



The Purchasing Memo

Date: May 13, 2026

To: Brian Moya, City Manager

From: Matthew Harding, Administrative Manager – City Attorney’s Office

Via: Marcos D. Martínez, City Attorney MM
MM

Subject: Legal Contract Amendment 1 – High End Excise Tax

Vendor Name: Peifer, Hanson, Mullins, & Baker, P.A.

Munis Vendor Number: 10558

ITEM AND ISSUE:

The City Attorney’s Office respectfully requests your review and approval of a Legal Contract Amendment 1 to contract number 3204789 with Peifer, Hanson, Mullins, & Baker, P.A. for legal disputes and/or appeals related to the City’s High End Excise Tax. Amendment 1 increases the term of the contract by one additional year and adds \$8,370.28 to the compensation total. This would bring the not to exceed total to \$62,464.03 inclusive of NMGRT.

CONTRACT NUMBER:

The FY26 Munis contract number is 3204789.

BACKGROUND AND SUMMARY:

The Contractor/Vendor had previously agreed to represent the City in in matters related to legal disputes and/or appeals to the City’s High End Excise Tax. The City Attorney’s Office would like this contract to continue.

PRIOR APPROVALS AND SUPPORTING INFORMATION:

FUNDING SOURCE:

Fund Name/Number: General Fund/Fund 100

Munis Org Name/Number: City Attorney’s Office/1002550

Munis Object Name/Number: Legal Contracts/510200

Budget Officer / Designee: Andy Hopkins Date: 05/14/2026

Budget Officer Comment/Exceptions: _____

PROCUREMENT METHOD:

The procurement method used was NMSA 1978, Section 13-1-98, Exempt

Chief Procurement Officer (CPO)/Designee: [Signature] Date: 05/15/2026

CPO Comment/Exceptions: _____
SFCC 1987, Section 11-13 - Contracts w/ Attornys are exempt

ASSOCIATED APPROVALS:

IT Components included? Yes | No

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Treasury/Point of Sale Components included? Yes | No

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Vehicles included? Yes | No

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Construction to City Facilities, Furniture, and/or Fixtures included? Yes | No

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this an externally funded purchase? Yes | No

If yes, what is the issuing agency: _____

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

Is this a Capital Asset or Project? Yes | No

Project Ledger Number: _____

Approval: _____ **Title:** _____ **Date:** _____

Comment/Exceptions: _____

ATTACHMENTS:

- Amendment 1
- Certificate of Insurance
- Original contract packet

Item #: 26-0168
Munis Contract #: _____
Original Contract Item #: 24-0397
SWPA/GSA/Coop/RFP/ITB #: _____

CITY OF SANTA FE, CITY ATTORNEY'S OFFICE
AMENDMENT No. 1 TO
Contract # 3204789

High End Excise Tax

This AMENDMENT No. 1 (the "Amendment") amends the CITY OF SANTA FE CONTRACT, dated June 10th, 2024 (the "Contract"), between the City of Santa Fe (the "City") and Peifer, Hanson, Mullins, & Baker, P.A. (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor whichever occurs last.

RECITALS:

A. Under the terms of the Contract, Contractor has agreed to provide the legal services regarding disputes and/or appeals related to the City's High End Excise Tax.

B. Pursuant to Article 14 of the Contract, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. COMPENSATION.

Article 3, paragraph A of the Contract is amended to increase the amount of compensation by a total of \$8,370.28 so that Article 3, paragraph A reads in its entirety as follows:

A. The City shall pay to Contractor the following hourly rates:

\$350/hour of Matthew Jackson or Greg Williams, \$550/hour for Charles Peifer, \$400/hour for other Partners, \$270/hour for associates, and \$140/hour for paralegal time. In addition, the City shall pay the Contractor for expenses incurred in the performance of services in the Contract such as copying, telephone and computer

research charges at the normal rate for such expenses charged by the Contractor to its other clients. Per diem and mileage expenses shall not exceed the amounts provided in the Per Diem and Mileage Act. Said services shall not exceed sixty two thousand four hundred sixty-four dollars and three cents [\$62,464.03], inclusive of gross receipts tax, in total for the term of this Contract.

2. TERM.

Article 4 of the Contract is hereby deleted in its entirety and substitute the following Article 4 in its place:

THIS CONTRACT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED BY THE CITY.

