen shall contain t and all other o The procurem officer, setting	Requirements: t file shall be maintained for all contracts, regardless of the he basis on which the award is made, all submitted bids, a documentation related to or prepared in conjunction with e ent shall contain a written determination from the Request g forth the reasoning for the contract award decision before	ll evaluation materials, scorevaluation, negotiation, and ting Department, signed by	e sheets, quotations the award process. the purchasing
REQUIRED D YES N/A	OCUMENTS FOR APPROVAL BY PURCHASING*		
	Approved Procurement Checklist (by Purchasing) Memo addressed to City Manager (under 60K) Committ State Price Agreement RFP Evaluation Committee Report ITB Bib Tab Quotes (3 valid current quotes) Cooperative Agreement Sole Source Request and Determination Form Contractors Exempt Letter Purchasing Officers approval for exempt procurement BAR FIR Executed Contract, Agreement or Amendment Current Business Registration and CRS numbers on cont Summary of Contracts and Agreements form Certificate of Insurance All documentation presented to Committees Other:		
	Jonathan Montoya	-	3/3/2023
Public Utilities	<u>S Dept / Jonathan Montoya</u> , Jonathan Montoya (Mar 3, 2023 10:29 MST) ep Printed Name (attesting that all information included)	Source of Supply Manager Title	
Walsk	ep rinited Name (attesting that all illiormation included)		Date
7900		Contracts Supervisor	
Purchasing Of	ficer (attesting that all information is reviewed)	Title	Date

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.

*

From: MONTOYA, JONATHAN M.

To: MARTINEZ, MAYA F.; CHAVEZ, JESSICA J.

Subject: FW: Contract piggyback Question City of Santa Fe

Date: Tuesday, January 24, 2023 2:58:18 PM

Attachments: image005,png image001,png

I'm just waiting for them to add the soda ash bags to the language which they said shouldn't take more than a week or two. See the links below with the contract docs.

From: Robert Dubel <Robert.Dubel@tchem.com>
Sent: Thursday, January 19, 2023 10:07 AM

To: MONTOYA, JONATHAN M. subject: RE: Contract piggyback Question City of Santa Fe

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jonathan, yes this is a contract anyone can join at any time. Here are the resources for your review including the contract details and offerings:

Keep in mind we will need to add the soda ash bags with Tucson approval.

https://www.omniapartners.com/publicsector/suppliers/thatcher-chemicals/contract-documentation#c39074

https://www.omniapartners.com/publicsector/contracts?contracts%5Bsearch%5D%5Bcategory%5D=83

You can go to Omniapartners.com

- 1. Contracts
- 2. Brows by category> Water Treatment
- 3. Scroll down to find Thatcher v



Water Treatment Chemicals (Polymers and Misc.)

09/30/2023

09/30/2025

City of Tucson, AZ

Thank you!

Robert Dubel
Thatcher Company of Arizona/New Mexico
6321 South Rainbow Road
Buckeye, AZ 85326

Robert.dubel@tchem.com Office 623-691-6499 Mobile 480-248-4748 www.tchem.com



From: MONTOYA, JONATHAN M. < jmmontoya@santafenm.gov>

Sent: Thursday, January 19, 2023 9:09 AM **To:** Robert Dubel < <u>Robert.Dubel@tchem.com</u>>

Subject: FW: Contract piggyback Question City of Santa Fe

Hello Robert, it looks like we may be able to use the contract you sent me. See the message I received from our purchasing folks

below. Would you be able to get me a copy of the actual contract and do you think Tucson will allow us to use their procurement contract for a piggyback?

Let me know.

Jonathan

From: MARTINEZ, MAYA F. < mfmartinez@santafenm.gov>

Sent: Wednesday, January 18, 2023 4:07 PM

To: MONTOYA, JONATHAN M. jmmontoya@santafenm.gov">jcHAVEZ, JESSICA J. jichavez@santafenm.gov>

Subject: RE: Contract piggyback Question

Jonathan

We could use the procurement and piggyback. We will need an actual copy of the agreement, it looks like these are the addendums. We will also need approval from the Entity and the contractor allowing and honoring the price in the contract.

