



City of Santa Fe New Mexico

Memorandum



Date: February 4, 2026

To: Brian Moya, Interim City Manager

Via: Sam Burnett, Interim Department Director 
Marcos Esquibel, Interim Division Director 

From: Romella Glorioso-Moss, PhD, CPM, AICP, Capital Projects Manager *RGM*

ACTION:

Request for Approval of “Certification of Project Completion” Attached as Exhibit A to NMDOT Funding Agreement LP50046 for the Construction of Agua Fria – South Meadows Intersection Improvements Project (Romella Glorioso-Moss, rsglorioso-moss@santafenm.gov, (505) 955-6623.

BACKGROUND:

Pursuant to Section 4.n of the NMDOT Transportation Project Fund Agreement LP50046, attached for your review and approval is the Certification of Project Completion required for final closeout of the agreement. The certification documents the City’s compliance with all applicable terms and conditions of the funding agreement, as well as with 18.27.6 NMAC, which governs the application, award, administration, and closeout of state-funded transportation projects in New Mexico.

Agreement LP50046 provided \$735,000 in Transportation Project Fund assistance for the Agua Fria–South Meadows Intersection Improvements Project. Funds were expended for the replacement of the pressure regulating valve (PRV) associated with utility relocations necessary to accommodate the roadway improvements. The total project cost was approximately \$4 million, with remaining expenditures funded through other NMDOT project funding programs.

ATTACHMENT:

Exhibit A – Certification of Project Completion

EXHIBIT A

CERTIFICATION OF PROJECT COMPLETION

Public Entity:

Control No. LP50046

I, Romella Glorioso-Moss, in my capacity as Capital Projects Manager of Public Works Dept. - Complete Streets. certify in regard to Control No. **LP50046**:

1. That the Public Entity has complied with the terms and conditions of the requirements under this Agreement and 18.27.6 NMAC.
2. That all work in was performed in accordance with the Agreement.
3. That the total Project cost of \$735,000, with New Mexico Department of Transportation 95% share of \$698,250 and the Public Entity share of \$36,750 is accurate, legitimate, and appropriate for the Project.
4. That the Project was completed on Not Applicable * of _____, 20____

In Witness Whereof, Kody Keelin in his/her capacity as Project Manager of Public Works - Complete Streets certify that the matters stated above are true to his/her knowledge and belief.

City of Santa Fe

By: Brian Moja Date: _____

Title: Interim City Manager Date: _____

ATTEST:

By: [Signature] Date: _____

Public Entity Clerk 

When completed, send Certification of Project Completion to the District Coordinator, New Mexico Department of Transportation.

+ Note: Although project funding was expended by December 30, 2025 primarily used for PRV replacement work, the project construction is not yet complete due to the long lead time required to order the mast arm. In addition, PNM's PE is not yet finished with the design for the installation of the secondary pedestal for the PRV.

Signature: *Erika Quintana*

Email: efquintana@santafenm.gov

26-0070 CM NMDOT Project Closure Certification (Agua Fria - South Meadows)

Final Audit Report

2026-02-17

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"26-0070 CM NMDOT Project Closure Certification (Agua Fria - South Meadows)" History

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✔ Agreement completed.

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