This Contract shall terminate on June 30, 2027 unless terminated pursuant to paragraph 5 (Termination), or paragraph 6 (Appropriations).

3. CONTRACT IN FULL FORCE.

Except as specifically provided in this Amendment, the Contract remains and shall remain in full force and effect, in accordance with its terms.

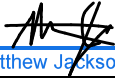
[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties have executed this Amendment No. 1 to the Contract as of the dates set forth below.

CITY OF SANTA FE:

CONTRACTOR:
Peifer, Hanson, Mullins, & Baker, P.A

BRIAN MOYA


Matthew Jackson (May 5, 2026 13:08:40 MDT)

BRIAN MOYA, INTERIM CITY MANAGER

MATTHEW JACKSON, COUNSEL

DATE: 05/18/2026

DATE: May 5, 2026

NMBTIN: _____

ATTEST:






GERALYN CARDENAS, CITY CLERK 

CITY ATTORNEY'S OFFICE:

Marcos D. Martínez
Marcos D. Martínez (May 7, 2026 13:17:12 MDT)

MARCOS D. MARTÍNEZ, CITY ATTORNEY

APPROVED FOR FINANCES:


ANDREA PHILLIPS (May 15, 2026 15:42:05 MDT)

ANDREA PHILLIPS, INTERIM FINANCE DIRECTOR










PHMB_High_End_Excise_Tax_Amend_1

Final Audit Report

2026-05-07

Created:	2026-05-05
By:	MATTHEW HARDING (mrharding@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAyvnd5Alk567tIJikN7Rljb-GO9YmZX3j

"PHMB_High_End_Excise_Tax_Amend_1" History

-  Document created by MATTHEW HARDING (mrharding@santafenm.gov)
2026-05-05 - 7:05:27 PM GMT- IP address: 63.232.20.2
-  Document emailed to Matthew Jackson (mjackson@peiferlaw.com) for signature
2026-05-05 - 7:07:24 PM GMT
-  Email viewed by Matthew Jackson (mjackson@peiferlaw.com)
2026-05-05 - 7:08:17 PM GMT- IP address: 104.47.55.126
-  Document e-signed by Matthew Jackson (mjackson@peiferlaw.com)
Signature Date: 2026-05-05 - 7:08:40 PM GMT - Time Source: server- IP address: 74.92.206.33
-  Document emailed to Marcos D. Martínez (mdmartinez@santafenm.gov) for signature
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2026-05-05 - 7:42:25 PM GMT- IP address: 63.232.20.2
-  Email viewed by Marcos D. Martínez (mdmartinez@santafenm.gov)
2026-05-07 - 7:16:52 PM GMT- IP address: 63.232.20.2
-  Document e-signed by Marcos D. Martínez (mdmartinez@santafenm.gov)
Signature Date: 2026-05-07 - 7:17:12 PM GMT - Time Source: server- IP address: 63.232.20.2 - Signature Appearance Selected: TYPE
-  Agreement completed.
2026-05-07 - 7:17:12 PM GMT



THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

May 13, 2026

City of Santa Fe
200 LINCOLN AVE
SANTA FE NM 87501

Account Information:

Policy Holder Details :	Peifer, Hanson, Mullins & Bake
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Contact Us

Need Help?

Chat online or call us at
(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/13/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MEDPRO INSURANCE SERVICES LLC/PHS 36215837 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	CONTACT NAME: PHONE (A/C, No, Ext): (866) 467-8730		FAX (A/C, No):
	E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC#	
INSURED Peifer, Hanson, Mullins & Bake 20 1 FIRST PLAZA CTR NW ALBUQUERQUE NM 87102-3347	INSURER A : Hartford Casualty Insurance Company		29424
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED: <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE AGGREGATE	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	36 WEC BK3E97	12/01/2025	12/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$100,000 E.L. DISEASE -EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations.

CERTIFICATE HOLDER

City of Santa Fe
 200 LINCOLN AVE
 SANTA FE NM 87501

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan L. Castaneda

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THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

May 13, 2026

City of Santa Fe
200 LINCOLN AVE
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Account Information:

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Contact Us

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We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team

CITY OF SANTA FE

LEGAL SERVICES CONTRACT

THIS CONTRACT is made and entered into by and between the City of Santa Fe (the "City") and Peifer, Hanson, Mullins, & Baker, P.A. (the "Peifer firm" or the "Contractor"). The date of this Contract shall be the date when it is executed by the City.