Maya Martinez
Fiscal Administrator
Public Utilities Department
City of Santa Fe
Ph 505-955-4271
Cell 505-699-1948
Fax 505-955-4275

 $\underline{mfmartinez@santafenm.gov}$

From: MONTOYA, JONATHAN M. < immontoya@santafenm.gov>

Sent: Wednesday, January 18, 2023 4:02 PM

To: CHAVEZ, JESSICA J. sichavez@santafenm.gov; MARTINEZ, MAYA F. merchavez@santafenm.gov; MARTINEZ, MAYA F. merchavez@santafenm.gov; MARTINEZ, MAYA F. merchavez@santafenm.gov; MARTINEZ, MAYA F. merchavez@santafenm.gov; MARTINEZ, MAYA F. merchavez@santafenm.gov; MARTINEZ, MAYA F. merchavez@santafenm.gov; MAYA F. merchavez@santafenm.gov</a

Subject: Contract piggyback Question

Hi there, quick question are we allowed to piggyback off bids and contracts from other cities in other states? One of our chemical vendors is under contract with the City of Tucson, AZ. Attached is what they sent me.

Jonathan

From: Robert Dubel < Robert.Dubel@tchem.com>

Sent: Tuesday, January 17, 2023 2:52 PM

To: MONTOYA, JONATHAN M. < jmmontoya@santafenm.gov>

Subject: RE: Jonathan Montoya Contact info

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Here is the current Omnia contract offering. Let me know if it works and we need to add the Soda Ash Bags.

Thank you!

Robert Dubel Thatcher Company of Arizona/New Mexico 6321 South Rainbow Road Buckeye, AZ 85326

Robert.dubel@tchem.com

Office 623-691-6499 Mobile 480-248-4748 <u>www.tchem.com</u>



From: MONTOYA, JONATHAN M. < immontoya@santafenm.gov>

Sent: Tuesday, January 17, 2023 2:50 PM **To:** Robert Dubel < Robert. Dubel @tchem.com > **Subject:** Jonathan Montoya Contact info

Jonathan Montoya

Source of Supply Operations Manager City of Santa Fe, Source of Supply 1780 Canyon Road, Santa fe, NM, 87501

Office: 505-955-4373 jmmontoya@santafenm.gov



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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/9/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Carolyn Maldonado		
Arthur J. Gallagher Risk Manager 6967 S River Gate Dr Ste 200 Midvale UT 84047	ement Services, LLC	PHONE (A/C, No, Ext): 801-290-3181	AX /C, No):
		E-MAIL ADDRESS: certrequests@ajg.com	
		INSURER(S) AFFORDING COVERAGE	NAIC#
		INSURER A: AIG Specialty Insurance Company	26883
INSURED	THATCOM-01	INSURER B : New Hampshire Insurance Company	23841
Thatcher Company, Inc. P O Box 27407		INSURER c : National Union Fire Insurance Company	of Pittsburg 19445
Salt Lake City, UT 84127		INSURER D : Ironshore Specialty Insurance Co	25445
·		INSURER E :	
		INSURER F:	
COVERAGES	CERTIFICATE NUMBER: 1913597927	REVISION NUMB	ER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR		ADDL SUBR	Elivirio Showin WAT HAVE BEENT	POLICY EFF	POLICY EXP		
LTR	TYPE OF INSURANCE	INSD WVD	POLICY NUMBER	(MM/DD/YYYY)	(MM/DD/YYYY)	LIMIT	S
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR	YY	EG14246248-06	4/1/2024	6/30/2025	EACH OCCURRENCE DAMAGE TO RENTED	\$ 1,000,000 \$ 300.000
	CLAIMS-MADE X OCCUR					PREMISES (Ea occurrence) MED EXP (Any one person)	\$ 25,000
						PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$ 2,000,000
	X POLICY PRO- JECT LOC					PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:					POLLUTION LEGAL	\$ 1,000,000
С	AUTOMOBILE LIABILITY	Υ	4489610	4/1/2025	4/1/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
	X ANY AUTO					BODILY INJURY (Per person)	\$
	OWNED SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	HIRED NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
							\$
D	UMBRELLA LIAB X OCCUR		XSCUW0030452500	4/1/2024	6/30/2025	EACH OCCURRENCE	\$6,000,000
	X EXCESS LIAB CLAIMS-MADE					AGGREGATE	\$6,000,000
	DED RETENTION\$						\$
В	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WC13711863	4/1/2025	4/1/2026	X PER OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE Y/N Y	N/A				E.L. EACH ACCIDENT	\$ 2,000,000
	(Mandatory in NH)					E.L. DISEASE - EA EMPLOYEE	\$ 2,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$ 2,000,000
A	Pollution Liability GL/Pollution		EG14246248-06	4/1/2024	6/30/2025	Limit Deductible Aggregate	\$1,000,000 \$50,000 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Verification of insurance subject to the terms and conditions of the policy

Named Insured's:

Thatcher Company, Inc.

Thatcher Group, Inc. Thatcher Transportation, Inc.

Thatcher Company of Arizona, Inc.

Thatcher Company of California, Inc.

Thatcher Company of Montana, Inc.

See Attached...

CERTIFICATE HOLDER	CANCELLATION
City of Santa Fe	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
73 Paseo Real Santa Fe NM 87507	AUTHORIZED REPRESENTATIVE

AGENCY	CHET	OMED	ın.	THAT	COM-C	۱1
AGENCI	CUSI	UNIER	ID:	111/	COIVI-C	"

LOC #:

ACORD	B
ACOND	

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

7.551110101		11110 0011ED0EE
AGENCY Arthur J. Gallagher Risk Management Services, LLC		NAMED INSURED Thatcher Company, Inc. P O Box 27407
POLICY NUMBER		Salt Lake City, UT 84127
CARRIER	NAIC CODE	FFFFGTWF DATE.
ADDITIONAL REMARKS		EFFECTIVE DATE:
THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACC FORM NUMBER:25 FORM TITLE: CERTIFICATE OF		ISURANCE
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF Thatcher Company of Nevada, Inc. Thatcher Company of New York, Inc. Thatcher Chemical of Florida, Inc. Thatcher Pharmaceuticals, Inc. Thatcher Company of North Dakota, Inc.		
All carriers are rated A XV		
City of Santa Fe, its representatives, agents and employees, are A non-contributory as long as no other insurance applies. Wavier of S	dditional Insur Subrogation ap	ed with respect to General Liability and Auto Liability. Coverage is Primary and oplies in favor of Additional Insured with respect to General Liability.

ENDORSEMENT NO. 4

This endorsement, effective 12:01 AN:, 4/1/2024 Forms a part of Policy No EG14246248-06

Issued to: THATCHER COMPANY

By: AIG SPECIALTY INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY AND POLLUTION LEGAL LIABILITY COVERAGE FORM

It is hereby agreed as follows:

SECTION IV - CONDITIONS, Paragraph 7. Transfer of Rights of Recovery Against Others to Us - Applicable to Coverages A, B, C and E is amended by the addition of the following at the end of such subparagraph:

We waive any right of recovery we may have against the person or organization shown in the Schedule below because of payments we make under Coverage A, B, C and E for injury or damage arising out of your ongoing operations or your work done under a contract with that person or organization and included in the products-completed operations hazard. This waiver applies only to the person or organization shown in the Schedule below.

SCHEDULE

Name of Person or Organization:

BLANKET WHERE REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT

All other terms, conditions, and exclusions shall remain the same.

AUTHORIZED REPRESENTATIVE or countersignature (in states where applicable)

ENDORSEMENT NO. 13

This endorsement, effective 12:01 Alvi, 04/01/2024

Forms a part of Policy No.: EG14246248-06

Issued to: THATCHER COMPANY

By: AIG SPECIALTY INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COVERAGES A, B AND E ADDITIONAL INSURED DESIGNATED PERSON(S) OR ORGANIZATION(S) ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY AND POLLUTION LEGAL LIABILITY COVERAGE FORM

Solely as respects Coverages A, B and E, SECTION II - WHO IS AN INSURED is amended to include as an insured the person(s) or organization(s) shown in the Schedule below, but only with respect to bodily injury, property damage, personal and advertising injury, environmental damage or emergency response costs caused in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your work; or
- B. In connection with your premises owned by or rented to you.

SCHEDULE

Name of Additional Insured Person(s) or Organization(s): BLANKET WHERE REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT

All other terms, conditions, and exclusions shall remain the same.

or countersignature (in states where applicable)

POLICY NUMBER: 4489610 COMMERCIAL AUTO
CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM GARAGE COVERAGE FORM MOTOR CARRIER COVERAGE FORM TRUCKERS COVERAGE FORM

Endorsement Effective:04/01/2025

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Countersigned By:

Named Insured: THATCHER COMPANY, INC.	(Authorized Representative)
SCHEDUL	E
Name of Person(s) or Organization(s): AS REQUIRED PER WRITTEN CONTRACT	

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in **Section II** of the Coverage Form.