1. **Scope of Services**

The Contractor agrees to represent the City in the following matters as requested by the City Attorney's Office: legal disputes and/or appeals related to the City's High End Excise Tax, SFCC 1987, Sections 18-18.1 to -13 and the City's administrative rule implementing the tax. Contractor may also provide general legal consultation regarding municipal taxation. Matthew Jackson shall be lead counsel, with potential support from partners, associates, or paralegals.

2. **Standard of Performance; Licenses**

A. The Contractor represents that Contractor possesses the personnel, experience and knowledge necessary to perform the services described under this Contract.

B. The Contractor agrees to obtain and maintain throughout the term of this Contract, all applicable professional and business licenses required by law, for itself, its employees, agents, representatives, and subcontractors.

3. **Compensation**

A. The City shall pay to Contractor the following hourly rates: \$350/hour for Matthew Jackson or Greg Williams, \$550/hour for Charles Peifer, \$400/hour for other partners, \$270/hour for associates, and \$140/hour for paralegal time. In addition, the City shall pay the Contractor for expenses incurred in the performance of services in the Contract such as copying, telephone and computer research charges at the normal rate for such expenses charged by the Contractor to its other clients. Per diem and mileage expenses shall not exceed the amounts provided in the Per Diem and Mileage Act. Said services shall not exceed fifty thousand dollars (\$50,000.000), plus gross receipts tax, in total for the term of this Contract.

B. The Contractor shall be responsible for payment of gross receipts taxes levied by the State of New Mexico on the sums payable under this Contract.

C. Payment shall be made upon receipt and approval by the City of detailed statements containing a report of services completed. Compensation shall be paid only for services performed.

4. **Term**

THIS CONTRACT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED BY THE CITY. This Contract shall terminate on June 30, 2026, unless terminated pursuant to paragraph 5 (Termination), or paragraph 6 (Appropriations). In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in Section 13-1-150 NMSA 1978.

5. **Termination**

A. **Termination.** This Contract may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Except as otherwise allowed or provided under this Contract, the City's sole liability upon such termination shall be to pay for acceptable work performed prior to the Contractor's receipt of the notice of termination, if the City is the

terminating party, or the Contractor's sending of the notice of termination, if the Contractor is the terminating party; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Contract. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Contract may be terminated immediately upon written notice to the Contractor if the Contractor becomes unable to perform the services contracted for, as determined by the City or if, during the term of this Contract, the Contractor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of City funds or due to the Appropriations paragraph herein. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE City's OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS CONTRACT.*

B Termination Management. Immediately upon receipt by either the City or the Contractor of notice of termination of this Contract, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Contract without written approval of the City; 2) comply with all directives issued by the City in the notice of termination as to the performance of work under this Contract; and 3) take such action as the City shall direct for the protection, preservation, retention or transfer of all property titled to the City and records generated under this Contract. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become property of the City upon termination and shall be submitted to the City as soon as practicable.

6. Appropriations

The terms of this Contract are contingent upon sufficient appropriations and authorization being made by the City Council for the performance of this Contract. If sufficient appropriations and authorization are not made by the City Council, this Contract shall terminate immediately upon written notice being given by the City to the Contractor. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the City proposes an amendment to the Contract to unilaterally reduce funding, the Contractor shall have the option to terminate the Contract or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

7. Status of Contractor

The Contractor and its agents and employees are independent contractors performing professional services for the City and are not employees of the City. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to employees of the City as a result of this Contract. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the City unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

8. Assignment

The Contractor shall not assign or transfer any interest in this Contract or assign any claims for money due or to become due under this Contract without the prior written approval of the City.

9. Subcontracting

The Contractor shall not subcontract any portion of the services to be performed under this Contract without the prior written approval of the City. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Contract, nor shall any subcontract obligate direct payment from the City.

10. Release

Final payment of the amounts due under this Contract shall operate as a release of the City, its officers and employees from all liabilities, claims and obligations whatsoever arising from or under this Contract.

11. **Confidentiality**

Any confidential information provided to or developed by the Contractor in the performance of this Contract shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the City.