City of Santa Fe Water

801 W. San Mateo, Santa Fe, N.M. 87505 www.santafenm.gov/water

Jesse Roach PE PhD, Director

rector Rick Carpenter, BDD Facility Manager
John Del Mar PE, Engineering Manager
Jonathan Montoya, Source of Supply Manager
Mike Moya, Transmission and Distribution Manager
Bill Schneider PG, Water Resources and Conservation Manager

MEMO

Date: April 4, 2024

To: PW-PUC/Finance/City Council

Via: John Dupuis, PUD Director

Jesse Roach, Water Division Director

From: Jonathan Montoya, Source of Supply Operations Manager Jonathan Montoya

Re: Request amendment to Item #23-0157, Munis Contract # 3203937 Thatcher Chemical of Arizona inc.

ITEMS

Request for Approval Amendment No. 1 To Original Contract No. 23-0157 with Thatcher Chemical of Arizona Inc. to increase annual compensation up to \$500k per year and extend the term through April 19, 2027.

Request for Approval of a Budget Adjustment Resolution from WATER CASH FUND to 5050385.510810
 Chemical services in the total amount of \$177,428.00.

SUMMARY AND JUSTIFICATION

Source of Supply is requesting to increase the annual spending capacity of Munis Contract # 3203937 Thatcher Chemical to "up to" \$500k annually plus NMGRT for the purchase and delivery of chemicals used for water treatment. I am also requesting an increase of 1year to the term of this agreement making a valid through 4/19/2027. The intention of the increase to the annual spending limit is to allow for more treatment flexibility to maximize the water resource on the Santa Fe River. More recently snow events in conjunction with increased treatment to reduce the level in Nichols reservoir in preparation for dam construction and rehabilitation has nearly exhausted our current chemical contracts. It is anticipated that that we will need to treat more water than previously predicted this fiscal year at the Canyon Road Water treatment plant due to these circumstances. This has impacted our available funding for chemicals. At our current production rate this push us past the annual budget and purchasing limits of this agreement. This agreement was originally established in FY23 utilizing the City of Tucson Arizona's RFP/Contract #212528 as our procurement method. It is also noted that this pricing is provided via the Omnia Cooperative Pricing agreement (please see supporting documents). This procurement meets the chemical needs for the Canyon Road Water Treatment Plant. Thatcher Chemical currently supplies a wide range of chemicals used for drinking treatment including Aluminum Sulfate, Sodium Carbonate and various polymers used in our treatment process. In addition, staff is also requesting approval of the accompanying BAR to partially fund this agreement thru the remainder of FY24.



City of Santa Fe Water

RECOMMENDED ACTION

- 1. Please approve amendment to Munis Contract # 3203937 Thatcher Chemical company of Arizona increasing the annual capacity to \$500,000.00 per year for the remaining term. Total over years \$2,249,218.10 inclusive applicable NMGRT.
- 2. Please approve accompanying BAR from the Water Div. Fund To BU/LI 505085-510810 in the amount of \$177,427.50 to fund this agreement for the remainder of FY24.

Log # (Finance use	only):
Batch # (Finance use	only):

Log # [Finance use only]: Batch # (Finance use only): City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

	DEMENT 10	n.41010011 114.0	45			-
	ARTMENT / D es Deapartme					DATE 5/1/2024
ITEM DESCRIPTION	BUSINESS	LINE ITEM	SUBSIDIARY (.000000)	SUBLEDGER (0000)	INCREASE	DECREASE
EXPENDITURES				Resource and the same	(enter as positive #)	(enter as negative 8)
Professional Services - That cher Company of Arizona, Inc.	5050385	510810			\$ 177,428.00	
				-		
REVENUES		-			(enter as negative #)	(enter as positive #)
				4		
					\$	
JUSTIFICATION: (use additional page if needed)Attach supporting documentation/memo	***************************************	A			\$ 177,428.00	s .
The Public Utilities Water Division is requesting a BAR in	n the amount of	\$164,000,00 a	NE NMCRT			
The Public Offices Water Division is requesting a Divivi	The amount of	\$ 104,000.00 p	AUS INFORT.			below if BAR results pe to ANY Fund)
This will increase the annual spending capacity to Munis	contract # 320	3937, Thatcher	Company of Ar	izona, Inc.	Fund(s) Affected:	Fund Bal. Increase/(Decrease)
This is for the purchase and delivery of chemicals used	for water treatm	nent				
Increase Water Division Fund for FY25.						
					505	(\$177,428.00) (\$177,428.00)
			for Finance Com	mittee/ And	y Hopkins	May 8, 2024
Prepared By (pnnt name)	4/22/2024 Date	Sept ST. HARMAN ST.	agenda items Of	Rudget		Date
May 3, 2	2024		JNCIL APPROV	AL		
Division Director (optional)	Date	City Council Approval Date		Financ	e Director (< \$5,000)	Date
M	lay 1, 2024	Agenda Item 8		\neg		
Department Director	Date		L	City Ma	nager (s \$60,000)	Date



City of Santa Fe Summary of Contract, Agreement, Amendment & Lease

All applicable fields to be completed by department (complete 1.b only if you are processing an amendment): 1.a Munis Contract: 3203932 Procurement # (RFP/ITB# If any): Cooperative Contractor: Thatcher Company of Anguse Procurement Method/Vehicle Small Purchase RFP ITB Sole Source GSA Cooperative Exempt SWPA/Existing Description/Title: Water Chamical Purchase Contract: Agreement: Agreement: Amendment: Amendment: Term Start Date: Term End Date: Classification Total Contract Amount: 4794, 930-12 Approved by Council (If over the City Manager's approval threshold, you must go through GB)
Contract / Lease:
1.b Amendment #:
2. HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate (option: attach spreadsheet if multiple amendments) Onginal Contract Approval Hernt 23.0157
3. Procurement History:
Purchasing Officer Review
Comment & Exceptions: NMSA 1978, Section 13-1-135 - OMNIA Partners - Contract Number: 212528
4. Funding Source: Water anterprise tund Org/Object: 5050385. 510810 Andy Hopkins May 8, 2024
Budget Officer Approval: Date:
Comment & Exceptions:
5. Grant History (if applicable):
Grants Administrator Approval: Date
Staff Contact who Completed This Form: 105164 Abraham Phone #: 817-811 To be recorded by City Clerk: Email: 105164 Obayer Whave Sarrhafe mm. U.S. Clerk # Date of Execution:
ITT Representative (attesting that all information is reviewed) Title Date 5a.n.to Fe.N.1

CITY OF SANTA FE PROCUREMENT CHECKLIST

	Maf	Contractor Name:	ner Ohemical of triguna	
20	3d.	Procurement/contract Title:	Water Ohemicals	
Se,		3	e: Sole Source State Price Agreement/	Existing
Deal Se 14	W	Cooperative □Request For Prope	osals(RFP) Invitation To Bid (ITB) Exe	T
6	PIIIA PI	Small Purchase (Contract Under		
Rec	mestin	g Department: PUD 80S	Staff Name: Mad Man Month	Ma
		and Descriptions and a	Staff Name: ona han Mont	Jac
Pro	curem	ent Requirements:		
(bic con from	cureme I tabs o junctio n the R	nt files shall be maintained for all purchases and nt files shall contain the basis on which the awa r Evaluation Committee Reports), scoresheets, on with evaluations, negotiations, and the award equesting Departments, signed by the Chief Pro t award decisions before submitting them to the	rds are made, all submitted bids/proposals, a uotations, and all other documentation relate processes. The procurements shall contain w curement Officers (this document), setting for	Il evaluation materials ed to or prepared in ritten determinations
RE	QUIRE	D DOCUMENTS FOR APPROVAL BY PURC	CHASING (CPD)	
YES			YES N/A	
	Ä	Written Determination (srvs)	Quote(s) (3 Valid & Curren	t for Over 20k)
	X	RFP - Confidential info to be provided to GB	χ́ □ BAR	
	1	by CPD Buyer ITB (include bid tab)	□ □ FIR	
	CX	Other:	Certificate of Insurance (srv	s)
X		Cooperative Agreements and GSAs and Stapage, and items to be purchased)	tewide Price Agreements (include the cove	r page to show valid da
	×	Horizon Declination or Screenshot of horizon	nsofnewmexico.org/services.html (srvs)	
Ŋ		Summary of Contract (only on contracts)		
X		Current Santa Fe Business Registration (or	Exemption if no tax)	
X		Executed Contract or Price Agreement (legs	al and contractor must sign before purcha	sing approves)
	150	Chief Procurement Officer (or designee) Ap	proval for Exempt from Procurement (use	memo on our site)
	X	Evaluation Committee Report (RFPs only)		
	Ž	Signed Sole Source Determination, Vendor	Written Quote, SS Letter from Contractor	rs, and 30 Days Email
X		>20k = Memo addressed to City Manager (U	Inder 150K) Committees/City Council (O	ver 150K)
hor	Time	Mentona	Sts Sup-	4/22/24
Depa	rtment	Point of Contact	Title	Date
30	MANC 23 2024	4.29 MNT		
Depa	rtment	Director		Date
2				May 9, 2024
Chief	Procu	rement Officer		Date
ITT F	Repres	entative	Title	Date
CoSF			Version 3 12	2.1.2023