12. **Product of Service -- Copyright**

All materials developed or acquired by the Contractor under this Contract shall become the property of the City and shall be delivered to the City no later than the termination date of this Contract. Nothing developed or produced, in whole or in part, by the Contractor under this Contract shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

13. **Conflict of Interest; Governmental Conduct Act**

A. The Contractor represents and warrants that it presently has no interest and, during the term of this Contract, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Contract.

B. The Contractor further represents and warrants that it has complied with, and, during the term of this Contract, will continue to comply with, and that this Contract complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978.

C. Contractor's representations and warranties in Paragraphs A and B of this Article 13 are material representations of fact upon which the City relied when this Contract was entered into by the parties. Contractor shall provide immediate written notice to the City if, at any time during the term of this Contract, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Article 13 were erroneous on the effective date of this Contract or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Article 13 were erroneous on the effective date of this Contract or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the City and notwithstanding anything in the Contract to the contrary, the City may immediately terminate the Contract.

D. All terms defined in the Governmental Conduct Act have the same meaning in this section.

14. **Amendment**

A. This Contract shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. If the City proposes an amendment to the Contract to unilaterally reduce funding due to budget or other considerations, the Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Contract, pursuant to the termination provisions as set forth in Article 4 herein, or to agree to the reduced funding.

15. **Merger**

This Contract incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Contract. No prior Agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Contract.

16. **Penalties for violation of law**

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

17. **Equal Opportunity Compliance**

The Contractor agrees to abide by all federal and state laws and rules and regulations, and Santa Fe City Code, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Contract. If Contractor is found not to be in compliance with these requirements during the life of this Contract, Contractor agrees to take appropriate steps to correct these deficiencies.

18. **Applicable Law**

The laws of the State of New Mexico shall govern this Contract, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with Section 38-3-1 (G) NMSA 1978. By execution of this Contract, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Contract.

19. **Workers Compensation**

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Contract may be terminated by the City.

20. **Insurance**

A. The Contractor shall maintain adequate legal malpractice insurance. It is the sole responsibility of the Contractor to be in compliance with the law. Such insurance shall provide that the City is named as an additional insured and that the City is notified no less than 30 days in advance of cancellation for any reason. The Contractor shall furnish the City with a copy of a Certificate of Insurance as a condition prior to performing services under this Contract.

B. Contractor shall obtain and maintain Workers' Compensation insurance required by law to provide coverage for Contractor's employees throughout the term of this Contract. Upon request, Contractor shall provide the City with evidence of its compliance with such requirement.

21. **Records and Financial Audit**

The Contractor shall maintain detailed time and expenditure records that indicate the date; time, nature and cost of services rendered during the Contract's term and effect and retain them for a period of three (3) years from the date of final payment under this Contract. The records shall be subject to inspection by the City. The City shall have the right to audit billings both before and after payment. Payment under this Contract shall not foreclose the right of the City to recover excessive or illegal payments.

22. **Indemnification**

The Contractor shall indemnify, hold harmless and defend the City from all losses, damages, claims or judgments on account of any suit, judgment, execution, claim, action or demand whatsoever arising from Contractor's performance under this Contract as well as the performance of Contractor's employees, agents, representatives and subcontractors, including payments of all attorneys' fees and costs.

23. **NEW MEXICO TORT CLAIMS ACT**

Any liability incurred by the City of Santa Fe in connection with this Contract is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City

and its “public employees” as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Contract modifies or waives any provision of the New Mexico Tort Claims Act.

24. **Invalid Term or Condition**

If any term or condition of this Contract shall be held invalid or unenforceable, the remainder of this Contract shall not be affected and shall be valid and enforceable.

25. **Notices**

Any notices required to be given under this Contract shall be in writing and served by personal delivery or by mail, postage prepaid, to the parties at the following addresses:

CITY OF SANTA FE:
CITY ATTORNEY’S OFFICE
P.O. BOX 909
SANTA FE, NM 87504

CONTRACTOR:
PIEFER, HANSON, MULLINS, & BAKER, P.A.
P.O. BOX 25245
ALBUQUERQUE, NM 87125

IN WITNESS WHEREOF, the parties have executed this Contract on the dates set forth below.