SWPA/GSA/Coop/RFP/ITB#: CRWTRP 212528

CITY OF SANTA FE AMENDMENT No. 1 TO General Services Contract 3203937 ITEM#23-0157

This AMENDMENT No. 1 (the "Amendment") amends the CITY OF SANTA FE General Services CONTRACT, dated April 19, 2023 (the "Contract"), between the City of Santa Fe (the "City") and Thatcher Company of Arizona, Inc. (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor whichever occurs last.

RECITALS:

- A. Under the terms of the Contract, Contractor has agreed to provide Drinking Water Treatment Chemicals.
- B. Pursuant to Article 8 of the Contract, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

I. <u>COMPENSATION.</u>

Article 3, paragraph A of the Contract is amended to increase the amount of compensation by a total of \$3,784,069.88 so that Article 3, paragraph A reads in its entirety as follows:

A. The total amount payable to the Contractor under this Agreement, including New Mexico gross receipts tax, is not to exceed four million five hundred seventy-nine thousand dollars (\$4,579,000) for the term of this Agreement.

2. TERM:

Article 5 of the Contract is hereby deleted in its entirety and substitute the following Article 5 in its

CoSF

Version 4 12.20.2023

place:

This Contract shall be effective when signed by the City and shall terminate on April 19, 2033.

CONTRACT IN FULL FORCE. 3.

Except as specifically provided in this Amendment, the Contract remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the partie	es have executed this Amendment No. 1 to the Contract as of the date
set forth below.	
CITY OF SANTA FE:	CONTRACTOR: Thatcher Company of Arizona, Inc.
Alan Webber (Jun 4, 2024 17:15 MDT) ALAN WEBBER, CITY MAYOR DATE: Jun 4, 2024	MICHAEL T. MITCHELL PRESIDENT DA TE: April 18, 2024 CRS# 03036339000
ATTEST:	Registration # 234552
GERALYN CARDENAS, INTERIM CITY GB MTG 05/29/24	CLERK XIV
CITY ATTORNEY'S OFFICE:	
Marcos Martinez Marcos Martinez (Apr 19, 2024 09:31 MDT) SENIOR ASSISTANT CITY ATTORNEY	
APPROVED FOR FINANCES:	
mily K. Oster	
FINANCE DIRECTOR	

CONTRACT ADDENDUM

CITY OF TUCSON BUSINESS SERVICES DEPARTMENT 255 W. ALAMEDA, 6TH FLOOR, TUCSON, AZ 85701 P.O. BOX 27210, TUCSON, AZ 85726 PHONE: (520) 837-4127 / FAX: (520) 791-4735

Patricia.Lucas@tucsonaz.gov ISSUE DATE: February 13, 2024 CONTRACT # 212528-01
CONTRACT ADDENDUM NUMBER: ELEVEN (11)
PAGE 1 of 1
PL
CONTRACT OFFICER: PATTI LUCAS

WATER TREATMENT CHEMICALS (POLYMERS AND MISC.)

THIS CONTRACT IS AMENDED AS FOLLOWS:

ITEM ONE (): PRICE ADJUSTMENT

In accordance with Contract Special Terms and Conditions, Section 4, "Price Adjustment", the City hereby accepts the proposed price adjustment from the time period of February 1, 2024 through July 31, 2024. (Attachment A).

END OF ADDENDUM ITEMS

ALL OTHER PROVISIONS OF THE CONTRACT SHALL REMAIN IN THEIR ENTIRETY.