CITY OF SANTA FE:

John Blair
John Blair (Jun 10, 2024 16:27 MDT)
JOHN BLAIR, CITY MANAGER

Date: Jun 10, 2024

CONTRACTOR:
Peifer, Hanson, Mullins, & Baker, P.A

Mark Baker
Mark Baker (May 24, 2024 15:42 MDT)
MARK BAKER

Title: Partner

Date: May 24, 2024

N.M. Taxation & Revenue
CRS #
City of Santa Fe Business
Registration #

ATTEST:

GERALYN CARDENAS
GERALYN CARDENAS, INTERIM CITY CLERK

xiv

CITY ATTORNEY'S OFFICE:

Marcos Martinez
Marcos Martinez (May 24, 2024 17:05 MDT)
SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

Emily K. Oster
EMILY OSTER, FINANCE DIRECTOR

City of Santa Fe, New Mexico

memo

DATE: May 23, 2024

TO: John Blair, City Manager JB
Emily Oster, Finance Director *EO*
Travis Dutton-Leyda, Purchasing Officer *TDL*

FROM: Erin K. McSherry, City Attorney EM
Amy Cawthon, Administrative Manager AC

ITEM AND ISSUE:

Request for the Approval of the Legal Services Agreement in the Total Amount of \$50,000 plus GRT of \$4,093.75 for Legal Services- Peifer, Hanson, Mullins, & Baker, P.A, terminating on June 30, 2026.

BACKGROUND AND SUMMARY:

Contractor will support the City Attorney's Office in legal disputes and/or appeals related to the City's High End Excise Tax, the City's administrative rule implementing the tax, and general legal consultation regarding municipal taxation.

ACTION REQUESTED:

City Attorney's Office respectfully requests your review and approval of the Contract. The funding source is General Fund: 100/ORG: 1002550 / OBJ: 510200 for FY 24. Thank you in advance for your assistance.

AJH

Signature: *Amy Cawthon*

Email: amcawthon@santafenm.gov

Signature: 
Erin McSherry (May 24, 2024 15:30 MDT)

Email: ekmcsherry@santafenm.gov

CITY OF SANTA FE PROCUREMENT CHECKLIST



Contractor Name: Peifer, Hanson, Mullins, & Baker, P.A.

Procurement/contract Title: Legal Services Agreement – High End Excise Tax

Procurement Method/Vehicle: Sole Source State Price Agreement/Existing Cooperative Request For Proposals(RFP) Invitation To Bid (ITB) Exempt: SFCC 1987, Section 11-3(B)(3)

Small Purchase (Contract Under \$60,000) Other: _____

Requesting Department: City Attorney's Office **Staff Name:** Amy Cawthon

Procurement Requirements:

Procurement files shall be maintained for all purchases and contracts, regardless of the method of procurement. The procurement files shall contain the basis on which the awards are made, all submitted bids/proposals, all evaluation materials (bid tabs or Evaluation Committee Reports), scoresheets, quotations, and all other documentation related to or prepared in conjunction with evaluations, negotiations, and the award processes. The procurements shall contain written determinations from the Requesting Departments, signed by the Chief Procurement Officers (this document), setting forth the reasoning for the contract award decisions before submitting them to the Committees.

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING (CPD)

YES	N/A		YES	N/A	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Written Determination (srvs)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Quote(s) (3 Valid & Current for Over 20k)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	RFP - Confidential info to be provided to GB by CPD Buyer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	BAR
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ITB (include bid tab)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	FIR
<input type="checkbox"/>	<input type="checkbox"/>	Other: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Insurance (srvs)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cooperative Agreements and GSAs and Statewide Price Agreements (include the cover page to show valid date, s			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Horizon Declination or Screenshot of horizonsofnewmexico.org/services.html (srvs)			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Summary of Contract (only on contracts)			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Santa Fe Business Registration (or Exemption if no tax)			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Executed Contract or Price Agreement (legal and contractor must sign before purchasing approves)			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Chief Procurement Officer (or designee) Approval for Exempt from Procurement (use memo on our site)			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation Committee Report (RFPs only)			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Signed Sole Source Determination, Vendor Written Quote, SS Letter from Contractors, and 30 Days Email			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	>20k = Memo addressed to City Manager (Under 150K) Committees/City Council (Over 150K)			

Amy Cawthon *Amy Cawthon*

Department Point of Contact

Erin McSherry *Erin McSherry*
Erin McSherry (May 24, 2024 16:01 MDT)

Department Director

[Signature]

Chief Procurement Officer

ITT Representative

CoSF

Administrative Manager

Title

May 24, 2024

Date

May 24, 2024

Date

Jun 5, 2024

Date

Title

Date



City of Santa Fe

Summary of Contract, Agreement, Amendment & Lease

All applicable fields to be completed by department (complete 1.b only if you are processing an amendment):

1.a Munis Contract: _____ Procurement # (RFP/ITB# If any): _____

Contractor: Peifer, Hanson, Mullins, & Baker, P.A.