CONTRACTOR: Thatc	her Company of Ariz	cona Inc	CITY OF TUCSON:
CONTRACTOR HEREE			THE ABOVE REFERENCED CONTRACT ADDENDUM
Signature of person Michael T. Mitchell Name and Title (typ	, President ped or printed legi		OF February , 2024, AT TUCSON, ARIZONA. Dan Longanscless for Director of Business Services and not personally
Thatcher Company	of Arizona, Inc.		
Company Name			
P. O. Box 27407			
Address			
mike.mitchell@tche	em.com; wendy.ri	chmond@tchem.com	
Email Address			
Salt Lake City	UT	84127-0407	
City	State	Zip	
Contact information Representative for		.,,	
Robert Dubel, Acco	unt Manager		
Name and Title (ty	oed or printed leg	ibly)	
(480) 248-4748			
Phone Number		AND	
robert.dubel@tche	m.com		
Email Address		Management of the Control of the Con	

212528-01: Pricing effective 2/1/2024 through 7/31/2024

0	Description	Thatcher Part Number	Estimated Annual Quantity	иом	National Freight Charge per mile* All Products per contract	Final Approved Price 1-31-24
1.	Aluminum Sulfate Minimum Shipping Quantity 21,483 dry (44,000 "as is "lbs) 11.09 Density	1115000	500,000	Dry lbs	\$ 3.40	\$ 0.28
2.	Soda Ash (Sodium Carbonate, Dry) Minimum Shipping Quantity 44,000 lbs	2220000	25,000	Dry lbs	\$ 3.40	\$ 0.42
	Soda Ash 50# Bag	2220200	42,000	Dry	\$ 3.40	\$ 0.33
3.	Sodium Bisulfite Minimum Shipping Quantity 18,000 lbs 11.27 Density	2237050	900,000	Dry lbs	\$ 3.40	\$ 0.62
4.	Sodium Hypochlorite Minimum Shipping Quantity 4,400 Gal	2434000	2,000,000	Gallon	\$ 3.40	\$ 3.77
5.	Sodium Hydroxide 25% Minimum Shipping Quantity 44,000 Wet Lbs	1316000	85,000	Wet Lbs	\$ 3.40	\$ 0.21
6.	Ammonia Anhydrous Minimum Shipping Quantity 44,000lbs.	1153000	10,000	Wet Lbs	\$ 3.40	\$ 2.13
7.	19% Ammonium Hydroxide Minimum Shipping Quantity 8,360 dry lbs. (44,000 "as is") lbs. 7.72 Density	1159000	10,000	Dry Lbs	\$ 3.40	\$ 1.64
8.	Chlorine Eastern Valve Minimum Shipping Quantity 24,000 LBS (Was 44,000 Lbs)	1336309	10,000	LBS (Not Gal)	\$ 3.40	\$ 1.44
9.	Copper Sulfate Minimum Shipping Quantity 42,000 LBS	1411201	10,000	Dry Lbs	\$ 3.40	\$ 2.07

10A.	Ferric Sulfate 10% Iron Minimum Shipping Quantity 4,400 Dry Lbs (44,000 "as is" lbs)	1551000	10,000	Dry Lbs	\$ 3.40	\$ 1.14
10B.	Ferric Sulfate 12%n Iron Minimum Shipping Quantity 5280 Dry LBS (44,000 "as is" lbs)	1555000	10,000	Dry Lbs	\$ 3.40	\$ 1.12
13.	Hydrofluorosilicic Acid Minimum Shipping Quantity 10,120 dry (44,000 "as is" (BS)	1722000	10,000	Dry lbs	\$ 3.40	\$ 1.94
14.	Lime Foundry Quick Grade Minimum Shipping Quantity 44,000 lbs.	1806000	10,000	Dry lbs	\$ 3.40	\$ 0.29
15.	Lime Hydrated Minimum Shipping Quantity 44,000 Lbs	1803000	10,000	Dry lbs	\$ 3.40	\$ 0.33
18.	Polyaluminum Hydroxychlorosulfate Minimum Shipping Quantity <u>44,000 Lbs</u>	2481000	10,000	Wet lbs (Not Dry)	\$ 3.40	\$ 0.63
19.	Polyphosphate Minimum Shipping Quantity <u>44,000</u> <u>Lbs</u>	2586000	10,000	Wet lbs (not Dry)	\$ 3.40	\$ 0.91
24.	Sulfuric Acid Minimum Shipping Quantity 40,900 Dry Lbs (44,000 "as is" lbs)15,26 Density	2363000	10,000	Dry lbs	\$ 3.40	\$ 0.16
25.	Zinc Orthophosphate Minimum Shipping Quantity 17,600 lbs. (44,000 "as is" ibs.)	1305000	10,000	Dry lbs	\$ 3.40	\$ 2.63
26.	Citric Acid Minimum Shipping Quantity 44,000 lbs	1354000	10,000	Wet lbs	\$ 3.40	\$ 1.12
28.	Hydrogen Peroxide 34% Minimum Shipping Quantity 41,060lbs	1730000	413,170	Wet Lbs	\$ 3.40	\$ 0.58
1.	Methanol 6.61Density	1877000	7,000	Gal	\$ 3.40	\$ 3.12