Procurement Method/Vehicle: Small Purchase RFP ITB Sole Source GSA Cooperative Exempt SWPA/Existing

Description/Title: Contractor will support the City Attorney's Office in legal disputes and/or appeals related to the City's High End Excise Tax, the City's administrative rule implementing the tax, and general legal consultation regarding municipal taxation.

Contract: Agreement: Lease/Rent: Amendment:

Term Start Date: When Signed Term End Date: 06/30/2026 Total Contract Amount: \$54,093.75

Approved by Council (If over the City Manager's approval threshold, you must go through GB) _____

Contract / Lease: \$50,000 plus GRT of \$4,093.75

1.b Amendment #: N/A to the Original Contract/Lease # _____

Increase/(Decrease) Amount \$: _____

Extend Expiration Date to: _____

Approved by Council (If the original went through GB, all amendments must go through GB regardless of the amendment reason) Date: _____

Amendment is for: _____

2. HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate (option: attach spreadsheet if multiple amendments)

This is the Original Contract

3. Procurement History: Exempt PER SFCC 1987, Section 11-3(B)(3).

[Signature] 6/5/24
Purchasing Officer Review: _____ Date: _____

Comment & Exceptions: _____

4. Funding Source: 100 Org / Object: 1002550/510200

Andy Hopkins _____
Budget Officer Approval: _____ Date: _____

Comment & Exceptions: _____

5. Grant History (if applicable): _____

Grants Administrator Approval: _____ Date _____

Staff Contact who Completed This Form: _____ Phone #: _____

To be recorded by City Clerk: _____ Email: _____

Clerk # _____

Date of Execution: _____

ITT Representative (attesting that all information is reviewed)

Title

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/24/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT : If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed if SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on This certificate does not confer rights to the certificate holder in lieu of such an endorsement(s).

PRODUCER DANIELS-HEAD INS AGCY 1001 S CAPITAL OF TEXAS HWY STE M100 WEST LAKE HILLS, TX 78746-6473	CONTACT NAME:		
	PHONE (A/C. No. Ext.): (888) 661-3938	FAX (A/C. No. Ext.): (877) 872-7604	
E-MAIL ADDRESS: service.center@travelers.com			
INSURED PEIFER, HANSON, MULLINS & BAKER, PA P.O BOX 25245 ALBUQUERQUE, NM 87125	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : THE TRAVELERS INDEMNITY COMPANY OF CONNECTICUT		
	INSURER B : TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> HIRED AUTO <input checked="" type="checkbox"/> NON OWNED AUTO GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			680-8570C929-23-42	12/01/2023	12/01/2024	EACH OCCURRENCE	\$2,000,000
							DAMAGE TO RENTED PREMISES (Ea Occurrence)	\$300,000
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$4,000,000
							PRODUCTS – COMP/OP AGG	\$4,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS BELOW	Y/N	N/A	UB-7J218866-23-42	12/01/2023	12/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH -ER	
							E.L. EACH ACCIDENT	\$100,000
							E.L. DISEASE – EA EMPLOYEE	\$100,000
							E.L. DISEASE – POLICY LIMIT	\$500,000
							\$	
							\$	
							\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

CITY OF SANTA FE 200 LINCOLN AVENUE SANTA FE, NM 87501	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS AUTHORIZED REPRESENTATIVE <i>Renan M. Beltran</i>
--	--

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Audit & Compliance Division
Albuquerque District

Susana Martinez
Governor

John Monforte
Acting Cabinet Secretary

PEIFER, HANSON & MULLINS, P.A.
PO BOX 25245
ALBUQUERQUE, NM 87125-0245

January 8, 2018
CRS: 02-148822-00-3
Letter ID: L1345645360

STATE OF NEW MEXICO TAXATION AND REVENUE DEPARTMENT
REGISTRATION CERTIFICATE

Date ID Issued 25-May-1990	IDENTIFICATION NUMBER 02-148822-00-3	Business Start Date 02-Jun-1990
Business Location 20 FIRST PLAZA CTR NW STE 725		Business End Date
City and State ALBUQUERQUE, NM		Zip Code 87102-3338
Taxpayer Name PEIFER, HANSON & MULLINS, P.A.		Taxpayer Type Corporation
Firm Name PEIFER, HANSON & MULLINS, P.A.		Filing Frequency Monthly
Mailing Address PO BOX 25245		
City and State ALBUQUERQUE, NM		Zip Code 87125-0245

This Registration Certificate is issued pursuant to Section 7-1-12 NMSA 1978 for Gross Receipts, County Gross Receipts, Municipal Gross Receipts, Compensating and Withholding Taxes. This copy must be displayed conspicuously in the place of business. Any purchaser of the registrants business is subject to certain requirements under Section 7-1-61 NMSA 1978.

Division Director Tax Administration

By *Ron L. Scott*

Any inquiries concerning your Identification Number should be addressed to the Audit & Compliance Division, P.O. Box 630, Santa Fe, New Mexico 87504-0630

Form Revised 02/2003

THIS CERTIFICATE IS NOT TRANSFERABLE

STATE OF NEW MEXICO TAXATION AND REVENUE DEPARTMENT
REGISTRATION CERTIFICATE

Date ID Issued 25-May-1990	IDENTIFICATION NUMBER 02-148822-00-3	Business Start Date 02-Jun-1990
Business Location 20 FIRST PLAZA CTR NW STE 725		Business End Date
City and State ALBUQUERQUE, NM		Zip Code 87102-3338
Taxpayer Name PEIFER, HANSON & MULLINS, P.A.		Taxpayer Type Corporation
Firm Name PEIFER, HANSON & MULLINS, P.A.		Filing Frequency Monthly
Mailing Address PO BOX 25245		
City and State ALBUQUERQUE, NM		Zip Code 87125-0245

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Division Director Tax Administration

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Form Revised 02/2003

THIS CERTIFICATE IS NOT TRANSFERABLE

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT BUSINESS CERTIFICATE

Issued to: PEIFER, HANSON & MULLINS, P.A.

DBA: PEIFER, HANSON & MULLINS, P.A.
PO BOX 25245
ALBUQUERQUE, NM 87125-0245

Expires: 22-Feb-2027

Certificate Number:

L2102097520



Stephanie Schaefer Clarke
Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE

From: [DUTTON-LEYDA, TRAVIS K.](#)
To: [CAWTHON, AMY M.](#); [Purchasing DET](#)
Subject: Re: Request for Exempt Determination
Date: Thursday, May 23, 2024 4:24:37 PM

Hi Amy, this is exempt PER SFCC 1987, Section 11-3(B)(3).

Thank you.

Regards,

Travis Dutton-Leyda
Chief Procurement Officer
City of Santa Fe
200 Lincoln Avenue
Santa Fe, NM 87501
505-629-8351
tkduttonleyda@santafenm.gov

<https://santafenm.gov/finance-2/purchasing-1>

From: CAWTHON, AMY M. <amcawthon@santafenm.gov>
Sent: Thursday, May 23, 2024 4:22:51 PM
To: Purchasing DET <purchasing_det@santafenm.gov>
Subject: Request for Exempt Determination

Good afternoon,

City Attorney's Office respectfully requests exempt determination to be approved by the City's Chief Procurement Officer (CPO), Travis Dutton-Leyda, for the following scope of work (SOW):

Peifer, Hanson, Mullins, & Baker, P.A. agrees to represent the City in the following matters as requested by the City Attorney's Office: legal disputes and/or appeals related to the City's High End Excise Tax, SFCC 1987, Sections 18-18.1 to -13 and the City's administrative rule implementing the tax Contractor may also provide general legal consultation regarding municipal taxation. Matthew Jackson shall be lead counsel, with potential support from Greg Williams and Charles Peifer and other partners.

City of Santa Fe follows the New Mexico State Procurement Code NMSA 1978,

Sections 13-1-28 through 13-1-199 & City of Santa Fe Procurement Manual (CoSFPM).

Amount: \$50,000 plus GRT

Term End Date: June 30, 2026

Let me know if you need anything else and thank you very much!