3.	T-Floc 1417	2448000	32,900	Lbs	\$ 3.40	\$ 1.67
6.	TI-2904 330lb Drum Minimum Shipping Quantity 4 drums	2586100	5,280	Wet Lbs	\$ 3.40	\$ 2.29
7.	TI-2904 610lb Drum Minimum Shipping Quantity 4 drums	2586101	9,760	Wet Lbs	\$ 3.40	\$ 2.29
						\$
	Products we are no longer bidding					
10C.	Ferric Sulfate 13% Iron Minimum Shipping Quantity 5720 Dry Lbs (44,000 "as is" lbs.)	1558000	10,000	Dry Lbs	3.4	
11.	Sodium Fluoride		10,000	Dry-lbs	3.4	
12.	Fluorosilicic Acid Minimum Shipping Quantity 10,120 dry (44,000 "as to" LBS)	1722000	10,000	Dry lbs-	¢ -3.00	
16.	Pebble Quick Lime Minimum Shipping Quantity 44,000 Lbs	1807050	10,000	Dry lbs-	3.4	
17.	Polyaluminum Chloride Minimum Shipping Quantity 44,000 Lbs	2481000	10,000	-Wet lbs	\$ <u>3.00</u>	
20.	Potassium Permanganate Minimum Shipping Quantity <u>43,982 Lbs</u>	2087100	10,000	Dry Lbs	3,4	
21.	Powdered Activated Charcoal Minimum Shipping Quantity 40,000 Lbs	No Bid	10,000	Dry lbs	3.4	

22.	Sodium Hexametaphosphate Minimum Shipping Quantity 44,000 Lbs	No-Bid	10,000	Dry Ibs	3.4	
23.	Sulfur Dioxide Minimum Shipping Quantity 44,000 Lbs	2348394	10,000	-Wet lbs (Not Dry)-	3.4	
27.	Liquid Oxygen Minimum Shipping Quantity		396,000	Gal	3.4	ascum, capath root branch place; griffs and
0.	Mississippi Lime	No-Bid	48,000	Lbs-	\$ 3.40	
4.	Colcium Hypochlorite 2 5/8" Tabs	1282260	48,000	Dry Lbs	\$ 3.40	
5.	Anhydrous Ammonia Refridge grade	1154000	18	Lbs	\$ 3.40	
8.	T-Chlor 10% G-Bulk 4600/G Minnimum Delivery	2,433,000	12,000	G Bulk	3.4	
9,	T-Chlor 10% 55G Drums 220/G Minnimum- Dellvry	2433100	1,100	G Drum	3.4	
10.	Ferric Chloride 38 40% 3000/# Totes 9000/# minnimum Delivery	1546150	60,000	Wet Lbs-	3.4	3 m 2 mm 2 h 3 m 2 m 2 m
11.	T Floc 4063 450/# Drum 3600/# minnimum- Delivery	2476100	3,600	Wet Lbs-	3.4	
12.	Methanol 275G Drum 825/G minnimum delivery	1877007	6,000	Gallon	3.4	

THATCHER COMPANY, INC.

P. O. Box 27407, Salt Lake City, UT 84127-0407



Phone (801) 972-4587 Fax (801) 972-4606

1/31/24

CITY OF SANTA FE

OMNIA CONTRACT PRICING UPDATE 2/1/24 THROUGH 7/31/24

Dear Jonathan:

Please find below the current price schedule for the product(s) you requested. If you have any questions, feel free to contact me any time at the number(s) listed below. Thank you in advance for your business.

Account Manager:

Robert Dubel

Email:

Robert.dubel@tchem.com

Office:

623-691-6499

Mobile:

480-248-4748

Product Description	Product Code	Packaging	Min. Qty.	Price
Aluminum Sulfate 8.3%	1115000	Dry # Bulk	21483/# Dry or 44,000/# Wet	\$00.28/Dry # or \$00.1367/Wet #
Soda Ash Dense Bag	2220200	Dry # Bag	42000/#	\$00.33/#

Price Expires 7/31/24

Payment Terms:

Net 30 days from date of shipment

Freight Terms:

All products are priced FOB Delivery Point + FSC

The prices listed on this quotation are subject to change without notice. Please confirm your prices when placing your order.