Amy Cawthon

Administrative Manager

City Attorney's Office

City Hall | 200 Lincoln Avenue

Santa Fe, New Mexico 87501













Peifer Packet Final 5-30-24

Final Audit Report


2024-06-10


Created:	2024-05-31
By:	Kristy Miera (kamiera@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_MMQnQaRoDyLz8-jsj6jeg12wBxujBpz


"Peifer Packet Final 5-30-24" History


-  Document created by Kristy Miera (kamiera@santafenm.gov)
2024-05-31 - 9:44:23 PM GMT- IP address: 63.232.20.2
-  Document emailed to ajhopkins@santafenm.gov ajhopkins@santafenm.gov (ajhopkins@santafenm.gov) for signature
2024-05-31 - 9:48:23 PM GMT
-  Email viewed by ajhopkins@santafenm.gov ajhopkins@santafenm.gov (ajhopkins@santafenm.gov)
2024-06-05 - 5:48:36 PM GMT- IP address: 104.47.64.254
-  Document e-signed by ajhopkins@santafenm.gov ajhopkins@santafenm.gov (ajhopkins@santafenm.gov)
Signature Date: 2024-06-05 - 5:49:09 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document sent to JoAnn Lovato (jdlovato@santafenm.gov) and Travis Dutton-Leyda (tkduttonleyda@santafenm.gov) for signature. One of them to sign
2024-06-05 - 5:49:11 PM GMT
-  Email viewed by JoAnn Lovato (jdlovato@santafenm.gov)
2024-06-05 - 5:56:20 PM GMT- IP address: 63.232.20.2
-  Email viewed by Travis Dutton-Leyda (tkduttonleyda@santafenm.gov)
2024-06-05 - 6:16:33 PM GMT- IP address: 63.232.20.2
-  Document e-signed by Travis Dutton-Leyda (tkduttonleyda@santafenm.gov)
Signature Date: 2024-06-05 - 6:18:40 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to EMILY OSTER (ekoster@santafenm.gov) for signature
2024-06-05 - 6:18:42 PM GMT
-  Email viewed by EMILY OSTER (ekoster@santafenm.gov)
2024-06-07 - 5:11:54 AM GMT- IP address: 104.47.65.254





 Document e-signed by EMILY OSTER (ekoster@santafenm.gov)
Signature Date: 2024-06-07 - 5:15:59 AM GMT - Time Source: server- IP address: 73.98.86.84

 Document emailed to jwblair@santafenm.gov for signature
2024-06-07 - 5:16:01 AM GMT

 Email viewed by jwblair@santafenm.gov
2024-06-10 - 10:21:17 PM GMT- IP address: 104.47.65.254

 Signer jwblair@santafenm.gov entered name at signing as John Blair
2024-06-10 - 10:27:21 PM GMT- IP address: 63.232.20.2

 Document e-signed by John Blair (jwblair@santafenm.gov)
Signature Date: 2024-06-10 - 10:27:23 PM GMT - Time Source: server- IP address: 63.232.20.2

 Agreement completed.
2024-06-10 - 10:27:23 PM GMT

Signature: 
XAVIER VIGIL (Jun 17, 2024 16:58 MDT)

Email: xivigil@santafenm.gov

Signature: *Marcos Martinez*

Email: mdmartinez@santafenm.gov






PHMB_High_End_Excise_Tax_Amend_1_Packe t

Final Audit Report

2026-05-14

Created:	2026-05-13
By:	MATTHEW HARDING (mrharding@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAgfhTvgeqah92IUZb478xBx24Vtaposqa

"PHMB_High_End_Excise_Tax_Amend_1_Packet" History

-  Document created by MATTHEW HARDING (mrharding@santafenm.gov)
2026-05-13 - 9:41:13 PM GMT- IP address: 63.232.20.2
-  Document emailed to Marcos Martinez (mdmartinez@santafenm.gov) for signature
2026-05-13 - 9:41:52 PM GMT
-  Email viewed by Marcos Martinez (mdmartinez@santafenm.gov)
2026-05-14 - 3:48:16 PM GMT- IP address: 216.207.130.218
-  Document e-signed by Marcos Martinez (mdmartinez@santafenm.gov)
Signature Date: 2026-05-14 - 3:48:50 PM GMT - Time Source: server- IP address: 216.207.130.218 - Signature Appearance Selected: IMAGE
-  Agreement completed.
2026-05-14 - 3:48:50 PM GMT

Signature: *Erika Quintana*

Email: efquintana@santafenm.gov